

VILLAGE BOARD OF CLEVELAND, WISCONSIN

--ORGANIZATIONAL MEETING--

TUESDAY, APRIL 16, 2019

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:00pm on Tuesday, April 16, 2019, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President  
John Ader  
Jason Berdyck  
Jake Holzwart  
Andy Williams  
Louis Wilmot

Board Absent: Jonalee DeNoble (excused)

Staff Present: Timothy Barber, Chief of Police  
Stacy Grunwald, Director of Village Services

- II. ELECTED OFFICIALS' OATHS OF OFFICE.** The oath had previously been administered to all elected officials.

**III. PRESIDENT'S APPOINTMENTS REQUIRING BOARD APPROVAL**

- A. PRESIDENT'S APPOINTMENTS.** President Stolzmann announced her appointments.

- 1. VILLAGE ASSESSOR.** Accurate Appraisal LLC
- 2. VILLAGE ATTORNEY.** Attorney Katherine M. Reynolds of Michael, Best & Friedrich
- 3. BUILDING INSPECTORS.** G. Jane Drager and Michael Ziereis
- 4. WEED COMMISSIONERS.** Public Works Operators William Hibbard and Christopher Jost
- 5. BOARD OF APPEALS; DESIGNATE FIRST AND SECOND ALTERNATES AND CHAIR.** Victor Frauenfeld and Kenneth Vogel, through term ending April 18, 2022; Daniel Bruckschen, First Alternate; Jessi Holzwart, Second Alternate; and Larry Perronne, Chair.
- 6. BOARD OF REVIEW; DESIGNATE CHAIR.** Jake Holzwart, Chair; Kathy Stolzmann and Andy Williams, Members; John Ader, First Alternate; and Jonalee DeNoble, Second Alternate.
- 7. FINANCE AND BUDGET COMMITTEE; DESIGNATE CHAIR.** John Ader, Chair; Louis Wilmot, Secretary; and Jake Holzwart, Member.
- 8. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE; DESIGNATE CHAIR.** Jake Holzwart, Chair; Jonalee DeNoble, Secretary; and Louis Wilmot, Member.
- 9. PUBLIC WORKS AND UTILITIES COMMITTEE; DESIGNATE CHAIR.** Andy Williams, Chair; Jason Berdyck, Secretary; and John Ader, Member.
- 10. INSURANCE COMMITTEE.** Jake Holzwart, John Ader, and Andy Williams.
- 11. PLAN COMMISSION; DESIGNATE CHAIR.** Atty. Richard Opie and Marilyn Mrotek, through terms ending April 19, 2021; John Ader and Andy Williams, through term ending April 20, 2020; and Atty. Opie, Chair.

- B. CONFIRMATION OF APPOINTMENTS BY VILLAGE BOARD.** Motion Williams/Holzwart to confirm the President's appointments as presented; carried without negative vote.

- C. ADMINISTRATION OF APPOINTEE OATHS OF OFFICE.** No appointees were present.

**IV. PRESIDENT'S APPOINTMENTS**

- A. FIRST AND SECOND ALTERNATES TO EMERGENCY GOVERNMENT COMMITTEE.** President Stolzmann designated Louis Wilmot, First Alternate, and Andy Williams, Second Alternate.

- B. INSURANCE COMMITTEE CHAIR.** President Stolzmann designated Jake Holzwart, Chair.

**V. ESTABLISH OR CONFIRM MEETINGS AND EVENTS**

- A. MANITOWOC COUNTY VILLAGE ASSN, FRANCIS CREEK: WED, APR 17, 6PM**

- B. PLAN COMMISSION: WEDNESDAY, MAY 1, 6PM**

- C. MUNICIPAL COURT: TUESDAY, MAY 7, 4:30PM**

- D. BOARD OF REVIEW (Meet and Adjourn): TUESDAY, MAY 21, 6:55PM**

- E. VILLAGE BOARD: TUESDAY, MAY 21, 7PM**

- F. OPEN BOOK TO MEET WITH ASSESSOR: TBD**

- G. BOARD OF REVIEW: TBD**

- H. STANDING COMMITTEE MEETING SCHEDULE.** Finance Committee, second Tuesdays, 6pm; Human Resources Committee, first Thursdays, 6pm; and Public Works Committee, fourth Mondays, 7pm, except the May meeting was scheduled for May 7.
- I. LOCAL GOVERNMENT 101 WORKSHOPS**
- J. OTHER MEETINGS OR EVENTS.** Director Grunwald will contact Ehlers representative Phil Cosson and schedule a special meeting for street project funding, with the following nights available for the Village Board: May 6, May 14, May 16, or May 30, 2019.
- VI. OPEN MEETING LAW AND PUBLIC RECORDS RESPONSIBILITIES.** Director Grunwald provided a synopsis of open meeting law and public record requirements.
- VII. POLICY FOR COMMITTEE CHAIR AND SECRETARY RESPONSIBILITIES.** Director Grunwald distributed and briefly reviewed Village Board Policy 820 *Duties of Standing Committee Chairs and Secretaries*.
- VIII. POLICY FOR USE OF CONSULTANTS.** Director Grunwald distributed and briefly reviewed Village Board Policy 502 *Use of Consultants*.
- IX. VILLAGE PRESIDENT'S COMMENTS.** President Stolzmann thanked everyone for their time and commitment to the Village.
- X. ANNOUNCEMENTS.** Director Grunwald distributed Village Board Policy 530 *Mailbox Access and Responsibilities*.
- XI. ADJOURNMENT.** Motion to adjourn: carried without negative vote. The meeting adjourned at 7:55pm.

Respectfully submitted,

*/S/ Stacy Grunwald*

Stacy Grunwald  
Director of Village Services

Approved on 5/21/2019