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**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

**TUESDAY, FEBRUARY 27, 2018
7:00 PM – 8:11 PM**

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:00pm on Tuesday, February 27, 2018, in the Wells Fargo Room at Lakeshore Technical College, 1290 North Avenue, Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President
John Ader
Robert Fink
Jake Holzwart
Nick Jaeger
Joel Roehrig
Andy Williams

Board Absent: None

Staff Present: Timothy Barber, Chief of Police
Stacy Grunwald, Director of Village Services (via Skype)

II. CITIZEN INPUT AND COMMUNICATIONS, INC. ITEMS BELOW; POSSIBLE REFERRALS

A. CANDIDATE INTRODUCTIONS FOR PENDING TRUSTEE VACANCY

- 1. TERRY GOTTSACKER.** Mr. Gottsacker introduced himself to the Village Board.
- 2. JENNIFER MOEHRING.** Director Grunwald indicated Ms. Moehring had a schedule conflict and was unable to attend.

B. LETTER FROM SANDY BROST re PROPERTY MAINTENANCE. Trustee Fink read part of the letter from resident Sandy Brost to the Village Board regarding outside storage concerns on various properties. *Referred to the Human Resources and Public Safety Committee.*

Director Grunwald reported the Village received (1) information on a 'Meet the Candidates' forum for the County Executive election from the Manitowoc County Lakes Assn.; (2) a request from the Village of Mishicot to utilize the Village's resolution in support of a Manitowoc County Sales Tax, which was given by Staff; and (3) a proposal on wayfinding signage from MSA would be presented to the Plan Commission for consideration.

III. JANUARY 16, 2018, REGULAR MEETING MINUTES. Motion Williams/Ader to approve the minutes of the January 16, 2018, regular meeting; carried without negative vote.

IV. LICENSING

- A. TEMPORARY RETAIL CLASS "B" LICENSE.** Motion Jaeger/Ader to grant a Temporary Retail Class "B" Fermented Malt Beverage License to the Cleveland Fire Department for April 8, 2018; carried without negative vote.
- B. TEMPORARY OPERATOR LICENSES.** Motion Williams/Fink to grant Temporary Operator Licenses to Andy Herr and Dean Vogel for April 8, 2018; carried without negative vote.
- C. OPERATOR'S LICENSE.** Motion Jaeger/Holzwart to grant an Operator License to Rachel Linn through term ending June 30, 2018; carried without negative vote.

V. FINANCIALS: MONTHLY VOUCHER LIST. Motion Roehrig/Ader to approve the January 2018 voucher list; carried without negative vote.

VI. OPTIONS TO FILL PENDING VILLAGE BOARD VACANCY (SEAT HELD BY TRUSTEE NICK JAEGER). Candidates for the vacancy will be interviewed at the March 20, 2018 Board meeting. *Drafting of interview questions referred to the Human Resources and Public Safety Committee.*

VII. ANIMAL WELFARE SERVICES AGREEMENT: EASTSHORE HUMANE ASSN. Chair Roehrig reported the Human Resources and Public Safety Committee recommended approval. Motion Ader/Holzwart to approve Agreement for Services Amendment No. 2018-01 with the Eastshore Humane Association, Inc.; carried without negative vote.

VIII. HILLTOP DEVELOPMENT LLC

- A. CORRESPONDENCE BETWEEN ROHDE DALES AND VILLAGE OF CLEVELAND.** President Stolzmann summarized the February 6, 2018 correspondence from Atty. Borkenhagen of Rohde Dales, who was representing Mr. Kevin Kleinert, Managing Member of Hilltop Development LLC.
- B. RESPONSE TO ROHDE DALES INFORMATION REQUEST.** The Board by consensus approved a response to the February 6, 2018 letter.
- C. ENGINEER'S REPORT AND PROJECT PLANNING.** The Engineer had not submitted the report or timeline as of 2pm on February 27, 2018.

IX. COMMITTEE REPORTS ON ITEMS PREVIOUSLY REFERRED

- A. BUILDING INSPECTION SERVICES.** Chair Roehrig reported Staff was working with the Village of Howards Grove on a proposal to share building inspection services and was in touch with a former State building inspector for additional direction.
- B. WISCONSIN-LAKE MICHIGAN NATIONAL MARINE SANCTUARY.** Chair Williams summarized discussion at the Public Works Committee meeting and indicated Staff had been directed to monitor developments.

X. STAFF AND COMMITTEE REPORTS.

- A. POLICE DEPARTMENT.** Report on file. Chief Barber answered questions regarding recent vehicle break-ins and the subsequent arrest of the offender(s) by the Manitowoc County Sheriff's Department.
- B. ADMINISTRATION.** Director Grunwald provided an update on various projects and answered questions.
- C. PUBLIC WORKS AND UTILITIES COMMITTEE.** Chair Williams reported the Public Works and Utilities Committee reviewed the SCADA Request for Proposals, in addition to the marine sanctuary discussion.
- D. FINANCE AND BUDGET COMMITTEE.** Chair Jaeger reported the Finance and Budget Committee discussed purchase of a replacement squad in 2019; rejected a proposal from PSN to expand payment options, which would have been at the cost of the municipality; authorized Director Grunwald to proceed with an update to the lease agreement with Mercury Network after completion of the Intrac Technology contract; and approved a response to correspondence from Mr. Kevin Kleinert's attorney related to the Hilltop Development basin issues.
- E. PLAN COMMISSION.** Member Williams reported the Plan Commission worked on the 10-year update of the Comprehensive Plan.
- F. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE.** Chair Roehrig reported on separate meetings with the Town Boards of Centerville and Meeme regarding financing for the Cleveland Fire Department.
- G. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE.** Chair Roehrig reported the Human Resources and Public Safety Committee discussed Cleveland Fire Department financing options.

XI. ANNOUNCEMENTS AND EVENT REPORTS. .

- A. WED JAN 17 MANITOWOC COUNTY VILLAGE ASSN, ST. NAZIANZ.** Topic is Board of Review training. RSVP is due at or before the March 20, 2018 Board meeting.
- B. THU JAN 25 MUNICIPAL TRIAL.** The defendant did not appear and was found guilty by default.
- C. TUE MAR 6 PUBLIC WORKS AND UTILITIES COMMITTEE, 7PM**
- D. WED MAR 7 PLAN COMMISSION, 7:00PM**
- E. THU MAR 8 HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 7PM**
- F. TUE MAR 13..... MUNICIPAL COURT, 4:30PM**

- G. TUE MAR 13..... FINANCE AND BUDGET COMMITTEE, 7PM**
 - H. MAR 14-15 SCADA PRESENTATIONS, LTC, 7:00PM – 9:00PM (tentative)**
 - I. TUE MAR 20..... VILLAGE BOARD, 7:00PM**
 - J. MANITOWOC COUNTY VILLAGE ASSN APRIL MEETING ATTENDANCE.**
 - K. ACTIVE SHOOTER TRAINING DVD UPDATE.** Everyone on the Board has viewed the DVD.
 - L. ANY OTHER ANNOUNCEMENTS/EVENTS.** Trustee Roehrig announced he was retiring this year. In anticipation of his pending relocation outside the Village, he was resigning his Trustee seat effective April 1, 2018.
- XII. ADJOURNMENT.** Motion Jaeger/Holzward to adjourn; carried without negative vote. The meeting adjourned at 8:11pm.

Respectfully submitted,

/S/STACY GRUNWALD

Stacy Grunwald
Director of Village Services

Approved on 3/20/18