

VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING

TUESDAY, JULY 18, 2017
7:00 PM – 8:34 PM

MINUTES

- I. **CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:00pm on Tuesday, July 18, 2017, at the Cleveland Village Hall, 1150 W. Washington Avenue, Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, President
John Ader
Robert Fink
Jake Holzwart
Nick Jaeger
Joel Roehrig
Andy Williams

Board Absent: None

Staff Present: Stacy Grunwald, Director of Village Services
Julie Rusch, Deputy Clerk-Treasurer

Motion Jaeger/Fink to approve the agenda as posted; carried without negative vote.

- II. **CITIZEN INPUT AND COMMUNICATIONS; COMMITTEE REFERRALS.**

The Honorable Cheryl Kohl, 1235 Lake Bluff Court, Cleveland. Recommended the Village Board participate in active shooter training.

Cheryl Kohl, 1235 Lake Bluff Court, Cleveland. Noted clarity needed on number of picnic tables included with park reservations.

- III. **SCHMITZ READY MIX SITE DEVELOPMENT PLAN: CONCRETE MANUFACTURING.**

President Stolzmann summarized the discussion at the Plan Commission meeting. In response to questions, Director Grunwald explained results will differ between modeling programs due to variances in how data is input and the parameters each model uses when performing calculations. The engineer's expertise is understanding which inputs are required and the limitations of each model for a specific site. The Board directed Staff to contact MSA for inspection services, particularly with regard to stormwater management. Director Grunwald suggested the conditions from Plan Commission be expanded to capture agreements from the meeting on lighting and fencing. Motion Williams/Ader to accept the findings and recommendation of the Plan Commission and approve the site development plan submitted by Schmitz Ready Mix, Inc., to install a permanent ready-mix concrete manufacturing facility at 1025 North Ave. [Parcel No. 031-028-002-001.00] and 1327 Juniper St. [Parcel No. 031-028-002-001.01], with the following conditions:

1. Certified Survey Map (with easements) reviewed by Plan Commission, approved by Village Board, and recorded.
2. Maintenance Agreement(s), approved by Village Board and recorded.
3. Conditional Use Permit conditions updated and approved by Village Board.
4. Financial guarantee approved by Village Board and on file.
5. Wisconsin Dept. of Natural Resources written verification pond liner is not required for Basin A.
6. Village Engineer approval of calculations demonstrating 100-year event stormwater remains onsite.
7. Authorization for Applicant to start work early, including razing the building at 1327 Juniper Street and site grubbing and grading, with Applicant's understanding that all work is at the Applicant's risk. There is no guarantee the final approved site development plan will be consistent with work completed early, and any changes required to meet the plan specifications will be at Applicant's cost.
8. Installation of dusk-to-dawn exterior lighting with the capability to be shut off if the Village receives complaints.

9. Installation of forest green privacy slats in all chain link fencing to provide additional screening.

Motion carried without negative vote. Schmitz anticipated construction to begin in two weeks.

IV. JUNE 20, 2017, REGULAR MEETING AND JUNE 26, 2017, SPECIAL MEETING MINUTES.

Motion Ader/Williams to approve the June 20, 2017, regular meeting minutes as presented; carried without negative vote. Motion Jaeger/Holzward to approve the June 26, 2017, special meeting minutes as presented; carried without negative vote.

V. SPECIAL EVENT AND OPERATOR LICENSING

- A. Motion Roehrig/Fink to grant a Temporary Retail Class "B" Fermented Malt Beverage License to the CLEVELAND LIONS CLUB for Dairyland Park for August 5, 2017, and August 6, 2017; carried without negative vote.
- B. Motion Jaeger/Fink to grant a Temporary Operator's License to Edward Jesinski and Susan Kurtz for the period August 5, 2017, through August 6, 2017; carried without negative vote.
- C. Motion Williams/Jaeger to grant an Amplified Sound Permit to the CLEVELAND LIONS CLUB for Dairyland Park from 11am-4pm on August 5, 2017, and 1pm-5pm on August 6, 2017; carried without negative vote.
- D. Motion Holzward/Jaeger to grant an Operator's License to Jovian Scafati for the period July 19, 2017, through June 30, 2018; carried without negative vote.

VI. FINANCIALS

- A. **MONTHLY VOUCHER LIST.** Motion Ader/Jaeger to approve the June 2017 voucher list; carried without negative vote.
- B. **FINANCING AND BID PACKAGE TO ACQUIRE 1039 N. LINDEN STREET.** Chair Jaeger reported the Village's Realtor submitted a bid of \$1000 to Manitowoc County to acquire the parcel and it would now go through the Committee bid process. Staff would present the Finance Committee with a listing contract conditioned upon the Village's acquisition of the lot. The Realtor suggested an initial price of \$10,000, consistent with pricing on the Tax Increment District (TID) lots. The sales prices, terms and conditions, and new listing contract would be reviewed by the Finance Committee prior to TID closure.
- C. **ORDINANCE AND FEE SCHEDULE AMENDMENTS: SWIMMING POOL PERMIT FEES.** Chair Jaeger explained the Committee's recommendation to move the fee for a Swimming Pool Permit application from the Code of Ordinances to the Fee Schedule and make the pricing consistent with other permit fees. Motion Ader/Holzward to approve an Ordinance to amend Sec. 10-1-111 *Swimming Pool Permit Required* [Ordinance No. 2017-O-03] and a Resolution establishing the application fee for a swimming pool permit as \$6.00 per \$1000 or fraction thereof of project value plus a \$60 inspection fee, if applicable [Resolution No. 2017-R-04]; carried without negative vote. *Review of Article I Swimming Pools referred to Human Resources and Public Safety Committee.*
- D. **WATER TOWER ANNUAL CATHODIC PROTECTION RESURVEY AGREEMENT: CORRPRO.** Chair Williams reported the Public Works Committee recommended approval. Motion Roehrig/Fink to approve the annual Cathodic Protection Resurvey Agreement with Corpro for the water tower; carried without negative vote.
- E. **TAX INCREMENT DISTRICT CLOSURE PLANNING.** Director Grunwald reviewed the process to close the TID and suggested the Board consider when it would like to start. The Board also reviewed projections for the dollar levy and tax rate if the TID were closed in 2018.

VII. STAFF AND COMMITTEE REPORTS.

- A. **POLICE DEPARTMENT.** Report on file.
- B. **ADMINISTRATION.** Director Grunwald answered questions from the Board and provided updates on construction, engineering and ordinance projects.
- C. **FINANCE AND BUDGET COMMITTEE, 07/11/17.** Chair Jaeger reported the Committee was working on financing for street maintenance, including utilizing a wheel tax, and authorized Staff to invoice parties responsible for damage to the Village identification sign at North Avenue and Westview Street to collect the Village's \$1000 deductible. The Village's insurer closed the file after being unable to collect.
- D. **PUBLIC WORKS AND UTILITIES COMMITTEE, 07/13/17.** Chair Williams reported information from a local resident in opposition to the proposed Wisconsin-Lake Michigan National

Marine Sanctuary was available from Director Grunwald. The Committee authorized an analysis by MSA of the boat launch. Lawn maintenance compliance was reviewed for this season with no significant issues identified. Staff would continue to work with the Building Inspector to improve his inspection reports. Disposal of the old Christmas decorations will be completed by September 5, 2017.

- E. **PLAN COMMISSION, 07/17/17.** This had been a special meeting for the Schmitz Ready Mix site plan.

VIII. ANNOUNCEMENTS AND EVENT REPORTS.

- A. **WED JUL 19** **BOARD OF REVIEW, 5PM-7PM.** Director Grunwald reported no objections were filed.
- B. **JUL 21-23** **GREATER CLEVELAND FISHING DERBY, HIKA PARK**
- C. **MON JUL 24** **BOARD OF APPEALS, 7PM**
- D. **TUE JUL 25** **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 7PM**
- E. **TUE AUG 1** **MUNICIPAL COURT, 4:30PM**
- F. **WED AUG 2** **PLAN COMMISSION, 7PM**
- G. **THU AUG 3** **PUBLIC WORKS AND UTILITIES COMMITTEE, 7PM**
- H. **AUG 5-6** **DAIRYLAND FESTIVAL, DAIRYLAND PARK**
- I. **SUN AUG 6** **DAIRYLAND FESTIVAL PARADE ENTRY, 11AM LINEUP, 1270 HICKORY ST.** The Village Board will not have a parade entry this year.
- J. **TUE AUG 8** **FINANCE AND BUDGET COMMITTEE, 7PM**
- K. **TUE AUG 15** **VILLAGE BOARD, 7PM**
- L. **ANY OTHER ANNOUNCEMENTS/EVENTS.** Board of Appeals training and onsite, Saturday, July 22, 2017, 9am.

IX. CLOSED SESSION

- A. **CONVENE IN CLOSED SESSION.** Motion Stolzmann/Jaeger to convene in closed session pursuant to Sec. 19.85(1)(e), Wis. Stats., to conduct other public business with regard to development agreements affecting the Tax Increment District, where competitive reasons require a closed session. Roll call—all ayes. Motion carried. Director Grunwald was invited to remain for the duration of the closed session. The Board heard a report on recent meetings with the developer and progress towards compliance with the terms of the agreements.
- B. **RECONVENE IN OPEN SESSION PURSUANT TO SEC. 19.85(2), WIS. STATS., IF NEEDED**
- C. **POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION**
The Board did not reconvene in open session.

- X. **ADJOURNMENT.** Motion Roehrig/Jaeger to adjourn; carried without negative vote. Meeting adjourned at 8:34pm.

Respectfully submitted,

/S/STACY GRUNWALD

Stacy Grunwald
Director of Village Services

Approved on 8/15/17