

**VILLAGE BOARD OF CLEVELAND, WISCONSIN  
MONTHLY MEETING**

**TUESDAY, MARCH 19, 2019**

**MINUTES**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:00pm on Tuesday, March 19, 2019, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin. Motion Holzwart/DeNoble to approve the agenda as posted; carried without negative vote.
- Village Board Present: Kathy Stolzmann, President  
John Ader  
Jonalee DeNoble  
Jake Holzwart  
Andy Williams  
Louie Wilmot
- Village Board Absent: Terry Gottsacker (excused)
- Staff Present: Timothy Barber, Chief of Police  
Stacy Grunwald, Director of Village Services  
Julie Rusch, Deputy Clerk-Treasurer
- II. CITIZEN INPUT AND COMMUNICATIONS.** No one present offered input; no communications were reported.
- III. FEBRUARY 19, 2019, REGULAR MEETING MINUTES.** Motion DeNoble/Williams to approve the minutes of the February 19, 2019, regular meeting; carried without negative vote.
- IV. ALCOHOL AND SPECIAL EVENT LICENSING**
- A. RETAIL CLASS “B”.** Staff recommended approval. Motion Holzwart/Ader to grant a Retail Class “B” Fermented Malt Beverage License to the Cleveland Athletic Club to license a portion of Veterans Park for the period May 5, 2019, through November 7, 2019; carried without negative vote. The full premises description is on file.
- B. OPERATOR’S LICENSE.** Staff recommended approval. Motion Wilmot/Williams to grant an Operator’s License to Alexis M. Czerp through period ending June 30, 2019; carried without negative vote.
- C. TEMPORARY RETAIL CLASS “B”.** Staff recommended approval. Motion Holzwart/DeNoble to grant a Temporary Retail Class “B” fermented malt beverage license to the Cleveland Volunteer Fire Fighters for April 28, 2019; carried without negative vote.
- D. TEMPORARY OPERATOR LICENSE.** Staff recommended approval. Motion Williams/DeNoble to grant a Temporary Operator’s License to Andrew Herr and Dean Vogel for April 28, 2019; carried without negative vote.
- E. AMPLIFIED SOUND REQUEST.** Motion DeNoble/Wilmot to grant the Amplified Sound Request filed by Maria Lopez for the period 6pm through 11pm on April 21, 2019, at the VFW Clubhouse; carried without negative vote.
- V. MONTHLY VOUCHER REPORT.** In response to a question raised by the Finance Committee, Director Grunwald reported the electricity expense for holiday lighting decreased from \$530 per year to \$72 per year with the update to LED lighting. Motion Williams/Holzwart to approve the monthly voucher report; carried without negative vote.
- VI. BUILDING CODE AMENDMENT, INCLUDING CODE ADOPTION AND FEES.** The purpose for the amendment is to modernize the commercial building code language and continue codifying the Village’s past practices for fee calculations. The Human Resources and Public Safety Committee and the Finance and Budget Committee recommended approval. Director Grunwald reviewed changes recommended by the Village Attorney and staff. Motion Ader/Holzwart to amend Title 10 Chapter 7 Building Code, Village of Cleveland Code of Ordinances; carried without negative vote. [Ordinance 2019-O-01]
- VII. HARASSMENT POLICY.** The Human Resources and Public Safety Committee recommended approval. Chair Holzwart noted the update originated from a sexual harassment presentation by law firm Michael, Best & Friedrich at the October 2018 Manitowoc County Village Association meeting. Motion Wilmot/Williams to repeal and replace Employee Handbook Policy 502 Harassment as recommended; carried without negative vote.
- VIII. STAFF AND COMMITTEE REPORTS.**
- A. POLICE DEPARTMENT.** Report on file. Chief Barber added he was still heavily involved in the multijurisdictional investigation that began in December 2018. Officer Schuessler had started teaching the D.A.R.E. program at Cleveland Elementary School and St. Elizabeth Ann Seton School in Sheboygan. He anticipated the new squad would be in service within the next month. He also answered questions from the Board.
- B. ADMINISTRATION.** Director Grunwald reported on building permits, her employment as Interim Deputy Clerk-Treasurer with the Village of Howards Grove, SCADA implementation, street reconstruction projects, WPDES permit renewal, and phosphorus compliance planning.
- C. PLAN COMMISSION, 03/06/19.** President Stolzmann reported on the 10-year update of the 20 year comprehensive plan, potential TID land rezoning in the area of Alpine Ct., continued work on the sign ordinance and tourist rooming house ordinance, and consideration of removing dwellings as a permitted use in the B-1 district and allowing private garages in certain commercial districts. Director Grunwald reviewed her meeting with the landowner regarding the Alpine Ct. rezoning.

- D. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 03/07/19.** Chair Holzwart reviewed the Committee's discussion on the Village's designated agency status, implementation of the new building permit program, joint harassment training with the Village of Howards Grove, and the Police Department's policies for civil and criminal vehicle drive-offs at Bonde's Quick Mart. Chief Barber provided an update on efforts by Bonde's management to reduce civil drive-offs.
- E. FINANCE AND BUDGET COMMITTEE, 03/12/19.** Chair Ader reported all items from the Finance Committee were included on the meeting agenda.

**IX. ANNOUNCEMENTS AND EVENT REPORTS.**

- A. MON MAR 25 ..... PUBLIC WORKS AND UTILITIES COMMITTEE, 7PM.** Cancelled.
- B. TUE APR 2 ..... SPRING ELECTION**
- C. WED APR 3 ..... PLAN COMMISSION, 7PM**
- D. THU APR 4 ..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 7PM**
- E. TUE APR 9 ..... MUNICIPAL COURT, 4:30PM**
- F. TUE APR 9 ..... VILLAGE BOARD, 7PM**
- G. TUE APR 16 ..... ORGANIZATIONAL MEETING, 7PM.** Trustee DeNoble will be unable to attend.
- H. WED APR 17 ..... MANITOWOC CO VILLAGE ASSN, FRANCIS CREEK, 6PM.** Trustees Ader, Holzwart, Williams, and Wilmot will attend. Trustee DeNoble will not be available. Trustee Gottsacker's term will end prior to the date of the meeting.
- I. ANY OTHER ANNOUNCEMENTS/EVENTS.** No report.

- X. ADJOURNMENT.** All business having been conducted, motion Williams/DeNoble to adjourn; carried without negative vote. Meeting adjourned at 7:43pm.

Respectfully submitted,

/S/STACY GRUNWALD

Stacy Grunwald  
Director of Village Services

Approved on 04/09/2019