

**VILLAGE OF CLEVELAND, WISCONSIN  
COMMITTEE OF THE WHOLE**

**THURSDAY, OCTOBER 18, 2018**

**7:03 PM – 8:30 PM**

**MINUTES**

- I. CALL TO ORDER/ROLL CALL.** Village President called the meeting to order at 7:03pm on Thursday, October 18, 2018, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, President  
John Ader  
Jonalee DeNoble  
Terry Gottsacker  
Jacob Holzwart  
Andy Williams  
Louis Wilmot

Board Absent: None

Also Participating: Art Bahr, Al Geurts, and Mike Maloney, MSA Professional Services

Minutes were prepared from the President's notes and recording of the meeting.

**II. CAPITAL PROJECT FUNDING OPTIONS: MSA PROFESSIONAL SERVICES**

President Stolzmann opened the floor to the representatives from MSA Professional Services. Mr. Geurts reviewed a draft 5-year Capital Improvement Plan (CIP). It was suggested the Village review the CIP each spring and update it with projects identified for the next 5 years.

Several areas of potential funding were reviewed:

- A. Community Development Block Grant (CDBG) program
- B. USDA Rural Development program
- C. DNR environmental loan
- D. Clean Water Fund loan
- E. State Trust Fund loan
- F. CDBG-CLOSE revolving loan fund program closeout
- G. Municipal Street Improvement Discretionary (MSID) Program
- H. Local Roads Improvement Program (LRIP)

The Village's low water losses indicated the water system was in good shape. Sanitary sewer televised reports should be reviewed to avoid main replacement after street reconstruction.

The Board directed MSA to collect the necessary information and prepare an Intent to Apply (ITA) and submit to the DNR by 10/31 for the environmental loan program.

MSA thought CDBG may not be an option based on Village ordinances. MSID may be a strong option as there hasn't been a project in Manitowoc County in many years. This would mean Linden St. or S. Maple St. would need to be reconstructed in 2020 or beyond to capture funding.

The Board agreed the construction schedule should capture the LRIP funds already awarded. It was noted the LRIP project must be completed in the 6-year window from initial approval.

MSA suggested that mobilization costs to relocate equipment within the Village would likely be only a few thousand dollars. There would not be great savings grouping projects in specific neighborhoods if the opportunities for grant or loan eligibility are improved by including a broader area.

By consensus, the Village Board approved the following reconstruction/rehabilitation schedule:

**2019 Park La, Park Ct, W Jefferson Ave**

**2020 Beech St, Birch St, 300 block of E Jefferson Ave, W Washington Ave**

**2021 Linden St, S Maple St**

The span of the bridge on Linden St. is too short per State statute to qualify for funding assistance. On the other hand, the State also does not regulate the inspection schedule. The bridge is deficient at this time and does not meet State standards. It should be added to the CIP. Mr. Geurts will check with Manitowoc County to determine if there is funding available through Manitowoc County.

The Board agreed to discuss whether the Village's reliance on special assessments could be phased out and, if so, how it could be done equitably for property owners who have paid or are paying.

Mr. Geurts noted assessments were being dropped by some communities in the Fox Valley. One initiated a wheel tax, but Cleveland did not have enough vehicles to offset the revenue loss.

The current policy is to apply grants to the Village's cost share for street reconstruction so all taxpayers benefit. Grants do not apply equally to all projects, so property owners from neighborhood to neighborhood, or project year to project year, may not receive equivalent reductions if applied to the assessable share of costs.

The Board discussed the estimated costs for Hika Park projects, and agreed they should be added to the CIP.

### III. YEAR 2019 BUDGET PREPARATION

Mr. Geurts reported Kip Gulseth Construction performed well on the Hilltop basin restoration project. The site required some seeding and restoration work. MSA recommended retaining a percentage of the bid amount to confirm growth in the spring.

*[Mr. Bahr, Mr. Geurts, and Mr. Maloney left the meeting – about 8:10pm]*

The Board discussed without resolution including funds for Hika Park projects, including the Public Works garage relocation, in the 2019 budget.

### IV. ADJOURNMENT. Motion DeNoble/Williams to adjourn; carried without negative vote. Meeting adjourned at 8:30pm.

Respectfully submitted,

*/S/ Stacy Grunwald*

Stacy Grunwald  
Director of Village Services

Approved on 11/20/2018