

UNOFFICIAL COPY

VILLAGE BOARD OF CLEVELAND
MONTHLY MEETING

TUESDAY, SEPTEMBER 20, 2016
7:03 PM – 9:29 PM
CLEVELAND VILLAGE HALL

MINUTES

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL. Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:03pm on Tuesday, September 20, 2016, at the Cleveland Village Hall, 1150 W. Washington Avenue, Cleveland, Wisconsin.

Board Present:	Kathy Stolzmann, President	Board Absent:	None
	John Ader	Staff Present:	Timothy Barber, Chief of Police
	Robert Fink		(arrived 7:19pm; left 8:25pm)
	Jacob Holzwart		Stacy Grunwald, Director of Village Services
	Nick Jaeger		(left 8:25pm)
	Joel Roehrig		
	Andy Williams		

II. AGENDA APPROVAL. Motion Nick Jaeger/Joel Roehrig to approve the agenda as posted; carried without negative vote.

III. CITIZEN INPUT AND COMMUNICATIONS. No citizens were present or communications, reported.

IV. MINUTES APPROVAL

- A. AUGUST 16, 2016, REGULAR MEETING.** Motion Andy Williams/John Ader to approve the minutes of the August 16, 2016, regular meeting as distributed; carried without negative vote.
- B. SEPTEMBER 1, 2016, SPECIAL MEETING.** Motion Nick Jaeger/Jake Holzwart to approve the minutes of the September 1, 2016, special meeting as distributed; carried without negative vote.

V. FINANCIALS

- A. MONTHLY VOUCHER REPORT.** The payment for squad maintenance covered work completed in July 2016. Motion Joel Roehrig/John Ader to approve the August 2016 voucher report; carried without negative vote.
- B. YEAR 2017 BUDGET: PER DIEM AND VILLAGE BOARD EXPENSES.** President Stolzmann announced that, unlike past practice, the Village Board would consider its 2017 expenses as part of the overall budget process. She also reviewed the previous *per diem* policy for the Board, which had included payments for certain types of training or membership meetings. The Board by consensus determined no change from the current policy was needed.

VI. CONTRACTS AND AGREEMENTS

- A. MEMORANDUM OF UNDERSTANDING: DEPARTMENT OF VETERANS AFFAIRS POLICE.** Motion Nick Jaeger/Joel Roehrig to approve the Memorandum of Understanding between the Village of Cleveland Police Department and the Department of Veterans Affairs for police coverage at the Veterans Affairs clinic; carried without negative vote.
- B. INTERGOVERNMENTAL SERVICES AGREEMENT AMENDMENT: MANITOWOC PUBLIC UTILITIES.** Director Grunwald explained the proposed agreement, if approved as written, would replace the agreement approved at the last meeting. This one was drafted to continue until terminated and rephrased the scope of services to allow scheduling mutually agreeable to the Village and MPU, rather than a strict rotation. She noted Manitowoc Public Utilities agreed with the change in terms. Motion John Ader/Robert Fink to approve the Intergovernmental Agency Services Agreement with Manitowoc Public Utilities dated September 20, 2016; carried without negative vote.

[Chief Timothy Barber arrived at the meeting—7:19pm]

- C. SNOW AND ICE REMOVAL AGREEMENT, ADDENDUM NO. 2: WAGNER EXCAVATING, INC.** The proposed amendment extended the agreement through July 31, 2019, and set new rates for equipment. Motion Robert Fink/Jake Holzwart to approve Addendum No. 2 to the Snow and Ice Removal Agreement with Wagner Excavating, Inc.; carried without negative vote.
- D. EQUIPMENT USE AGREEMENT, ADDENDUM NO. 1: WAGNER EXCAVATING, INC.** The proposed amendment extended the agreement through December 31, 2019, with no change in the rate. Motion Nick Jaeger/Robert Fink to approve Addendum No. 1 to the Equipment Use Agreement – Yard Waste and Burn Site with Wagner Excavating, Inc.; carried without negative vote.

VII. PUBLIC WORKS STAFFING PLAN AND WORK ALLOCATIONS; MANITOWOC PUBLIC UTILITIES; DONOHUE & ASSOCIATES. Director Grunwald updated the Board on work with Manitowoc Public Utilities and Donohue & Associates. She noted MPU had provided coverage one weekend with no identifiable issues, and she was in discussion with Donohue to obtain Operator-in-Charge services.

VIII. STAFF AND COMMITTEE REPORTS.

- A. POLICE DEPARTMENT.** Chief Barber stated the Department had monitored traffic at the Lincoln Avenue and Lakeshore Drive

stop signs during the hours requested by a local resident at the last Human Resources and Public Safety Committee meeting; no drivers ignored the stop signs. The Department would continue to monitor the area. He also answered questions from Board members regarding noise levels at a VFW Clubhouse event, gas drive-offs at Bonde's Quick Mart, and chickens at large.

- B. ADMINISTRATION.** Director Grunwald indicated the Year 2017 budget was in process, and a major component still to be completed was the personnel cost allocations. She also answered questions regarding the Hika Park bridge project.
- C. PUBLIC WORKS AND UTILITIES COMMITTEE, 08/23/16.** Chair Williams reported the Public Works Committee directed staff to return with information related to (1) reconsideration of the Saxon Creamery high-intensity waste discharge request, and (2) model ordinances from the Village Attorney regarding building demolition and salvage.
- D. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 08/30/16.** Chair Roehrig reported the Human Resources Committee met with a local resident regarding traffic at the intersection of Lincoln Avenue and Lakeshore Drive, which was previously discussed with Chief Barber under his report; issues with deer and feral cats; the allocation of public works duties, previously discussed with Director Grunwald under Items VI(B.) and VII; and a closed session with Director Grunwald regarding a compensation request submitted by one of her support staff.
- E. PLAN COMMISSION, 09/07/16.** President Stolzmann reported the Plan Commission requested information from staff regarding an offer from the mobile home park to sell excess land and an opportunity to purchase the foreclosed property behind Village Hall; fences in the Shoreland District; funding in the Year 2017 budget for the Comprehensive Plan update; and the sign ordinance update.

IX. ANNOUNCEMENTS AND EVENT REPORTS.

- A. AUG 24-26..... LWM CHIEF EXECUTIVES CONFERENCE.** President Stolzmann briefed the Board on sessions she attended and distributed related information.
- B. WED SEP 21..... PUBLIC WORKS AND UTILITIES COMMITTEE, 7:00PM.** Cancelled.
- C. MON SEP 26..... CLEVELAND FIRE DEPT BUDGET MTG, FIRE STATION, 7:00PM.** Director Grunwald will attend.
- D. TUE OCT 4..... MUNICIPAL COURT, 4:30PM**
- E. WED OCT 5..... PLAN COMMISSION, 7PM**
- F. TUE OCT 18..... VILLAGE BOARD, 7PM**
- G. WED OCT 19..... MANITOWOC COUNTY VILLAGE ASSN, KELLNERSVILLE, 6:30PM.** All Board members will attend except President Stolzmann and Trustee Roehrig.
- H. SUN OCT 30..... TRICK-OR-TREATING, 4PM - 6PM**
- I. SET COMMITTEE MEETINGS; REFER AGENDA ITEMS.** The Committee of the Whole meetings to discuss the 2017 budget will be held at LTC with dates previously set as follows: 10/04/16, 10/11/16 (Trustee Williams will be unable to attend), and 10/25/16. No Committee meetings were scheduled.
- J. ANY OTHER ANNOUNCEMENTS/EVENTS.** There were no announcements or events reported.

- X. CONVENE IN CLOSED SESSION.** Motion Joel Roehrig/Jake Holzgart to convene in closed session pursuant to Sec. 19.85(1)(c), Wis. Stats., to consider the compensation and performance evaluation data of employees over which the Village Board has jurisdiction or exercises responsibility. Roll call—all ayes. Motion carried. Staff were excused from the meeting. President Stolzmann assumed responsibility for the minutes.

[Chief Barber and Director Grunwald left the meeting—8:25pm]

The Board discussed manager compensation and performance for the last year.

- XI. RECONVENE IN OPEN SESSION PURSUANT TO SEC. 19.85(2), WIS. STATS.** The Board did not reconvene in open session.
- XII. POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION.** The Board did not act on matters discussed in closed session.
- XIII. ADJOURNMENT.** Motion Nick Jaeger/Andy Williams to adjourn; carried without negative vote. The meeting adjourned at 9:29pm.

Respectfully submitted,

Stacy Grunwald
Director of Village Services

Approved on 10/18/2016