

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

**TUESDAY, JULY 17, 2018
7:00 PM – 9:17 PM**

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:00pm on Tuesday, July 17, 2018, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present:	Kathy Stolzmann, Village President John Ader Terry Gottsacker Jacob Holzwart Scott Ohlrogge Andrew Williams Louis Wilmot (seated Item III.B.)	Staff Present:	Timothy Barber, Chief of Police Stacy Grunwald, Director of Village Services Julie Rusch, Deputy Clerk-Treasurer
Board Absent:	None	Board Candidate:	Jonalee DeNoble

- II. CITIZEN INPUT AND COMMUNICATIONS.** No input was offered. President Stolzmann thanked the Village Trustees on behalf of herself and staff for the lunch they sponsored. Trustee Ohlrogge reported he had sold his home and would be moving from the Village by mid-September.

III. VILLAGE BOARD VACANCY

- A. CANDIDATE INTERVIEWS.** Two candidates submitted letters of interest, Louis Wilmot and Jonalee DeNoble. Only Mr. Wilmot submitted his letter within the stated deadline, but the Board by consensus agreed to interview both candidates. Each candidate was asked the same five questions, alternating which candidate spoke first.

[Trustee Candidates Mr. Wilmot and Ms. DeNoble voluntarily left the meeting.]

- B. APPOINTMENT OF VILLAGE TRUSTEE, THROUGH TERM ENDING APRIL 15, 2019.** The Board agreed by consensus both Mr. Wilmot and Ms. DeNoble were strong candidates to serve as Trustee. Trustee Ohlrogge stated his resignation from the Board was effective August 20, 2018. In acknowledgement of this, the Board determined the filing deadline was the determinative factor for the immediate appointment and directed staff to add the appointment of Jonalee DeNoble to fill the pending vacancy to the next regular meeting agenda.

[Trustee Candidates Mr. Wilmot and Ms. DeNoble returned to the meeting.]

Motion Stolzmann/Ohlrogge to appoint Louis Wilmot to complete the term ending April 15, 2019; carried without negative vote. Director Grunwald administered the oath of office to Mr. Wilmot and he joined the Board for the remainder of the meeting.

- IV. JUNE 19, 2018, MEETING MINUTES.** Motion Williams/Ohlrogge to approve the June 19, 2018, minutes; carried without negative vote.

V. ALCOHOL AND SPECIAL EVENT LICENSING

- A. TEMP OPERATOR'S LICENSE.** Motion Holzwart/Gottsacker to grant a Temporary Operator's License to Dale Stuckmann for the period August 4 - August 5, 2018; carried without negative vote.
- B. OPERATOR'S LICENSES.** Motion Holzwart/Ohlrogge to grant Operator's Licenses for the period ending June 30, 2019, to Alex Braun, Karl Luedtke, Harold Tackett, and Tari Zahn; carried without negative vote.
- C. AMPLIFIED SOUND REQUEST.** Motion Holzwart/Williams to grant the amplified sound request submitted by Holly Stipe for the period 3pm-11pm on July 28, 2018, at the VFW Clubhouse; carried without negative vote.

VI. FINANCIALS

- A. MONTHLY VOUCHER LIST.** Motion Ader/Gottsacker to approve the June 2018 voucher list; carried without negative vote.
- B. MANITOWOC COUNTY SALES TAX PROPOSAL.** The Board discussed recent activity by the Manitowoc County Finance Committee and the status of the proposal overall. By consensus, the Board directed staff to prepare a letter requesting the County clarify some of the proposals and offer the Board's position that the sales tax should not be adopted unless there was a significant cost share with the local municipalities.
- C. AMENDMENT TO LISTING CONTRACT: HERITAGE REAL ESTATE.** Due to the pending closure of Tax Increment District No. 1, the Board rejected a two-year renewal of the current listing contract. Motion Gottsacker/Williams to amend the listing contract with Heritage Real Estate for sale of the remaining Tax Increment District lots through August 31, 2020; carried without negative vote.
- D. YEAR 2019 BUDGET TIMELINE.** Motion Stolzmann/Ohlrogge to set Committee of the Whole meetings at 7pm on Tuesday, October 2, 9, and 30, 2018; with the Budget Hearing to be held at 7pm on Tuesday, November 20, 2018. Motion carried without negative vote.
- E. HILLTOP DEVELOPMENT LLC AND EXPEDITE DEVELOPMENT LLC PENALTIES AND DEVELOPMENT AGREEMENT COMPLIANCE.** The Board reviewed the progress by Hilltop Development LLC and Expedite Development LLC to comply with the various Development Agreements. Director Grunwald will contact the developer on each issue to determine status and report the outcome to the Finance Committee.

- VII. OFFICIAL TRAFFIC MAP AMENDMENT: THREE-WAY INTERSECTION SIGNAGE.** The Human Resources and Public Safety Committee recommended approval. Motion Gottsacker/Wilmot to amend the Official Traffic Map authorizing and directing the installation of signs at the three-way intersection of Westview St. and W. Washington Ave. to improve the direction and control of traffic, provide safer driving conditions, and better warn the public of a potential hazard caused by southbound through-traffic on Westview St. Motion carried without negative vote. [Resolution No. 2018-R-03]

- XI. EMPLOYEE HEALTH INSURANCE FOR POLICY YEAR 2018-2019.** The Human Resources and Public Safety Committee reported the renewal represented a premium increase of 6.3% and recommended approval. Motion Wilmot/Ohlrogge to approval renewal of the Essential PPO health insurance policy with WEA Trust for the period November 1, 2018, through October 31, 2019; carried without negative vote.

- VIII. JOINT PLAN COMMISSION MEETING TOPICS.** The Board was invited to attend the September 5, 2018, joint Plan Commission meeting with the Town of Centerville. Topics included presentations on water quality and the Manitowoc County 3D LiDAR mapping program.

IX. ECONOMIC DEVELOPMENT

- A. SALE OF TAX INCREMENT DISTRICT LOT 12: KJB INDUSTRIAL PROPERTIES LLC.** Director Grunwald reported the sale of Lot 12 to KJB Industrial Properties was complete.
- B. SALE OF EAST PORTION OF 1039 N LINDEN ST: JASON BERDYCK.** Director Grunwald reported the Village Engineer was scheduled to complete the legal description for the rights-of-way to be vacated this week. She continued to work on an information request submitted by the Village Attorney related to the alley.
- C. BUILDING PERMIT ACTIVITY.** Report reviewed.
- D. TAX INCREMENT DISTRICT NO. 1 CLOSURE.** No report.

X. PARKS

- A. HIKA PARK DREDGING PERMIT.** The Village signed and returned the contract with the Wisconsin Department of Natural Resources, and was waiting for the DNR's signature on the permit. Director Grunwald reviewed some of the permit terms.
- B. HIKA PARK PROJECTS: DIRECTOR'S UPDATE.** Director Grunwald shared information which raised questions regarding the Village's ability to declare the breakwater a Harbor of Refuge. President Stolzmann added a brief update on the event hosted by Lakeshore Natural Resource Partnership at Hika Park on June 30, 2018.

XI. PUBLIC WORKS AND UTILITIES

- A. HYDROCORP CONTRACT RENEWAL FOR CROSS-CONNECTION INSPECTION SERVICES.** There being several questions, the Board referred the contract to the Public Works and Utilities Committee.
- B. STORMWATER SYSTEM OPERATION AND MAINTENANCE AGREEMENTS.** The Board directed that all stormwater operation and maintenance agreements be reviewed by the Village Attorney and afterward submitted to the Public Works committee for its review and recommendation.

XII. CONSIDERATION OF DAIRYLAND FESTIVAL PARADE ENTRY. President Stolzmann and Trustees Holzgart, Williams, and Wilmot will ride in the F150 as the Village's parade entry.

XIII. REPORT ON ITEMS REFERRED TO COMMITTEE: BUILDING INSPECTION SERVICES. Director Grunwald reported she had a meeting scheduled with a company operating in our area that offers inspection and plan review services.

XIV. STAFF AND COMMITTEE REPORTS.

- A. POLICE DEPARTMENT.** Report on file. Chief Barber answered questions from the Board.
- B. ADMINISTRATION.** Director Grunwald reported on the Salvation Ride, Vets Park playground repairs, and the need for staff FEMA training.
- C. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 07/05/18.** Chair Holzgart reported the Committee reviewed the timesheet policy, reinforcing that the Department Managers as exempt employees do not need to submit weekly timesheets, and the timesheet format for non-exempt employees; and was considering changes to the on-call and emergency response policy.

XV. ANNOUNCEMENTS AND EVENT REPORTS.

- A. MON JUL 23..... PUBLIC WORKS AND UTILITIES COMMITTEE, 7:00PM**
- B. WED JUL 25..... BOARD OF REVIEW, 5PM-7PM**
- C. JUL 27-JUL 29..... CLEVELAND FISHING DERBY, HIKA PARK**
- D. MON JUL 30..... PLAN COMMISSION, COMPREHENSIVE PLAN REVIEW, 7:00PM**
- E. WED AUG 1..... PLAN COMMISSION, 7:00PM**
- F. THU AUG 2..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 7:00PM**
- G. AUG 4-AUG 5..... DAIRYLAND FESTIVAL, DAIRYLAND PARK**
- H. TUE AUG 7..... MUNICIPAL COURT, 4:30PM**
- I. TUE AUG 7..... FINANCE AND BUDGET COMMITTEE, 7PM**
- J. TUE AUG 14..... PARTISAN PRIMARY ELECTION**
- K. AUG 16-17..... LEAGUE CHIEF EXECS CONFERENCE, CHULA VISTA.** President Stolzmann is attending and will provide a report at the next meeting.
- L. TUE AUG 21..... VILLAGE BOARD, 7:00PM**
- M. ANY OTHER ANNOUNCEMENTS/EVENTS.** There were no announcements or events.

XVI. CONVENE IN CLOSED SESSION. Motion Stolzmann/Holzgart to convene in closed session pursuant to Sec. 19.85(1)(f), Wis. Stats., to consider compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call—all ayes. Motion carried. Director Grunwald was invited to remain.

[Chief Barber, Deputy Clerk-Treasurer Rusch, and Ms. DeNoble left the meeting—9:06pm]

The Board reviewed letters of commendation to Chief Barber and Police Officer Jacob Schweigl recommended by the Human Resources and Public Safety Committee; and heard an update on a recent minor performance action taken in one department.

XVII. RECONVENE IN OPEN SESSION PURSUANT TO SEC. 19.85(2), WIS. STATS. Motion Stolzmann/Holzgart to reconvene in open session pursuant to Sec. 19.85(2), Wis. Stats. Roll call—all ayes. Motion carried.

XVIII. POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION. Motion Stolzmann/Ohlrogge approving letters of commendation to Chief of Police Timothy Barber and Police Officer Jacob Schweigl for performance related to the identification and closure of two drug houses and confiscation of illicit drugs and stolen guns. The Board extended its appreciation and gratitude to the Department for this months-long effort requiring sound police work and multijurisdictional cooperation. Motion carried without negative vote.

XIX. ADJOURNMENT. Motion Ohlrogge/Wilmot to adjourn; carried without negative vote. The meeting adjourned at 9:17pm.

Respectfully submitted,
Stacy Grunwald
Director of Village Services