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VILLAGE BOARD OF CLEVELAND
MONTHLY MEETING

TUESDAY, JULY 19, 2016
7:00 PM – 8:42 PM
CLEVELAND VILLAGE HALL

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL.** Village President Kathy Stolzmann led the Pledge of Allegiance and called the meeting to order at 7:00pm on Tuesday, July 19, 2016, at the Cleveland Village Hall, 1150 W. Washington Avenue, Cleveland, Wisconsin.
- Board Present: Kathy Stolzmann, President Board Absent: None
 John Ader
 Robert Fink Staff Present: Stacy Grunwald, Director of Village Services
 Jacob Holzwart Julie Rusch, Deputy Clerk-Treasurer
 Nick Jaeger
 Joel Roehrig
 Andy Williams
- II. AGENDA APPROVAL.** Motion Andy Williams/Jacob Holzwart to approve the agenda; carried without negative vote.
- III. CITIZEN INPUT AND COMMUNICATIONS.** No communications were reported.
Ed Jesinski, 943 Citrus Lane. Cleveland Lions Club special event licensing.
- IV. JUNE 21, 2016, REGULAR MEETING MINUTES.** Motion Nick Jaeger/Robert Fink to approve the minutes of the June 21, 2016, regular meeting; carried without negative vote.
- V. FINANCIALS**
- A. MONTHLY VOUCHER REPORT.** Motion Kathy Stolzmann/Andy Williams to approve the June 2016 monthly voucher report; carried without negative vote.
- B. YEAR 2017 BUDGET TIMELINE.** By consensus, the Board approved the following meeting schedule: Committee of the Whole—10/04/16, 10/11/16, 10/25/16; Budget Hearing—11/15/16.
- C. WATER UTILITY CONVENTIONAL RATE CASE FILING.** Motion Nick Jaeger/John Ader authorizing staff to submit the conventional rate case application to the Public Service Commission for the Cleveland Water Utility; carried without negative vote.
- VI. STORM SEWER EASEMENT AND MEMORANDUM OF UNDERSTANDING: JOSEPH AND CANDRA KRAUSE, 1188 CENTER STREET, VILLAGE OF CLEVELAND.** Motion Joel Roehrig/Nick Jaeger to approve the Storm Sewer Easement and Memorandum of Understanding with Joseph and Candra Krause, 1188 Center Street, Parcel No. 031-028-004-001.00; carried without negative vote.
- VII. SPECIAL EVENT LICENSING**
- A. FERMENTED MALT BEVERAGE LICENSE: CLEVELAND LIONS CLUB.** Motion Jacob Holzwart/Andy Williams to grant a Retail Class “B” Fermented Malt Beverage License to the Cleveland Lions Club for Dairyland Park, 08/06/16 through 08/07/16; carried without negative vote.
- B. TEMPORARY OPERATOR LICENSES.** Motion Nick Jaeger/John Ader to grant Temporary Operator’s Licenses to Edward Jesinski, Susan Kurtz, and Dale Stuckmann for the period 08/06/16 through 08/07/16; carried without negative vote.
- C. AMPLIFIED SOUND REQUEST: CLEVELAND LIONS CLUB.** Motion Andy Williams/Robert Fink to approve the use of amplified sound by the Cleveland Lions Club at Dairyland Park from 11am-4pm on 08/06/16 and 1pm-5pm on 08/07/16; carried without negative vote.
- VIII. COMPLIANCE, MANAGEMENT, OPERATIONS AND MAINTENANCE PROGRAM.** The Public Works Committee recommended approval. Motion John Ader/Nick Jaeger to approve the Compliance, Management, Operations and Maintenance Program; carried without negative vote.
- IX. BOARD OF REVIEW POLICIES**
- A. SWORN TELEPHONE OR SWORN WRITTEN TESTIMONY REQUESTS.** Motion Andy Williams/Jacob Holzwart to approve the policy Board of Review: Sworn Telephone or Sworn Written Testimony; carried without negative vote.
- B. WAIVER OF HEARING OF OBJECTION.** Motion John Ader/Jacob Holzwart to approve the policy Board of Review: Waiver of Hearing of Objection; carried without negative vote.

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X. CONTRACTS AND AGREEMENTS

- A. GENERAL ENGINEERING SERVICES.** Motion Nick Jaeger/John Ader to approve the Master Professional Services Agreement Between the Village of Cleveland and MSA Professional Services, Inc.; carried without negative vote.
- B. PAYMENT SERVICES.** Motion Andy Williams/Nick Jaeger to approve the Payment Service Network, Inc., Service Agreement; carried without negative vote. Motion Joel Roehrig/Robert Fink authorizing staff to make changes to Service Agreement Schedules A and B as necessary to accomplish implementation of the payment services; carried without negative vote. Staff will report changes to the Board, if any.
- C. WATER TANK/CLARIFIER ANNUAL SERVICE AGREEMENT: CORRPRO.** Motion John Ader/Nick Jaeger to approve the Corrpro Annual Services Agreement for water storage tank/clarifier cathodic protection systems through August 31, 2017; carried without negative vote.
- D. UTILITY LABORATORY SERVICES PROVIDER SELECTION.** Motion Nick Jaeger/John Ader to select Badger Labs & Engineering, Inc., as the preferred laboratory services provider and directing staff to return a negotiated contract to the Board for approval; carried without negative vote.

XI. STAFF AND COMMITTEE REPORTS.

- A. POLICE DEPARTMENT.** Report on file. Director Grunwald reported in Chief Barber's absence that the cross-training between the Police Department and Clerk's Office support staff was progressing. The construction on I-43 has also impacted the workload for support staff and Secretary Deehr's work schedule was returned to 32 hours per week as a result.
- B. ADMINISTRATION.** Director Grunwald answered questions from the Board regarding the Village identification signs, hydrant flushing and yard maintenance.
- C. PUBLIC WORKS AND UTILITIES COMMITTEE, 07/12/16.** Chair Williams reported the Committee directed staff to provide residents and property owners with information regarding tree maintenance responsibilities; and denied a request from Saxon Creamery to discharge high-strength waste into the sanitary sewer system.

XII. ANNOUNCEMENTS AND EVENT REPORTS.

- A. CONSIDERATION OF DAIRYLAND FESTIVAL PARADE ENTRY, SUN AUG 7, 11AM.** President Stolzmann and Trustee Holzwart are available; if one more Trustee is able to attend, a Village truck will be entered in the parade.
- B. WED JUL 20 BOARD OF REVIEW, 5PM.** One objection has been filed.
- C. JUL 29-31 CLEVELAND FISHING DERBY, HIKA PARK.**
- D. TUE AUG 2 MUNICIPAL COURT, 4:30PM.**
- E. AUG 6-7 DAIRYLAND FESTIVAL, DAIRYLAND PARK.**
- F. TUE AUG 9 FALL PRIMARY ELECTION.**
- G. TUE AUG 16 VILLAGE BOARD, 7PM.**
- H. TUE AUG 23 PUBLIC WORKS AND UTILITIES COMMITTEE, 7:00PM.**
- I. SET COMMITTEE MEETINGS; AGENDA REFERRALS.** Finance Committee, 7pm, Wednesday, August 10, 2016.
Human Resources Committee, 7pm, Thursday, August 11, 2016.
- J. ANY OTHER ANNOUNCEMENTS/EVENTS.** Plan Commission, 7pm, Wednesday, August 3.

- XIII. CONVENE IN CLOSED SESSION.** Motion Kathy Stolzmann/Nick Jaeger to convene in closed session pursuant to Sec. 19.85(1)(c), Wis. Stats., to consider the performance evaluation data of a Public Works employee over which the Village Board has jurisdiction or exercises responsibility. Roll call—all ayes. Motion carried. Deputy Clerk-Treasurer Rusch was excused from the meeting.

[Deputy Clerk-Treasurer Julie Rusch left the meeting—8:10pm]

Director Grunwald provided the Board with an update on the performance of a Public Works employee.

- XIV. RECONVENE IN OPEN SESSION PURSUANT TO SEC. 19.85(2), WIS. STATS.** The Board did not reconvene in open session.
- XV. POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION.** The Board did not act on matters discussed in closed session.
- XVI. ADJOURNMENT.** Motion Nick Jaeger/Andy Williams to adjourn; carried without negative vote. The meeting adjourned at 8:42pm.

Respectfully submitted,

Stacy Grunwald
Director of Village Services

Approved on 8/16/2016