

VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING

TUESDAY, JUNE 19, 2018
7:01 PM – 8:21 PM

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:01pm on Tuesday, June 19, 2018, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.
- Village Board Present: Kathy Stolzmann, President Staff Present: Timothy Barber, Chief of Police
John Ader
Jake Holzwart Julie Rusch, Deputy Clerk-Treasurer
Scott Ohlrogge Stacy Grunwald, Clerk-Treasurer
Andy Williams
- Village Board Absent: Terry Gottsacker (unexcused)
- One Village Trustee position was vacant due to resignation. Motion Holzwart/Ader to approve the agenda as posted; carried without negative vote.
- II. CITIZEN INPUT AND COMMUNICATIONS.** President Stolzmann (1) read a thank-you letter to the Board from a resident whose complaint had been handled promptly and to his satisfaction; and (2) reported a Lake Bluff Ct. resident requested the opportunity to submit information for Village distribution regarding an infestation of rose chafers in her neighborhood. The Board suggested the resident utilize local pages of social websites to provide information.
- Ms. Becky Paasch, 1232 Franklin Dr.* Ms. Paasch expressed concern with trees overhanging North Ave. in the Town of Centerville, deer damage, and woodchucks.
- III. MAY 15, 2018, MEETING MINUTES.** Motion Williams/Holzwart to approve the minutes of the May 15, 2018, regular meeting as distributed; carried without negative vote.
- IV. FINANCIALS**
- A. MONTHLY VOUCHER LIST.** Motion Holzwart/Williams to approve the May 2018 voucher report; carried without negative vote.
- B. YEAR 2017 UNAUDITED GENERAL FUND FINANCIAL STATEMENT.** The Year 2017 General Fund Financial Statement had been distributed to the Village Board on May 31, 2018, and reviewed by the Finance Committee at its last meeting. The Board accepted the report for filing.
- V. ECONOMIC DEVELOPMENT**
- A. OFFERS TO PURCHASE VILLAGE LAND**
- 1. TAX INCREMENT DISTRICT LOT 12: KJB INDUSTRIAL PROPERTIES LLC.** The Finance Committee recommended approval. Motion Ader/Williams to approve the Agreement for Sale with KJB Industrial Properties LLC for Tax Increment District Lot 12, Parkview Subdivision, and authorizing the Director of Village Services to sign all documents necessary to complete the transaction; carried without negative vote. [Parcel No. 031-515-000-012.00]
- 2. 1039 N LINDEN ST (PART OF LOT): JASON BERDYCK.** Motion Holzwart/Ader to approve a counter-offer to Jason Berdyck to sell the requested portion of 1039 N. Linden St. The terms of the counter-offer are: (1) buyer shall remit \$2000 for sale of the property plus \$1000 to offset the Village's costs to discontinue the rights-of-way in the area, namely the alley and the portion of W. Grant Ave. lying west of Juniper St.; (2) buyer will actively cooperate to successfully discontinue these rights-of-way, including provision of an access easement from the buyer's rear lot to the front lot; and (3) buyer will submit a certified survey map prepared at buyer's expense to merge the portion of the Village's property to be acquired through the purchase with the two lots under his current ownership, resulting in one large lot. Further, the Seller waives the requirement that there be an acceptable offer for the remainder of the parcel. The Director of Village Services was authorized to sign all documents necessary to complete the transaction, if the counter-offer was accepted. Motion carried without negative vote.
- B. TAX INCREMENT DISTRICT NO. 1 CLOSURE.** Motion Williams/Ader to terminate Tax Increment District No. 1 and authorize the distribution of excess increment to the overlying taxing districts; carried without negative vote. [Resolution No. 2018-R-01]
- VI. PARKS**
- A. MASTER PLAN AMENDMENT: VETS PARK HANDICAPPED-ACCESSIBLE PATH.** The Plan Commission recommended approval. The amendment was for planning purposes as there was no intention for new construction at this time. Motion Holzwart/Ohlrogge to amend the Veterans Park Master Plan to allow installation of a handicapped-accessible path from the northwest corner of the east parking lot to the sidewalks west of the tennis courts; carried without negative vote.
- B. VFW CLUBHOUSE WEEKEND RESERVATION POLICY.** Public Works Chair Williams reported Staff was researching the use of a coded lockbox to securely store a key onsite and eliminate the Thursday pickup of keys for Friday through Sunday rentals.
- C. HIKA PARK PROJECTS: DIRECTOR'S UPDATE.** Director Grunwald updated the Board on the pedestrian bridge, kiosks, breakwater/boat launch, signage, fencing and garage relocation projects.
- VII. PUBLIC WORKS AND UTILITIES**
- A. COMPLIANCE MAINTENANCE ANNUAL REPORT REVIEW.** Motion Williams/Ader to acknowledge review of the Compliance Maintenance Annual Report and recognize its responsibility to operate and maintain the wastewater treatment plant in compliance with the Village's WPDES permit; carried without negative vote. [Resolution No. 2018-R-02]
- B. STREET SEALING: FAHRNER ASPHALT.** The Public Works Committee recommended approval. Motion Ader/Ohlrogge to approve the proposal submitted by Fahrner Asphalt Sealers to apply GSB-88 to Westview St., from the intersection with S. Cleveland Rd., north through the intersection with W. Washington Avenue, at a proposed cost of \$13,811; carried without negative vote.
- VIII. PROCESS TO FILL VILLAGE BOARD VACANCY.** After discussion, the Village will advertise the open position, with candidate interviews and appointment scheduled for the July 17, 2018, meeting.

- IX. ELECTION INSPECTOR APPOINTMENT.** Motion Stolzmann/Holzwart to appoint Sheryl Nehls as an Election Inspector through term ending December 31, 2019; carried without negative vote.
- X. ALCOHOL, TOBACCO AND SPECIAL EVENT LICENSING AND REQUESTS**
- A.** Motion Holzwart/Stolzmann to grant a **Temporary Retail Class "B"** Fermented Malt Beverage License to the Cleveland Lions Club for Dairyland Park on August 4, 2018, through August 5, 2018; carried without negative vote.
- B.** Motion Ader/Holzwart to grant a **Temporary Operator's License** to Edward Jesinski for August 4, 2018, through August 5, 2018; carried without negative vote.
- C.** Motion Williams/Holzwart to grant the **Amplified Sound Request** submitted by the Cleveland Lions Club for Dairyland Park from 11am-4pm on August 4, 2018, and from 1pm-5pm on August 5, 2018; carried without negative vote.
- D. FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR RETAIL LICENSES**
- 1.** Motion Holzwart/Williams to grant a "**Class A**" **Retail License** to BONDE'S QUIK MART, INC./Karen Hennings, Agent; carried without negative vote.
- 2.** Motion Holzwart/Ohlrogge to grant a "**Class B**" **Retail License** to HICKORY HOUSE LLC/Brian Kieliszewski, Agent; RJK-HBT, LLC/Jill A Pope, Agent, dba Hika Bay Tavern; RUPP'S ON WASHINGTON LLC/Larry Rupp, Agent; and SACRED SPACE INTERNATIONAL/Teresa Anne Klapperich, Agent, dba Wildflower Café. Motion carried without negative vote.
- E.** Motion Holzwart/Ohlrogge to renew the **Operator's Licenses** of Brad Bunge, Keith Buvid, Janelle Deehr, Jamie Hammersley, Diane Hoffman, Amy Kapelka, Constance Keip, Alonna Koenig, Rachel Linn, Deborah Long, Lilianna Lopez, Jessica McWilliams, Cheyenne Morgan, Katherine Pfeifer, David Salm, Jovian Scafati, Ronald Schisel, Samantha Schneider, Angela Schuessler, Natalie Serketich, Tammy Serketich, Emily Simons, Christine Spindler, Chad Steffen, Bonnie Stiefvater, Taryn Wiold, Megan Wolf, Jerome Wood, and Janet Wuestenhagen for the period July 1, 2018, through June 30, 2019. Motion carried without negative vote.
- F.** Motion Ader/Williams to grant a new **Operator's License** to Gregory Stoeckigt for the period July 1, 2018, through June 30, 2019; carried without negative vote.
- G.** Motion Holzwart/Williams to renew the **Tobacco License** of Bonde's Quik Mart, Inc., for the period July 1, 2018, through June 30, 2019; carried without negative vote.
- XI. REPORT ON ITEMS REFERRED TO COMMITTEE: BUILDING INSPECTION SERVICES.** President Stolzmann will send a letter to the Village Board of Howards Grove asking if there is interest in a shared building inspection position. Director Grunwald also received the name of a firm that could potentially offer zoning services, which she will research and report to the Human Resources and Public Safety Committee.
- XII. STAFF AND COMMITTEE REPORTS.**
- A. POLICE DEPARTMENT.** Chief Barber reported he received a grant for a traffic speed board. He also answered questions and reported on the closure of two drug houses. Director Grunwald noted the successful outcomes came after an extraordinary commitment of resources and sound interagency management by the Cleveland PD. The Village Board thanked Chief Barber and Officer Schweigl.
- B. ADMINISTRATION.** Director Grunwald reviewed the building permit report, circus request, street reconstruction, complaint regarding a utility shed left in street, right-of-way discontinuances, server replacement, Hilltop pond repair, Hilary Heights bioretention system easement and maintenance, property and liability insurance renewal, and ordinance development.
- C. PUBLIC WORKS AND UTILITIES COMMITTEE, 05/21/18, 06/18/18.** Chair Williams reported the SCADA project would be reinitiated based on the Village Engineer's recommendation.
- D. PLAN COMMISSION, 05/22/18, 06/06/18.** Director Grunwald reported the Plan Commission's questions regarding the sign ordinance, and the traffic route, destinations, and timetable for the wayfinding sign plan had been sent to MSA.
- E. FINANCE AND BUDGET COMMITTEE, 06/12/18.** Chair Ader reported the Committee reviewed debt options and debt levy impacts if the Village were to finance identified capital projects.
- XIII. ANNOUNCEMENTS AND EVENT REPORTS.**
- A. SAT JUN 30..... LAKESHORE NATURAL RESOURCE PARTNERSHIP EVENT, HIKA**
- B. WED JUL 4..... INDEPENDENCE DAY (VLG HALL CLOSED; STAFF HOLIDAY)**
- C. THU JUL 5..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 7:00PM**
- D. MON JUL 9..... OPEN BOOK, 4:30PM-6:30PM**
- E. TUE JUL 10 MUNICIPAL COURT, 4:30PM**
- F. TUE JUL 10 FINANCE AND BUDGET COMMITTEE, 7:00PM**
- G. TUE JUL 17 VILLAGE BOARD, 7:00PM**
- H. MON JUL 23..... PUBLIC WORKS AND UTILITIES COMMITTEE, 7:00PM**
- I. WED JUL 25..... BOARD OF REVIEW, 5PM-7PM**
- J. JUL 27-JUL 29..... CLEVELAND FISHING DERBY, HIKA PARK**
- K. MON JUL 30..... PLAN COMMISSION COMPREHENSIVE PLAN REVIEW, 7:00PM**
- L. AUG 4-AUG 5..... DAIRYLAND FESTIVAL, DAIRYLAND PARK.** President Stolzmann asked the Trustees to consider for the next meeting whether they were interested in submitting a parade entry this year.
- M. ANY OTHER ANNOUNCEMENTS/EVENTS.** No announcements or events.
- XIV. ADJOURNMENT.** Motion Ader/Ohlrogge to adjourn; carried without negative vote. The meeting adjourned at 8:21pm.

Respectfully submitted,

Stacy Grunwald
Village Clerk-Treasurer