

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

**TUESDAY, JUNE 20, 2017
7:01 PM – 10:06 PM**

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:01pm on Tuesday, June 20, 2017, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President
John Ader
Robert Fink
Jake Holzwart
Nick Jaeger
Joel Roehrig
Andy Williams

Board Absent: None

Staff Present: Timothy Barber, Chief of Police
Stacy Grunwald, Director of Village Services
Julie Rusch, Deputy Clerk-Treasurer

- II. CERTIFIED SURVEY MAP: TED AND JEAN BEHLING, 370 E. WASHINGTON AVENUE.** Director Grunwald summarized the staff report. The Plan Commission recommended approval. Motion Jaeger/Ader to approve the Certified Survey Map filed by Theodore and Jean Behling to merge two of their parcels located at 370 E. Washington Avenue, Cleveland, and identified as Parcel No. 031-511-001-016.01 and Parcel No. 031-511-001-016.02; on our findings and the recommendation of the Plan Commission that the latter parcel is unbuildable due to the lack of frontage on a public street; the merger is compatible with the existing neighborhood, the 20-Year Comprehensive Plan, and the Official Map; and the merger does not affect a historically significant area or existing historic development. Motion carried without negative vote.

- III. CITIZEN INPUT AND COMMUNICATIONS; COMMITTEE REFERRALS.** Trustee Roehrig reported on an email received from Ms. Patti Quinn, 204 Lincoln Avenue, addressing Lakeshore Drive traffic and potential fireworks use at Hika Park. Director Grunwald noted the Village received confirmation from the Wisconsin Coastal Management Program the Hika Park pedestrian bridge grant was being transferred to a more recent federal grant to allow more time for construction.

Kevin Kleinert, 21135 USH 151, Valders. Spoke to the Village Board regarding development agreement compliance and an active building permit application.

- IV. MAY 16, 2017; MAY 31, 2017; AND JUNE 6, 2017, MEETING MINUTES.** Motion Williams/Jaeger to approve the minutes of the May 16, 2017; May 31, 2017; and June 6, 2017, Village Board meetings as distributed; carried without negative vote.

V. ALCOHOL, TOBACCO, AND OPERATOR LICENSES

A. FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR RETAIL LICENSES, 07/01/17-06/30/18:

- Motion Roehrig/Holzwart to grant a “Class A” renewal license to **Bonde’s Quik Mart, Inc./Karen Hennings**, Agent, for the period July 1, 2017, through June 30, 2018; carried without negative vote.
- Motion Ader/Williams to grant a “Class B” renewal license to **Hickory House LLC/Brian Kieliszewski**, Agent, and to **Hika Bay Tavern LLC/Marie Klabecek**, Agent, for the period July 1, 2017, through June 30, 2018; carried without negative vote.
- Motion Jaeger/Holzwart to grant a new “Class B” license to **Rupp’s on Washington LLC/Larry Rupp**, Agent, for the period July 1, 2017, through June 30, 2018; carried without negative vote. Motion Jaeger/Williams to table the application for a new “Class B” license filed by **Sacred Space International LLC/Teresa Anne Klapperich**, Agent, dba Wildflower Café; carried without negative vote.

- B. Motion Holzwart/Ader to renew **Operator's Licenses** for the period July 1, 2017, through June 30, 2018, for Ann Albright, Paul Albright, Kaylynn Bryant, Keith Buvid, Janelle Deehr, Angela Hasenstein, Laura Hemb, Diane Hoffman, Amy Kapelka, Constance Keip, Alonna Koenig, Candice Koepke, Deborah Long, Liliana Lopez, Jessica McWilliams, Hannah Meyer, Elizabeth Ratzlaff, David Salm, Ronald Schisel, Samantha Schneider, Natalie Serketich, Tammy Serketich, Christine Spindler, Chad Steffen, Bonnie Stiefvater, Michael Thieme, Megan Wolf, and Janet Wuestenhagen; carried without negative vote.
- C. Motion Jaeger/Ader to grant a new **Operator's License** for the period July 1, 2017, through June 30, 2018, to Holden Backus; carried without negative vote.
- D. Motion Williams/Jaeger to renew **Tobacco Licenses** for the period July 1, 2017, through June 30, 2018, for Bonde's Quik Mart, Inc., and Hika Bay Tavern LLC/Marie Klabecek, Owner; carried without negative vote.

VI. FINANCIALS

- A. **MONTHLY VOUCHER LIST.** Motion Jaeger/Williams to approve the May 2017 voucher list; carried without negative vote.
- B. **FINANCING AND BID PACKAGE TO ACQUIRE 1039 N. LINDEN STREET.** Finance Chair explained the recommendation from the Finance Committee to submit a bid with Manitowoc County. Pursuant to Sec. 2-2-5(b), Village of Cleveland Code of Ordinances, the acquisition will promote the public purpose of economic development within the Village by marketing the land and selling it as taxable property. Motion Ader/Jaeger authorizing Staff to submit a bid of \$1000 to Manitowoc County for the acquisition of 1039 N. Linden St. and perform related work necessary to complete the acquisition; carried with one negative vote (Fink). Director Grunwald is to update the Village President or Finance Chair as work progresses.
- C. **SCADA REQUEST FOR PROPOSAL DEVELOPMENT AND IMPLEMENTATION, INCLUDING INSTRUMENTATION AND CONTROL UPGRADES AT WASTEWATER TREATMENT PLANT: MSA PROFESSIONAL SERVICES, TASK ORDER NO. 3.** Chair Williams explained the Public Works Committee recommendation to approve the task order. Motion Roehrig/Fink to accept Task Order No. 3 submitted by MSA Professional Services to prepare and advise on a Request for Proposals for the development and implementation of a SCADA system for the water and sewer utilities; carried without negative vote.

VII. PARKS

- A. **CONTINUATION OF VFW CLUBHOUSE USE BY CLEVELAND BOY SCOUTS AFTER TRANSFER OF SPONSORSHIP.** Chair Jaeger explained the Finance Committee recommendation to grant the request of VFW Post No. 8974. Motion Jaeger/Ader to grant the Cleveland Boy Scouts and Cleveland Cub Scouts free use of the VFW Clubhouse after sponsorship for the Scouts transfers from Cleveland VFW Post No. 8974 to the Cleveland Lions Club; carried without negative vote.
- B. **SALVATION ARMY REQUEST FOR USE OF VILLAGE HALL AS REST STOP.** Motion Williams/Jaeger to approve the request of the Salvation Army to use Village Hall as a rest stop for *The Salvation Ride* [cycling event] from 10am through 4pm on Saturday, July 8, 2017, upon receipt of a \$100 refundable security deposit; carried without negative vote. Director Grunwald will remain present on the property during the event.

- VIII. **ORDINANCE TO REPEAL AND RECREATE SEC. 7-8-1 Regulation of Fireworks.** Chair Roehrig explained the Human Resources and Public Safety Committee's work on the ordinance and recommendation to approve. Motion Fink/Jaeger to approve an ordinance to repeal and recreate Sec. 7-8-1 Regulation of Fireworks, Code of Ordinances, to remove the option for a fireworks permit and make other provisions consistent with Wisconsin Statutes; carried without negative vote.

- IX. **POLICY ON FUNDRAISING PROGRAM FOR HOLIDAY STREET DECORATIONS.** The Board discussed a letter to donors recommended by the Public Works Committee; the letter included policy terms for the Village's fundraising program. Motion Jaeger/Williams to approve the letter to donors and policy terms, as modified during Board discussion; carried without negative vote, one abstention (Ader.)

- X. **REASSIGNMENTS FOR FINANCE AND BUDGET COMMITTEE AND HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE.** The same members serving on both committees, President Stolzmann recommended Trustee Ader substitute for Trustee Roehrig on the Finance Committee. Motion Roehrig/Holzwart to confirm the President's removal of Trustee Roehrig from the Finance Committee and appointment of Trustee Ader in his place, through term ending April 17, 2018; carried without negative vote.

XI. STAFF AND COMMITTEE REPORTS.

- A. POLICE DEPARTMENT.** Report on file. Chief Barber answered questions from the Board.
- B. ADMINISTRATION.** Director Grunwald reported on the ISO survey results, property and liability insurance renewal, pedestrian bridge funding, biosolids Request for Proposals, and building inspection reports. *ISO survey results referred to Human Resources and Public Safety Committee.*
- C. PUBLIC WORKS AND UTILITIES COMMITTEE, 05/18/17 and 06/14/17.** Chair Williams reported the Committee continued work on the ordinances addressing demolition, salvage and communication structures in the right-of-way; considered ideas for Eagle Scout projects; received a brief report on the proposed National Marine Sanctuary; and heard an update on various projects from Director Grunwald.
- D. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 06/06/17.** Chair Roehrig reported the Committee addressed enforcement of boat, trailer, and RV parking rules and received an update from Director Grunwald on various projects and information from training.
- E. PLAN COMMISSION, 06/07/17.** President Stolzmann reported the Commission continued work on ordinances for signs and transient housing, and received information to update the 20-Year Comprehensive Plan.
- F. FINANCE AND BUDGET COMMITTEE, 06/13/17.** Chair Jaeger reported the Finance Committee was working on alternative financing for transportation maintenance.

XII. ANNOUNCEMENTS AND EVENT REPORTS.

- A. TUE JUN 27 OPEN BOOK, 4:30PM-6:30PM**
- B. TUE JUL 4 STAFF HOLIDAY**
- C. MON JUL 10 BOARD OF APPEALS, 7PM.** The Applicant has a schedule conflict, so the meeting will be held at a later date.
- D. TUE JUL 11 MUNICIPAL COURT, 4:30PM**
- E. TUE JUL 11 FINANCE AND BUDGET COMMITTEE, 7PM**
- F. THU JUL 13 PUBLIC WORKS AND UTILITIES COMMITTEE, 7PM**
- G. TUE JUL 18 VILLAGE BOARD, 7PM**
- H. WED JUL 19 BOARD OF REVIEW, 5:00PM-7:00PM**
- I. ANY OTHER ANNOUNCEMENTS/EVENTS.** Special meeting on the Compliance Maintenance Annual Report and possibly the "Class B" license application filed by Sacred Space International LLC to be held Monday, June 26, 2017, at 5pm. Trustees Ader and Williams will be unable to attend.

XIII. CLOSED SESSION

- A. CONVENE IN CLOSED SESSION.** Motion Stolzmann/Jaeger to convene in closed session pursuant to Sec. 19.85(1)(c), Wis. Stats., to conduct other public business with regard to development agreements affecting the Tax Increment District, where competitive reasons require a closed session. Roll call—all ayes. Motion carried. Director Grunwald was invited to remain for the duration of the closed session.

[Chief Barber and Deputy Clerk-Treasurer Rusch left the meeting.]

- B. RECONVENE IN OPEN SESSION PURSUANT TO SEC. 19.85(2), WIS. STATS., IF NEEDED.** Motion Stolzmann/Williams to reconvene in open session pursuant to Sec. 19.85(2), Wis. Stats. Roll call—all ayes. Motion carried.
- C. POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION.** Motion Stolzmann/Jaeger directing Staff to issue letters to Expedite Development LLC and Hilltop Development LLC detailing compliance issues and providing revised deadlines; carried without negative vote.

- XIV. ADJOURNMENT.** Motion Stolzmann/Jaeger to adjourn; carried without negative vote. Meeting adjourned at 10:06pm.

Respectfully submitted,

/S/STACY GRUNWALD

Stacy Grunwald
Director of Village Services

Approved on 07/18/2017