

**VILLAGE BOARD OF CLEVELAND, WISCONSIN  
MONTHLY MEETING**

**TUESDAY, OCTOBER 16, 2018**

**7:00 PM – 7:56 PM**

**MINUTES**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:00pm on Tuesday, October 16, 2018, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, President  
John Ader  
Jonalee DeNoble  
Terry Gottsacker  
Jacob Holzwart  
Andy Williams  
Louie Wilmot

Board Absent: None

Staff Present: Timothy Barber, Chief of Police  
Stacy Grunwald, Director of Village Services  
Julie Rusch, Deputy Clerk-Treasurer

- II. CITIZEN INPUT AND COMMUNICATIONS.** No one present offered input. Director Grunwald reported (1) thank you from the Town of Centerville for approving the Vandoske certified survey map; (2) the East Wind Garden Club cannot maintain the garden bed at the Public Works facility at 1151 Lakeshore Dr.; and (3) the Hilary Heights Condominium Owners Association Board of Directors has submitted a meeting request to clarify the Village's concerns with the bioretention system.

**III. MINUTES**

- A. SEPTEMBER 18, 2018, REGULAR MEETING.** Motion Wilmot/Gottsacker to approve the minutes of the September 18, 2018, meeting; carried without negative vote.
- B. OCTOBER 2, 2018, COMMITTEE OF THE WHOLE.** Motion DeNoble/Ader to approve the minutes of the October 2, 2018, meeting; carried without negative vote.
- C. OCTOBER 9, 2018, COMMITTEE OF THE WHOLE.** Motion Williams/Holzwart to approve the minutes of the October 9, 2018, meeting; carried without negative vote.

**IV. CERTIFIED SURVEY MAP**

- A. MARY ANN KRAUSE, 12233 LAKESHORE RD, TOWN OF CENTERVILLE.** President Stolzmann reviewed Plan Commission's findings and motion recommending approval. Motion Wilmot/Williams that, after consideration of the information provided, the Village Board adopt the findings of the Plan Commission and approve the Certified Survey Map filed by Mary Ann Krause to merge the two parcels located at 12233 Lakeshore Rd, Town of Centerville, for the purpose of creating one lot, with the conditions that (1) the applicant, or the Town on behalf of the applicant, provides a written determination stating the conformity of the proposal with the regulations of the zoning district; and (2) the Zoning Administrator finds the original Certified Survey Map to be in conformity with Ch. 236, Wis. Stats., and the unsigned map submitted for our review. Motion carried without negative vote.
- B. DAVID SALM, 920 E. WASHINGTON AVE, CLEVELAND.** President Stolzmann reviewed Plan Commission's findings and motion recommending approval. Motion Williams/Holzwart that, after consideration of the information provided, the Village Board adopt the findings of the Plan Commission and approve the Certified Survey Map filed by David Salm to merge the two parcels located at 920 E. Washington Ave. for the purpose of removing the interior lot line, with the conditions that (1) the applicant is advised of the utility shed encroachment, and (2), if the Manitowoc County Planning and Zoning Department rejects the original CSM, the Zoning Administrator is authorized to sign a replacement CSM that is consistent with State statutes. Motion carried without negative vote.

- VI. OPERATOR'S LICENSES.** Motion Stolzmann/DeNoble to grant Operator's Licenses to Steven Gruenke and Brittany Koenig through the period ending June 30, 2019; carried without negative vote.
- VII. MONTHLY VOUCHER LIST.** Motion Gottsacker/Holzward to approve the September 2018 voucher list; carried without negative vote.
- VIII. FEE WAIVER REQUEST FOR VFW CLUBHOUSE RENTAL: US DEPT OF VETERANS AFFAIRS.** Motion Stolzmann/Williams to waive the fee for the United States Department of Veterans Affairs to rent the VFW Clubhouse on May 8, 2019, for a presentation to veterans regarding veterans' benefits; carried without negative vote.
- IX. REPORT ON ITEMS REFERRED TO COMMITTEE: BUILDING INSPECTION SERVICES.**  
Director Grunwald reported she has a verbal agreement for services with a credentialed UDC and Commercial inspector (except electrical). The Village's insurer has no concerns with taking on the position as an employee. She is drafting an employment agreement based on the terms discussed.
- X. STAFF AND COMMITTEE REPORTS**
- A. POLICE DEPARTMENT.** Report on file. Chief Barber added a departmental employee was working with job restrictions due to an injury that occurred outside of employment.
- B. ADMINISTRATION.** Director Grunwald answered questions regarding building permits, issued and pending; and reported on the DNR response to Village's annual report for the treatment plant, the server and email project, speedboard installation, and possible transfer of funds to the Local Government Investment Pool. The Board declined to take up moving Village articles from the Chamber newsletter to a utility bill insert. This change will be effective in 2019.
- C. POLICE COMMISSION, 09/26/18.** The Police Commission is questioning the Village's need for it to continue and has requested an attorney's opinion as to options for the Village if it is dissolved. President Stolzmann asked Chief Barber to provide for the Village Board a copy of the annual review given to the Police Commission.
- D. PLAN COMMISSION, 10/03/18, 10/10/18.** President Stolzmann and Commissioners Ader and Williams reported on the Wayfinding Signage Plan, engineering for Hika Park projects, and progress on the Comprehensive Plan update.
- XI. ANNOUNCEMENTS AND EVENT REPORTS**
- A. WED OCT 17 ..... MANITOWOC CO VILLAGE ASSN, VLG OF WHITELAW, 6:30PM**
- B. THU OCT 18 ..... COMMITTEE OF THE WHOLE, 7:00PM**
- C. MON OCT 22 ..... PUBLIC WORKS AND UTILITIES COMMITTEE, 7:00PM. Canceled.**
- D. OCT 24-26 ..... LEAGUE OF WISCONSIN MUNICIPALITIES CONFERENCE.** Trustee Wilmot will attend. President Stolzmann and Director Grunwald are presenters on October 26.
- E. TUE OCT 30 ..... COMMITTEE OF THE WHOLE, 7:00PM**
- F. MON NOV 1 ..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 7:00PM**
- G. TUE NOV 6 ..... GENERAL ELECTION**
- H. WED NOV 7 ..... MUNICIPAL COURT, 4:30PM**
- I. WED NOV 7 ..... PLAN COMMISSION, 7:00PM**
- J. TUE NOV 13 ..... FINANCE AND BUDGET COMMITTEE, 7:00PM**
- K. WED NOV 14 ..... PLAN COMMISSION, 7:00PM**
- L. TUE NOV 20 ..... VILLAGE BOARD; BUDGET PUBLIC HEARING, 7:00PM**
- M. NOV 22-23 ..... STAFF HOLIDAY**
- N. ANY OTHER ANNOUNCEMENTS/EVENTS.** No report.
- XII. ADJOURNMENT.** Motion Ader/Holzward to adjourn; carried without negative vote. The meeting adjourned at 7:56pm.

Respectfully submitted,

*/S/ Stacy Grunwald*

Stacy Grunwald  
Director of Village Services