

**VILLAGE BOARD OF CLEVELAND
MONTHLY MEETING**

TUESDAY, OCTOBER 18, 2016

7:01 PM – 9:17 PM

CLEVELAND VILLAGE HALL

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:01pm on Tuesday, October 18, 2016, at the Cleveland Village Hall, 1150 W. Washington Avenue, Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, President
John Ader
Robert Fink
Jacob Holzwart
Nick Jaeger
Joel Roehrig
Andy Williams

Board Absent: None

Staff Present: Stacy Grunwald, Director of Village Services
Julie Rusch, Deputy Clerk-Treasurer

Also Participating: Kevin Kleinert, Managing Member, Expedite Development LLC (left 7:10pm)
Keith Grupe, Captain, Cleveland Fire Department (left 8:05pm)

- II. AGENDA APPROVAL.** Motion Joel Roehrig/Andy Williams to approve the agenda as posted; carried without negative vote.

- III. HILARY HEIGHTS DEVELOPMENT PERFORMANCE PENALTY AGREEMENT: KEVIN KLEINERT.** Motion Andy Williams/John Ader to open the floor to allow Mr. Kevin Kleinert to participate in discussion; carried without negative vote. Mr. Kleinert reported the duplex under construction in the Hilary Heights subdivision (1278 Meadowbrook Drive, Units 1 and 2) was being insulated that day, would have drywall installed next week, and would be complete (except for the finishes buyers choose at time of purchase) by the middle of December. He indicated closure of the *Hilary Heights Development Performance Penalty Agreement* would allow any new development at that site to meet the improvement value requirements stated in the *Hilltop Development Performance Penalty Agreement*. It was his goal to continue construction projects in Tax Increment District No. 1.

The Board discussed the merits of Mr. Kleinert's request, the current positive financial position of Tax Increment District No. 1, and the advantages of additional new development to the Village. The Board found the duplex was sufficiently completed to meet the December 31, 2016, construction deadline.

Motion Kathy Stolzmann/John Ader to close the floor; carried without negative vote. Motion Andy Williams/Nick Jaeger to terminate the *Hilary Heights Development Performance Penalty Agreement*; carried without negative vote.

[Mr. Kevin Kleinert left the meeting—7:10pm.]

- IV. BUDGET REQUEST, CAPITAL OUTLAYS AND ANNUAL AGREEMENT: CLEVELAND FIRE DEPARTMENT.** Motion Kathy Stolzmann/Robert Fink to open the floor to allow Mr. Keith Grupe to participate in discussion; carried without negative vote. Mr. Grupe distributed and reviewed a *Replacement Priority List* of anticipated capital purchases desired by the Cleveland Fire Department and the Department's desire to pay ahead on its debt. Asphalt for the parking around the building was not included on the list, but Mr. Grupe believed the estimate was just under \$100,000. Many of the smaller items the members hoped to work into the operating budget.

[Mr. Keith Grupe left the meeting—8:05pm.]

- V. **CITIZEN INPUT AND COMMUNICATIONS.** The Village received a thank-you note from the John Ader family for flowers and support at the loss of his mother. The Board accepted for filing an email request from Ms. Patti Quinn, 204 Lincoln Avenue, to remove all of the cedars in the south portion of Hika Park due to possible illicit activity in cars parked near them. Trustee Jaeger reported a resident asked the Village to contact a property owner on E. Washington who kept garbage cans curbside for extended periods; President Stolzmann reported the matter had already been referred to the Police Department. Trustee Ader noted a continuing lawn maintenance issue on Linden Street; Director Grunwald reported she had spoken directly with the property owner about the neighborhood concerns.
- VI. **SEPTEMBER 20, 2016; OCTOBER 4, 2016; AND OCTOBER 11, 2016, MINUTES APPROVAL.** Motion Joel Roehrig/John Ader to approve the minutes of the September 20, 2016; October 4, 2016; and October 11, 2016, meetings, as presented; carried without negative vote.
- VII. **MONTHLY VOUCHER REPORT.** Motion Jacob Holzwart/Nick Jaeger to approve the September 2016 voucher report; carried without negative vote.
- VIII. **HEALTH REIMBURSEMENT ARRANGEMENT CONTRACT AMENDMENT: EMPLOYEE BENEFITS CORP.** Motion Nick Jaeger/Jacob Holzwart to amend the Health Reimbursement Arrangement agreement with Employee Benefits Corporation effective November 1, 2016, to reflect the new health insurance policy deductibles; carried without negative vote.
- IX. **STAFF AND COMMITTEE REPORTS.**
- A. **POLICE DEPARTMENT.** Report on file. The Board noted the increasing number of chicken and other animal incidents.
- B. **ADMINISTRATION.** Director Grunwald updated the Board on recent meetings and applications for building projects and zoning questions; preparation for the General Election; implementation of the contracts with PSN, MSA, Badger Labs, and MPU; and various public works and utility issues.
- X. **ANNOUNCEMENTS AND EVENT REPORTS.**
- A. **WED OCT 19** MANITOWOC COUNTY VILLAGE ASSN, KELLNERSVILLE, 6:30PM
- B. **TUE OCT 25** COMMITTEE OF THE WHOLE, LTC, 7PM
- C. **TUE NOV 1** MUNICIPAL COURT, 4:30PM
- D. **WED NOV 2.....** PLAN COMMISSION, 7PM
- E. **TUE NOV 15** VILLAGE BOARD/BUDGET HEARING, 7PM
- F. **SET COMMITTEE MEETINGS; REFER AGENDA ITEMS.** The Public Works Committee will meet Tuesday, November 29, 2016; no other committees set meeting dates. Revision of the Village's compensation policy for carrying the pager is to be placed on the November Village Board meeting agenda.
- G. **ANY OTHER ANNOUNCEMENTS/EVENTS.** President Stolzmann indicated she was attending the League of Wisconsin Municipalities Annual Conference in October.
- XI. **YEAR 2017 BUDGET PREPARATION.** Director Grunwald reported highway aids would be lower in 2017 and the Village had not been billed yet for services provided by Manitowoc Public Utilities.
- XII. **ADJOURNMENT.** Motion Andy Williams/Nick Jaeger to adjourn; carried without negative vote. The meeting adjourned at 9:17pm.

Respectfully submitted,

Stacy Grunwald
Director of Village Services

Approved on 11/15/2016

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