

VILLAGE BOARD OF CLEVELAND, WISCONSIN

--ORGANIZATIONAL MEETING--

TUESDAY, APRIL 17, 2018

7:00 PM – 7:19 PM

MINUTES

- I. **CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:00pm on Tuesday, April 17, 2018, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President
John Ader
Terry Gottsacker
Jacob Holzwart
Scott Ohlrogge
Joel Roehrig
Andy Williams

Board Absent: None

Staff Present: Timothy Barber, Chief of Police
Stacy Grunwald, Director of Village Services

- II. **ELECTED OFFICIALS' OATHS OF OFFICE.** All oaths had been administered prior to the meeting.

- III. **ANNOUNCEMENT OF CURRENT MEMBERSHIP AND PRESIDENT'S APPOINTMENTS.** President Stolzmann announced the committee memberships as provided below.

A. **EMERGENCY GOVERNMENT COMMITTEE: FIRST AND SECOND ALTERNATES.** Scott Ohlrogge, First Alternate, and Andy Williams, Second Alternate, through terms ending April 16, 2019.

B. **POLICE COMMISSION.** Andrea Kramer and Sheila Schetter, through terms ending April 20, 2021.

- IV. **APPOINTMENTS REQUIRING BOARD APPROVAL**

A. **ANNOUNCEMENT OF CURRENT OFFICEHOLDERS AND PRESIDENT'S APPOINTMENTS.** President Stolzmann announced the appointments below.

1. **VILLAGE ATTORNEY.** Michael, Best & Friedrich/Katherine M. Reynolds, Attorney, for the term May 1, 2018, through April 30, 2019.
2. **ANNOUNCE BOARD OF APPEALS MEMBERS; DESIGNATE FIRST AND SECOND ALTERNATES, AND CHAIR.** Sandy Brost and Cindy Hundt, Members, through terms ending April 20, 2021; Daniel Bruckschen, through term ending April 20, 2021, and designated as First Alternate through term ending April 16, 2019; and Larry Perronne, Chair, and Jessi Holzwart, Second Alternate, through terms ending April 16, 2019.
3. **WEED COMMISSIONERS.** Village employees William Hibbard and Christopher Jost, for the terms May 15, 2018, through May 14, 2019.
4. **BOARD OF REVIEW; DESIGNATE CHAIR.** Through terms ending April 16, 2019: Jake Holzwart, Chair; Kathy Stolzmann and Andy Williams, Members; John Ader, First Alternate; and Joel Roehrig, Second Alternate.
5. **FINANCE AND BUDGET COMMITTEE; DESIGNATE CHAIR.** Through terms ending April 16, 2019: John Ader, Chair; Terry Gottsacker, Secretary; Jake Holzwart, Member; and Kathy Stolzmann, *ex-officio* non-voting member.
6. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE; DESIGNATE CHAIR.** Through terms ending April 16, 2019: Jake Holzwart, Chair; Joel Roehrig, Secretary; Terry Gottsacker, Member; and Kathy Stolzmann, *ex-officio* non-voting member.
7. **PUBLIC WORKS AND UTILITIES COMMITTEE; DESIGNATE CHAIR.** Through terms ending April 16, 2019: Andy Williams, Chair; Scott Ohlrogge, Secretary; John Ader, Member; and Kathy Stolzmann, *ex-officio* non-voting member.
8. **ANNOUNCE INSURANCE COMMITTEE MEMBERS; DESIGNATE CHAIR.** Through terms ending April 16, 2019: Jake Holzwart, Chair; *ex-officio* Members John Ader and Andy Williams; and *ex-officio* non-voting member Kathy Stolzmann.
9. **ANNOUNCE PLAN COMMISSION MEMBERS; DESIGNATE CHAIR.** Joe Krause and Fred Sohn, Commissioners through terms ending April 21, 2020; John Ader and Andy Williams, Commissioners, and Richard Opie, Chair, through terms ending April 16, 2019.

B. **CONFIRMATION OF APPOINTMENTS BY VILLAGE BOARD.** Motion Williams/Ohlrogge to confirm the appointments of President Stolzmann as presented; carried without negative vote.

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- V. **ADMINISTRATION OF APPOINTEE OATHS OF OFFICE.** No appointees were present.
- VI. **ESTABLISH OR CONFIRM MEETINGS AND EVENTS**
- A. **MANITOWOC COUNTY VILLAGE ASSOCIATION, VALDERS: WED, APR 18, 6:00PM.** Trustees Holzward and Williams are attending.
 - B. **MUNICIPAL COURT: TUESDAY, MAY 1, 4:30PM**
 - C. **PLAN COMMISSION: WEDNESDAY, MAY 2, 7PM**
 - D. **BOARD OF REVIEW (Meet and Adjourn): TUESDAY, MAY 15, 7:00PM**
 - E. **VILLAGE BOARD: TUESDAY, MAY 15, IMMEDIATELY FOLLOWING BOARD OF REVIEW**
 - F. **OPEN BOOK TO MEET WITH ASSESSOR: TBD.** Monday, July 9, 2018, 4:30pm-6:30pm.
 - G. **BOARD OF REVIEW: TBD.** Wednesday, July 25, 2018, 5:00pm-7:00pm.
 - H. **FINANCE AND BUDGET COMMITTEE.** General schedule set as second Tuesday of each month. Next meeting: Tuesday, May 8, 2018.
 - I. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE.** General schedule set as first Thursday of each month. Next meeting: Thursday, May 3, 2018.
 - J. **PUBLIC WORKS AND UTILITIES COMMITTEE.** General schedule set as fourth Monday of each month. Next meeting: Monday, April 23, 2018.
 - K. **LOCAL GOVERNMENT 101 WORKSHOPS**
 - L. **OTHER MEETINGS OR EVENTS.** No report.
- VII. **VILLAGE PRESIDENT'S COMMENTS.** President Stolzmann thanked the Trustees, their families, her husband and staff for the time spent preparing for and attending Village meetings. She reminded the Chairs to meet with Director Grunwald two weeks prior to the meeting to discuss a preliminary agenda, and again about one week ahead for updates and changes. Board policy is that Secretaries turn in their minutes within two Mondays of a meeting date, which provides two weekends for drafting; especially important since no meeting pay will be issued until all minutes are filed. She encouraged Trustees with questions to contact the Department Managers for more information, and noted the Board under her tenure has not always agreed, but has always been respectful. She again thanked the Trustees and, by extension, their families for the commitment to serve.
- VIII. **ANNOUNCEMENTS.** No announcements.
- IX. **ADJOURNMENT.** Motion Holzward/Roehrig to adjourn; carried without negative vote. The meeting adjourned at 7:19pm.

Respectfully submitted,

/S/ Stacy Grunwald

Stacy Grunwald
Director of Village Services

Approved on 05/15/2018

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