

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

**TUESDAY, SEPTEMBER 19, 2017
7:02 PM – 9:05 PM**

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** President Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:02pm on Tuesday, September 19, 2017, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.
- Board Present: Kathy Stolzmann, Village President
John Ader
Robert Fink
Jacob Holzwart
Nick Jaeger
Joel Roehrig
Andy Williams
- Board Absent: None
- Staff Present: Timothy Barber, Chief of Police
Stacy Grunwald, Director of Village Services (arrived 7:04pm)
Julie Rusch, Deputy Clerk-Treasurer
- II. CITIZEN INPUT AND COMMUNICATIONS; COMMITTEE REFERRALS.** Staff reported on communications related to a lot that was unintentionally cleared of vegetative cover by the owner's contractor. The contractor ceased clearing within the 35-foot vegetative buffer, installed erosion control, and the owner had the property reseeded.
- III. AUGUST 15, 2017, MEETING MINUTES.** Motion Roehrig/Ader to approve the minutes of the August 15, 2017, regular meeting; carried without negative vote.
- IV. ALCOHOL LICENSING**
- A. NEW "CLASS B LICENSE.** Motion Holzwart/Jaeger to grant a "Class B" fermented malt beverage and intoxicating liquor retail license to RJK-HBT LLC, 252 Lincoln Ave., through term ending June 30, 2018; carried without negative vote.
- B. APPOINTMENT OF AGENT.** Motion Jaeger/Williams to approve the appointment of Jill A. Pope as Agent, RJK-HBT LLC; carried without negative vote.
- C. NEW TOBACCO LICENSE.** Motion Ader/Fink to grant a Tobacco License to RJK-HBT LLC for the period July 1, 2017, through June 30, 2018; carried without negative vote.
- D. OPERATOR'S LICENSE.** Motion Roehrig/Jaeger to grant an Operator's License to Lydia R. Gauthier, Marie A. Klabecek, and Cheyenne J. Morgan through the term ending June 30, 2018; carried without negative vote.
- V. FINANCIALS**
- A. MONTHLY VOUCHER LIST.** Motion Williams/Jaeger to approve the August 2017 voucher list; carried without negative vote.
- B. TRANSPORTATION FUNDING REPORT: MANITOWOC COUNTY SALES TAX PROPOSAL AND LOCAL WHEEL TAX OPTION.** The Board discussed the need to find additional revenue sources to preserve local streets as long as possible before reconstruction would be required. Chair Jaeger explained the Finance Committee had put discussion of a vehicle registration fee (commonly referred to as a wheel tax) on hold while Manitowoc County took up discussion on the sales tax. The Committee did not believe the wheel tax would be needed if a sales tax was adopted and shared with the local municipalities.
- VI. SQUAD STORAGE POLICY (EMPLOYEE HANDBOOK SEC. 508 AMENDMENT).** Motion Williams/Ader to amend Sec. 508, Employee Handbook, to allow the Chief to use his discretion with regard to squad storage; carried without negative vote.

VII. REPORTS ON COMMITTEE REFERRALS: BUILDING INSPECTION SERVICES. Chair Roehrig reported the Human Resources and Public Safety Committee was drafting a Request for Proposals for building inspection services, with the goal of having all types of inspections performed by one person or company.

VIII. STAFF AND COMMITTEE REPORTS.

- A. POLICE DEPARTMENT.** Report on file.
- B. ADMINISTRATION.** Director Grunwald updated the Board on the pedestrian bridge project, Water Utility rate case, and Westview lift station maintenance.
- C. JOINT REVIEW BOARD, 08/28/17.** President Stolzmann summarized the TID report prepared by Ehlers & Associates.
- D. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 08/31/17.** Chair Roehrig provided an update on the swimming pool ordinance amendment, fire department funding, and cross-training program between the Clerk's Office and Police Department.
- E. FINANCE AND BUDGET COMMITTEE, 09/12/17.** Chair Jaeger reported the Committee discussed fire department funding, the inability of the Sewer Utility to pay a PILOT charge, the TID financials, the Development Agreement with Donald Bonde, and funding to install the electrical drops for the Christmas decorations.

IX. ANNOUNCEMENTS AND EVENT REPORTS.

- A. AUG 24-25 LEAGUE CHIEF EXECUTIVES WORKSHOP: KATHY STOLZMANN.**
Review of selected sessions from the workshop.
- B. WED SEP 26 HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 7:00PM**
- C. TUE OCT 3 MUNICIPAL COURT, 4:30PM**
- D. WED OCT 4 PLAN COMMISSION, 7:00 PM**
- E. TUE OCT 10 COMMITTEE OF THE WHOLE, LTC, 7:00PM**
- F. WED OCT 18 MANITOWOC COUNTY VILLAGE ASSN, REEDSVILLE, 6:30PM.**
Trustees Ader, Fink, Holzward, Roehrig, and Williams will attend.
- G. TUE OCT 24 COMMITTEE OF THE WHOLE, LTC, 7:00PM**
- H. TUE OCT 31 COMMITTEE OF THE WHOLE, LTC, 7:00PM**
- I. ACTIVE SHOOTER TRAINING UPDATE.** The Trustees will take turns viewing the CD from Chief Barber.
- J. SET FINANCE COMMITTEE AND PUBLIC WORKS COMMITTEE MEETINGS.** Finance, Thursday, October 12, 2017; Public Works, Tuesday, November 7, 2017.
- K. ANY OTHER ANNOUNCEMENTS/EVENTS.** Director Grunwald shared information on events involving the Manitowoc County Lakes Assn.

X. CLOSED SESSION.

- A. CONVENE IN CLOSED SESSION PURSUANT TO (1) SEC. 19.85(1)(e), WIS. STATS., and (2) SEC. 19.85(1)(c), WIS. STATS.** Motion Stolzmann/Jaeger to convene in closed session pursuant to Sec. 19.85(1)(e), Wis. Stats., to conduct other public business with regard to development agreements affecting the Tax Increment District, where competitive reasons require a closed session; and Sec. 19.85(1)(c), Wis. Stats., to consider the compensation and performance evaluation data of the Chief of Police and Director of Village Services. Roll call—all ayes. Motion carried. Director Grunwald was invited to remain for discussion regarding the other public business.

[Chief Barber and Deputy Clerk-Treasurer Rusch left the meeting—8:23pm.]

Director Grunwald provided an update to the Board on compliance with the Expedite Development LLC and Hilltop Development LLC agreements and summarized the Development Agreement with Donald Bonde and his request regarding his repayment.

[Director Grunwald left the meeting—8:55pm.]

President Stolzmann assumed responsibility for the minutes.

The Board came to consensus on the 2018 compensation adjustments for the Chief of Police and Director of Village Services.

- B. RECONVENE IN OPEN SESSION PURSUANT TO SEC. 19.85(2), WIS. STATS., IF NEEDED.** The Board did not reconvene in open session.
 - C. POSSIBLE ACTION ON MATTERS (1) AND (2) DISCUSSED IN CLOSED SESSION.** The Board did not reconvene in open session.
- XI. ADJOURNMENT.** The meeting adjourned by consensus about 9:05pm.

Respectfully submitted,

/S/STACY GRUNWALD

Stacy Grunwald
Director of Village Services

Approved on 11/21/17