

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

**TUESDAY, APRIL 10, 2018
7:00 PM – 7:42 PM**

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:00pm on Tuesday, April 10, 2018, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President
John Ader
Terry Gottsacker (appointed Item III)
Jacob Holzwart
Joel Roehrig
Andy Williams

Board Absent: Robert Fink (excused)

Staff Present: Timothy Barber, Chief of Police
Stacy Grunwald, Director of Village Services

Also Participating: Ryan Skabroud, Dean of Public Safety, Lakeshore Technical College (left 7:10pm)

Motion Williams/Holzwart to approve the agenda as posted; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.** Trustee Roehrig submitted a written rescission of his resignation to Director Grunwald; he will remain in office until he no longer qualifies or a replacement is found. Trustee Williams reported the Cleveland Elementary School PTO requested use of the mobile sign; Chief Barber will provide the contact name from Lakeshore Technical College, which owns the sign.

- III. VILLAGE TRUSTEE APPOINTMENT THRU 04/16/19 AND OATH OF OFFICE: TERRY GOTTSACKER.** Motion Holzwart/Williams to approve the President's nomination of Terry Gottsacker as Village Trustee for the seat vacated by Nick Jaeger, term ending April 16, 2019; carried without negative vote. Director Grunwald administered the oath of office and Trustee Gottsacker joined the Board.

- IV. PRESENTATION ON CAMPUS SAFETY PROTOCOL: LAKESHORE TECHNICAL COLLEGE.** President Stolzmann opened the floor to Mr. Ryan Skabroud, Dean of Public Safety at Lakeshore Technical College (LTC). Dean Skabroud reviewed LTCs protocols in the event of a campus lockdown and distributed the LTC Emergency Checklist booklet. The booklet is being updated to reflect issues which arose during a recent lockdown event; the new version is anticipated for release in July 2018. President Stolzmann noted Cleveland Elementary School was on lockdown during that event as well. The Board noted the importance of push notifications to the public and parents to quell uncertainty and safety concerns.

[Dean Skabroud left the meeting—7:10pm]

- V. MARCH 20, 2018, REGULAR MEETING MINUTES.** Motion Roehrig/Holzwart to approve the minutes of the March 20, 2018, regular meeting as distributed; carried without negative vote.

- VI. FINANCIALS: MONTHLY VOUCHER LIST.** Staff answered questions from the Board. Motion Holzwart/Williams to approve the monthly voucher list; carried without negative vote.

VII. ALCOHOL LICENSING

A. CLASS "B" FERMENTED MALT BEVERAGE LICENSE. Staff recommended approval. Motion Ader/Holzwart to grant a Class "B" Fermented Malt Beverage License to the Cleveland Athletic Club for the described premises at Veterans Park for the period May 1, 2018, through October 30, 2018; carried without negative vote.

B. OPERATOR'S LICENSE. Staff recommended approval. Motion Williams/Roehrig to grant an Operator's License to Katherine A. Pfeifer through term ending June 20, 2018; carried without negative vote.

VIII. REPORTS ON ITEMS PREVIOUSLY REFERRED

- A. BUILDING INSPECTION SERVICES.** No report. The Human Resources and Public Safety Committee has not met since the last Village Board meeting.
- B. PARKING FACILITY FOR RAIL-TO-TRAIL.** No report. The Plan Commission has not met since the last Village Board meeting.

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IX. STAFF AND COMMITTEE REPORTS.

- A. POLICE DEPARTMENT.** Report on file.
- B. ADMINISTRATION.** Building permit report on file. Director Grunwald provided updates on the Spring Election and recent information requests for new development. A Village resident has accepted an employment offer to fill the Administrative Professional position.
- C. EMERGENCY GOVERNMENT COMMITTEE, 04/09/18.** Chief Barber and Director Grunwald briefed the Board on the tabletop exercise and outcomes.

X. ANNOUNCEMENTS AND EVENT REPORTS.

- A. WED APR 4..... PLAN COMMISSION (MEETING CANCELLED)**
- B. THU APR 5..... VILLAGE, TOWNS OF CENTERVILLE AND MEEME HEADS OF GOVT MEETING.** President Stolzmann reported the meeting with the Chairs of the Town of Centerville and Town of Meeme was interesting. The Village will update the proposed Intergovernmental Agreement for review by the Towns and Cleveland Fire Department.
- C. TUE APR 17..... VILLAGE BOARD ORGANIZATIONAL MEETING, 7:00PM.**
- D. WED APR 18..... MANITOWOC COUNTY VILLAGE ASSN, VALDERS, 6:00PM.** Director Grunwald reported the speaker was unable to attend; training would be done by DVD.
- E. TUE MAY 1..... MUNICIPAL COURT, 4:30PM**
- F. WED MAY 2..... PLAN COMMISSION, 7:00PM**
- G. TUE MAY 15..... VILLAGE BOARD, 7:00PM**
- H. ANY OTHER ANNOUNCEMENTS/EVENTS.** Director Grunwald reported the League of Wisconsin Municipalities was offering its Local Government 101 sessions. Information would be provided directly to Trustee Gottsacker and Trustee-Elect Scott Ohlrogge. The Village Board had funds in the budget for the registration fee and mileage. Last year's materials were available for any Trustee to borrow, or this year's materials could be purchased for anyone interested who can't attend.

XI. ADJOURNMENT. Motion Roehrig/Holzward to adjourn; carried without negative vote. The meeting adjourned at 7:42pm.

Respectfully submitted,

/S/ Stacy Grunwald

Stacy Grunwald
Director of Village Services

Approved on 05/15/2018

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