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VILLAGE BOARD OF CLEVELAND  
MONTHLY MEETING

TUESDAY, MAY 17, 2016

7:00 PM – 7:55 PM

CLEVELAND VILLAGE HALL

MINUTES

- I. **CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:00pm on Tuesday, May 17, 2016, at the Cleveland Village Hall, 1150 W. Washington Avenue, Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, President  
John Ader  
Robert Fink  
Jacob Holzwart  
Nick Jaeger  
Joel Roehrig  
Andy Williams

Board Absent: None

Staff Present: Timothy Barber, Chief of Police  
Stacy Grunwald, Director of Village Services  
Julie Rusch, Deputy Clerk-Treasurer

- II. **AGENDA APPROVAL.** Motion Joel Roehrig/Andy Williams to approve the agenda as posted; carried without negative vote.

- III. **CITIZEN INPUT AND COMMUNICATIONS.** No communications were reported.

- *Robert Prigge, 905 Linden Street.* Lawn maintenance. *Referred to Public Works Committee.*

- IV. **MINUTES APPROVAL**

- A. **APRIL 12, 2016, REGULAR MEETING.** Motion Nick Jaeger/John Ader to approve the minutes of the April 12, 2016, regular meeting; carried without negative vote.
- B. **APRIL 19, 2016, ORGANIZATIONAL MEETING.** Motion Andy Williams/Robert Fink to approve the minutes of the April 19, 2016, organizational meeting; carried without negative vote.

- V. **FINANCIALS**

- A. **MONTHLY VOUCHER REPORT.** Motion Joel Roehrig/Jacob Holzwart to approve the April 2016 voucher report; carried without negative vote.
- B. **VILLAGE IDENTIFICATION SIGN REPLACEMENTS: RLO SIGN.** Motion Jacob Holzwart/Nick Jaeger to approve the quote of \$8492.00 from RLO Sign to replace the Village identification sign at the intersection of North Avenue and N. Westview Street, with payment to be made from undesignated funds; carried without negative vote.
- C. **MEAL REIMBURSEMENT RATES.** Motion Nick Jaeger/Robert Fink to set the employee meal reimbursement rates as follows: breakfast \$14 + tax + tip not to exceed 20%; lunch \$16 + tax + tip not to exceed 20%; and dinner \$28 + tax + tip not to exceed 20%; carried without negative vote.

- VI. **SPECIAL EVENT LICENSING**

- A. **RETAIL CLASS "B" FERMENTED MALT BEVERAGE LICENSE.** Staff recommended approval. Motion Joel Roehrig/Andy Williams to grant a temporary retail Class "B" fermented malt beverage license to Cleveland Fish & Game for the period July 29, 2016, through July 31, 2016; carried without negative vote.
- B. **TEMPORARY OPERATOR LICENSES.** Staff recommended approval. Motion Nick Jaeger/Robert Fink to grant a temporary Operator License for the period July 29, 2016, through July 31, 2016, to Bradley Dassler, Lawrence Dassler, Elizabeth Sohn, Jason Sohn, Greg Stoeckigt, and Cletus Wagner; carried without negative vote.
- C. **AMPLIFIED SOUND REQUEST: CLEVELAND FISH AND GAME.** Motion Andy Williams/Nick Jaeger to grant an Amplified Sound Permit to Cleveland Fish & Game for Hika Park from 7pm-11pm on July 30, 2016, and 4pm-7pm on July 31, 2016; carried without negative vote.

- VII. **SIGN ORDINANCE UPDATE: MSA PROFESSIONAL SERVICES TASK ORDER.** Motion Andy Williams/Jacob Holzwart to approve Task Order No. 1 with MSA Professional Services to assist with revising the Sign Ordinance at an estimated cost of \$6000; carried without negative vote.

- VIII. **SEWER UTILITY COMPLIANCE MAINTENANCE ANNUAL REPORT.** Motion John Ader/Nick Jaeger to approve the Compliance Maintenance Resolution for the Sewer Utility Compliance Maintenance Annual Report; carried without negative vote. [Resolution No. 2016-R-05]

- IX. **STAFF AND COMMITTEE REPORTS.**

- A. **POLICE DEPARTMENT.** Report on file. Chief Barber answered questions from the Board.

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- B. ADMINISTRATION.** Director Grunwald answered questions from the Board.
  - C. JOINT PLAN COMMISSION, 05/04/16.** President Stolzmann provided a report on the information presented by Lakeshore Natural Resource Partnership and UW-Manitowoc staff on water quality testing and State water quality directives, and information presented by the Town of Centerville on projects within and outside of the Village's extraterritorial platting jurisdiction.
  - D. PLAN COMMISSION, 05/04/16.** President Stolzmann summarized the accessory structure modification requests heard by the Plan Commission.
  - E. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 05/05/16.** Chair Roehrig reported the Committee took up private property maintenance concerns on referral from the Village Board. Chief Barber indicated his department would follow through with owners if the Department is provided a property address and the nature of any concerns.
  - F. PUBLIC WORKS AND UTILITIES COMMITTEE, 05/09/16.** Chair Williams reported the Committee authorized staff to issue quotes to several labs for water quality testing; a contractor was scheduled to repair the front door and remove the windscreen at Village Hall; and property owner concerns with deer damage had been referred to the Human Resources and Public Safety Committee.
- X. ANNOUNCEMENTS AND EVENT REPORTS.**
- A. WED APR 20..... MANITOWOC COUNTY VILLAGE ASSN, FRANCIS CREEK.** Trustee Holzwart summarized the presentation on demolition and salvage ordinances.
  - B. MAY 20-22..... VILLAGE-WIDE GARAGE SALES**
  - C. WED MAY 25 ..... BOARD OF REVIEW, 5:00PM**
  - D. MON MAY 30 ..... STAFF HOLIDAY (MEMORIAL DAY)**
  - E. WED JUN 1 ..... PLAN COMMISSION, 7:00PM**
  - F. TUE JUN 7..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 7:00PM**
  - G. WED JUN 8 ..... POLICE COMMISSION, 7:00PM (tentative).** Staff confirmed the meeting date.
  - H. TUE JUN 21..... MUNICIPAL COURT, 4:30PM**
  - I. TUE JUN 21..... VILLAGE BOARD, 7:00PM**
  - J. TUE JUL 12..... PUBLIC WORKS AND UTILITIES COMMITTEE, 7:00PM**
  - K. BOARD OR COMMITTEE MTG DATES; AGENDA SUGGESTIONS AND REFERRALS.** Public Works Committee, 7:30pm, May 24, water tower repairs. Finance Committee, 7pm, June 14.
  - L. ANY OTHER ANNOUNCEMENTS/EVENTS.** None.
- XI. ADJOURNMENT.** Motion Joel Roehrig/Andy Williams to adjourn; carried without negative vote. The meeting adjourned at 7:55pm.

Respectfully submitted,

Stacy Grunwald  
Director of Village Services

Approved on 6/21/2016