

VILLAGE BOARD OF CLEVELAND, WISCONSIN  
MONTHLY MEETING

TUESDAY, JANUARY 16, 2018  
7:00 PM – 8:29 PM

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7pm on Tuesday, January 16, 2018 at the Cleveland Village Hall, 1150 W. Washington Avenue, Cleveland, Wisconsin.
- Board Present: Kathy Stolzmann, Village President  
John Ader  
Robert Fink  
Jake Holzwart  
Nick Jaeger  
Joel Roehrig  
Andy Williams
- Board Absent: None
- Staff Present: Stacy Grunwald, Director of Village Services
- Motion Jaeger/Williams to approve the agenda as posted; carried without negative vote.
- II. CITIZEN INPUT AND COMMUNICATIONS, INC. ITEMS BELOW; POSSIBLE REFERRALS**  
*Robert Pragalz, 1521 Lakeshore Dr.* Requested marine sanctuary opposition be referred for discussion.  
*Karen Abbasi, 1801 Lakeshore Dr.* Requested marine sanctuary opposition be referred for discussion.
- A. RENEWAL OF REQUEST TO OPPOSE CREATION OF WISCONSIN LAKE MICHIGAN MARINE SANCTUARY, WITH SUPPORTING DOCUMENTATION: JUDITH PERLMAN.**  
*Referred to Public Works and Utilities Committee.*
- B. DECEMBER 19, 2017 LETTER FROM KEVIN KLEINERT re HILLTOP DEVELOPMENT.**  
Accepted for information and filed.
- III. DECEMBER 19, 2017 REGULAR MEETING MINUTES.** Motion Roehrig/Ader to approve the minutes of the December 19, 2017 regular meeting; carried without negative vote.
- IV. LICENSING**
- A. TEMPORARY CLASS “B” RETAIL LICENSE.** Motion Jaeger/Ader to grant a Temporary Class “B” Retail License to the Cleveland Athletic Club, Inc., for February 11, 2018 for the upstairs/first floor at the VFW Clubhouse, 1221 Park Lane, Cleveland, Wisconsin; carried without negative vote.
- B. OPERATOR’S LICENSE.** Motion Ader/Holzwart to grant an Operator License to Taryn N. Wield through term ending June 30, 2018; carried without negative vote.
- V. FINANCIALS: MONTHLY VOUCHER LIST.** Motion Williams/Jaeger to approve the December 2017 voucher report; carried without negative vote.
- VI. CONTRACTS AND AGREEMENTS**
- A. CERTIFICATE OF RESOLUTION AMENDMENT: HEALTH REIMBURSEMENT ARRANGEMENT.** The Human Resources and Public Safety Committee recommended approval of the Plan Design changes to the Village’s health reimbursement arrangement. The changes mirror the new health insurance plan deductibles. Motion Holzwart/Jaeger to amend Resolution No. 2003-08 Resolution to Offer Village of Cleveland Employees a Section 125 ‘Flexible Benefits Plan’, adopted November 11, 2003 and amended from time to time, and authorizing the Director to sign and file the appropriate paperwork to update the Plan Design; carried without negative vote.

- B. STAFF AUTHORIZATION TO APPROVE APPLICATIONS AND AGREEMENTS RELATED TO THE HIKA PARK BOAT LAUNCH AND BREAKWATER PROJECT.** Motion Jaeger/Fink authorizing the Director of Village Services to sign applications and agreements related to funding, design and development of a Hika Park boat launch and breakwater; carried without negative vote.
- C. TECHNOLOGY SUPPORT SERVICES AGREEMENT: INTRAC LLC (INTRAC TECHNOLOGY).** Chair Jaeger reported the Finance Committee recommended conditional approval of a Support Plan Service Agreement with Intrac LLC. The conditions include amendments suggested by staff related to public records compliance and preservation of statutory rights under Sec. 893.80 and Sec. 345.05 of the Wisconsin Statutes, and such other amendments as staff may identify for consistency with existing agreements, provided any substantial issues or changes be brought to the Committee for further review. Motion Ader/Roehrig to approve the Support Plan Service Agreement with Intrac LLC with the conditions recommended by the Finance and Budget Committee, and instructing staff to negotiate terms as appropriate and contract for a gold-level support package if sufficient budget funds can be identified. Motion carried without negative vote.
- D. ENGINEERING SERVICES, HILLTOP DEVELOPMENT: MSA PROFESSIONAL SERVICES.** Chair Williams reported the Public Works and Utilities Committee recommended approval of the proposal from MSA Professional Services related to the Hilltop Development wet detention basin. Motion Williams/Jaeger to approve the proposal submitted by MSA for study, design and construction services, including submittal review and record drawings, to restore the wet detention basin at Hilltop Development, with the option to include bid preparation and award and a pre-construction meeting if the Village determines these are needed after the plans are reviewed. The Board further authorized Director Grunwald to sign all documents necessary to achieve the Board's intended purpose. Motion carried without negative vote.  
*Plan review referred to the Public Works and Utilities Committee.*
- VII. HOLIDAY DECORATIONS**
- A. END-OF-SEASON REVIEW.** Trustee Ader updated the Board on the status of the Holiday Decoration Program, including repairs to decorations damaged during the season, fundraising, and the potential for purchase of off-season banners or a ground display.
- B. STATUS OF HOLIDAY DECORATIONS SPECIAL COMMITTEE.** By consensus, the Board accepted Trustee Ader's request for time to work with the Special Committee on the next phase for display items, including possibly summer banners.
- VIII. OPTIONS TO FILL PENDING VILLAGE BOARD VACANCY (SEAT HELD BY TRUSTEE NICK JAEGER).** By consensus, the Village Board decided to solicit letters of application from citizens interested in completing the term of office for Trustee Jaeger, whose last day on the Board is anticipated to be February 28, 2018. Letters of interest were to be filed on or before February 22, 2018 in the Clerk's Office and would be reviewed by the Board at its February 27, 2018 meeting.
- IX. REPORTS ON COMMITTEE PREVIOUS REFERRALS: BUILDING INSPECTION SERVICES.** Chair Roehrig reported Paul Hermes will work with the Village until a new inspector is appointed. The Human Resources and Public Safety Committee continued to consider options for plan review and inspection services.
- X. STAFF AND COMMITTEE REPORTS.**
- A. POLICE DEPARTMENT.** Report on file. Chief Barber answered questions and discussed the transition to the new full-time Police Officer.
- B. ADMINISTRATION.** Director Grunwald reported on the Spring Election, reviewed reports on tax collection and building permits, and updated the Board on various projects.
- C. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 01/09/18.** Chair Roehrig reported the Committee agreed to put the support staff cross-training between the Clerk's Office and Police Department on hold for six months during the Officer transition; and continued work on financing options for the Cleveland Fire Department.
- D. FINANCE AND BUDGET COMMITTEE, 01/11/18.** Chair Jaeger reported the Finance and Budget Committee received the 2017 Terms 1 and 2 financial statements and a draft 2017 Professional Services Expense Report from Director Grunwald.

**XI. ANNOUNCEMENTS AND EVENT REPORTS.**

- A. WED JAN 17 ..... MANITOWOC COUNTY VILLAGE ASSN, ST. NAZIANZ, 6:30PM**
- B. THU JAN 25 ..... PUBLIC WORKS AND UTILITIES COMMITTEE, 7:00PM**
- C. SAT JAN 27 ..... TAX COLLECTION, 9AM-12NOON**
- D. WED JAN 31 ..... TAX COLLECTION, 7AM-6PM**
- E. TUE FEB 6 ..... MUNICIPAL COURT, 4:30PM**
- F. TUE FEB 6 ..... FINANCE AND BUDGET COMMITTEE, 7:00PM**
- G. WED FEB 7 ..... PLAN COMMISSION, 7:00PM**
- H. THU FEB 8 ..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, ATTENDING TOWN BOARD OF CENTERVILLE MEETING, LTC, 6:30PM**
- I. TUE FEB 13 ..... VILLAGE BOARD, 7:00PM. Moved to February 27, 2018.**
- J. MON FEB 19 ..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, ATTENDING TOWN BOARD OF MEEME MEETING, MEEME TOWN HALL, 6:30PM**
- K. SCHEDULE HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE REGULAR MEETING. Thursday, February 22, 2018, 7:00pm.**
- L. ACTIVE SHOOTER TRAINING DVD UPDATE. Trustee Williams took the DVD for review.**
- M. ANY OTHER ANNOUNCEMENTS/EVENTS. No report.**

**XII. ADJOURNMENT.** Motion Holzward/Jaeger to adjourn; carried without negative vote. The meeting adjourned at 8:29pm.

Respectfully submitted,

/S/STACY GRUNWALD

Stacy Grunwald  
Director of Village Services

Approved on 2/27/18