

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

TUESDAY, AUGUST 20, 2019

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, August 20, 2019, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President
John Ader
Jason Berdyck
Jonalee DeNoble
Jacob Holzwart
Andy Williams (briefly left the meeting at 6:15pm and returned)
Louis Wilmot

Board Absent: None

Staff Present: Timothy Barber, Chief of Police
Stacy Grunwald, Director of Village Services
Julie Rusch, Deputy Clerk-Treasurer

Motion Holzwart/Williams to approve the agenda; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS, INCLUDING 2019 POPULATION ESTIMATE AND THE FOLLOWING FOR POSSIBLE REFERRAL TO COMMITTEE:**

- A. REQUEST TO AMEND CONTRACT FOR LOT PURCHASE: JASON BERDYCK**
Trustee Berdyck recused himself from discussion. *Referred to Finance and Budget Committee.*
- B. REQUEST TO ALLOW BEEKEEPING IN THE VILLAGE: LOGAN TRAVIS**
Referred to Human Resources and Public Safety Committee.
- C. SNOW REMOVAL AGREEMENT RENEWAL: WAGNER EXCAVATING INC.**
Referred to Public Works and Utilities Committee.
- D. LISTING SERVICES AGREEMENT RENEWAL: HERITAGE REAL ESTATE INC.**
Referred to Finance and Budget Committee.
- E. VFW CLUBHOUSE RENTAL FEE WAIVER REQUEST: EAST WIND GARDEN CLUB**
Referred to Finance and Budget Committee.
- F. VFW CLUBHOUSE RENTAL ALTERNATIVE FEE REQUEST: THOMAS ERDMANN**
Referred to Finance and Budget Committee.

The population information was not available. No one was present to offer input.

- III. JULY 16, 2019, MEETING MINUTES.** Motion Wilmot/Holzwart to approve the minutes of the July 16, 2019, meeting; carried without negative vote.

- IV. CERTIFIED SURVEY MAP: RICKY SOHN, FISCHER CREEK RD, TOWN OF CENTERVILLE.** President Stolzmann summarized the Plan Commission's recommendation for approval. Motion Berdyck/Wilmot to adopt the Plan Commission's findings and approve the Certified Survey Map filed by Ricky R. Sohn to create a 2.171-acre parcel located between 7120 and 7328 Fischer Creek Rd., Town of Centerville; carried without negative vote.

- V. ZONING ORDINANCE PETITIONS**

A. PETITION SUMMARY

- 1. Rezone Properties on Alpine Ct. from I-3 Industrial to B-2 Special Business**
 - a. 1278 Alpine Ct.; TDK Group LLC, Owner
 - b. Vacant Land; Donald and Margaret Bonde, Owners
- 2. Rezone Properties on Dairyland Dr. from I-3 Industrial to R-3 Multi-Family Residential**
 - a. Vacant Land; Donald and Margaret Bonde, Owners
 - b. Parcel Adjacent to 1213 North Ave.; Lakeshore Technical College, Owner

- B. STAFF REPORT AND PLAN COMMISSION RECOMMENDATION.** President Stolzmann summarized the Plan Commission's recommendation for approval.

C. PUBLIC HEARING AND CORRESPONDENCE. No one was present to offer testimony; no correspondence was received.

- D. DISCUSSION/ACTION.** Motion Ader/Holzwart to approve the petition filed by the Plan Commission and rezone certain properties formerly in Tax Increment District No. 1 from I-3 Industrial District to either B-2 Special Business District or R-3 Multi-Family Residential District; carried without negative vote. [Ordinance No. 2019-O-09: I-3 to B-2—Parcel 031-028-006-007.00 and that portion of Parcels 031-028-005-001.00 and 031-028-006-001.00 lying north of the North Branch of Centerville Creek, excluding

floodplain; and I-3 to R-3—that portion of Parcel 031-028-005-001.00 lying south of the North Branch of Centerville Creek, excluding floodplain, and that portion of Parcel 031-028-005-006.00 lying outside the floodplain of the North Branch of Centerville Creek.]

VI. 20-YEAR COMPREHENSIVE PLAN

- A. STAFF REPORT AND PLAN COMMISSION RECOMMENDATION.** The Plan Commission recommended approval with minor changes, all of which were made except modification of a photograph included on Page 23.
- B. PUBLIC HEARING AND CORRESPONDENCE.** No one was present to offer testimony; no correspondence was received.
- C. DISCUSSION/ACTION.** Held over until the September 17, 2019, meeting.

VII. CONTRACTS AND AGREEMENTS

- A. RECYCLING GRANT COOPERATIVE AGREEMENT 2020: MANITOWOC CO.** Motion Holzwart/Wilmot to approve the COOPERATIVE AGREEMENT To Satisfy Eligibility for Recycling Consolidation Grant Calendar Year 2020 with the City of Manitowoc and Manitowoc County; carried without negative vote.
- B. LINDEN ST. BRIDGE PROJECT AGREEMENT: MSA PROFESSIONAL SERVICES.** The Public Works Committee recommended approval. Motion DeNoble/Holzwart to approve a Professional Service Agreement with MSA Professional Services for preliminary design of a replacement bridge on Linden St., over the South Branch of Centerville Creek; carried without negative vote.
- C. PHOSPHORUS AND ARSENIC PLANNING AGREEMENT: DONOHUE.** The Public Works Committee recommended approval. Motion Wilmot/Berdyck to approve an Engineering Services Agreement with Donohue & Associates for phosphorus optimization and arsenic minimization planning for compliance with WPDES requirements; carried without negative vote.

VIII. FINANCIALS

- A. MONTHLY VOUCHER REPORT.** Motion Holzwart/DeNoble to approve the July 2019 voucher report; carried without negative vote.
- B. SCADA UPDATE AND PAY REQUEST #1: INTEGRATED PROCESS SOLUTIONS.** The Village Engineer recommended payment and the Public Works Committee recommended approval. Motion Berdyck/Holzwart to approve Pay Request #1 to Integrated Process Solutions; carried without negative vote. Motion Berdyck/Holzwart authorizing staff to make payments for this project as the requests come in, with Village Board review and approval to follow; carried without negative vote.
- C. HILLTOP PROJECT PAY REQUEST #2: KIP GULSETH CONSTRUCTION CO.** The Public Works Committee recommended approval. Motion Berdyck/Ader to approve Pay Request #2 to Kip Gulseth Construction Co. as final payment for the Hilltop Development Stormwater Pond project; carried without negative vote.
- D. CAPITAL IMPROVEMENT PLAN PREPARATION inc FIRE DPT FINANCING.** After discussion, the Board directed that funds for Cleveland Fire Department equipment be included in the draft Capital Improvement Plan.

IX. VFW CLUBHOUSE NOISE, TRAFFIC AND TRESPASSING ISSUES. Property owners in a home neighboring the VFW Clubhouse had addressed the Board at its May 21, 2019, meeting with a complaint regarding noise and the inability of the Cleveland Police Department to address the issue despite numerous phone calls. Chair Holzwart of the Human Resources and Public Safety Committee stated a search of Cleveland and Manitowoc County records indicated the couple filed two complaints in two years. Chief Barber noted the Department could not respond if not called. No other neighbors lodged complaints. After discussion, motion DeNoble/Berdyck directing staff to issue a letter with VFW Clubhouse reservations stating the rules for the rental and advising applicants that the first time a violation registers on the decibel meter, a written warning will be issued; the second time, a citation plus loss of 50% of the security deposit. Motion carried without negative vote.

X. JOB DESCRIPTION: ADMINISTRATIVE PROFESSIONAL. The Human Resources and Public Safety Committee recommended approval. Motion Stolzmann/Holzwart to approve the Administrative Professional job description as recommended; carried without negative vote.

XI. BUILDING CODE AMENDMENT: PROJECT START AND COMPLETION REQUIREMENTS. The Human Resources and Public Safety Committee recommended approval. Motion Holzwart/Williams to approve the amendment to the building code addressing project start and completion requirements; carried without negative vote. [Ordinance No. 2019-O-10]

XII. STAFF, COMMITTEE, AND REFERRAL REPORTS.

- A. POLICE DEPARTMENT.** Report on file. Chief Barber provided an update on Fishing Derby and Dairyland Festival, noting there was only one incident and it was handled quickly. He noted the Department had two big cases at the District Attorney's office which required significant time, and they were making contact with unlicensed dog owners.
- B. ADMINISTRATION.** Director Grunwald reported the Bauknecht offer to purchase a Village lot had been withdrawn and provided updates to the Board on the vacancy in the Clerk's Office, status of the two Requests for Proposals issued by the Plan Commission, various site development plans. She noted the Clerk-Treasurer in Howards Grove was interviewing candidates for the Deputy position.
- C. PUBLIC WORKS AND UTILITIES COMMITTEE, 07/22/19.** Chair Williams reported the Committee declined to replace the Village Hall parking lot due to pricing concerns.
- D. BOARD OF REVIEW, 07/24/19.** One person appeared at Board of Review but did not file an objection.
- E. HUMAN RESOURCES AND PUBLIC SAFETY, 08/01/19.** Chair Holzwart reported the Committee discussed Cleveland Fire Department financing.

- F. **PLAN COMMISSION, 08/07/19.** President Stolzmann reported all items discussed by the Commission were on the Board's agenda.

XIII. ANNOUNCEMENTS AND EVENT REPORTS.

- A. **MON AUG 26 PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- B. **WED AUG 28 VILLAGE BOARD SPECIAL MTG, CAPITAL PLAN w/MSA, 6PM**
- C. **MON SEP 2..... STAFF HOLIDAY**
- D. **WED SEP 4..... PLAN COMMISSION, 6PM**
- E. **THU SEP 5..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- F. **TUE SEP 10 MUNICIPAL COURT, 4:30PM**
- G. **TUE SEP 10 FINANCE AND BUDGET COMMITTEE, 6PM**
- H. **TUE SEP 17 VILLAGE BOARD, 6PM**
- I. **ANY OTHER ANNOUNCEMENTS/EVENTS.** Director Grunwald reported the Clerk's Office would be closed the afternoon of Thursday, August 22, 2019, as no one was available to be in the office that afternoon.

XIV. ADJOURNMENT. Motion Wilmot/Holzwart to adjourn; carried without negative vote. The meeting adjourned at 7:40pm.

Respectfully submitted,

/S/ Stacy Grunwald

Stacy Grunwald
Director of Village Services

Approved on 09/17/2019

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