

MEMORANDUM

TO: Candidates for Local Office
FROM: Stacy Grunwald, Clerk-Treasurer
SUBJECT: **SPRING ELECTION MATERIALS**
DATE: Tuesday, November 12, 2019

The following materials for the Spring Election are enclosed:

1. Notice of Spring Election
2. Campaign Finance Registration Statement (CF-1). **Should be returned as soon as you know you will circulate nomination papers** but absolutely must be filed in the Clerk's Office by 5:00 PM on Tuesday, January 7, 2020.
3. Declaration of Candidacy (EL-162). Due in the Clerk's Office by 5:00 PM on Tuesday, January 7, 2020.
4. Nomination Papers for Nonpartisan Office (EL-169)—3 copies. Due in the Clerk's Office by 5:00 PM on Tuesday, January 7, 2020. Please call if you need more copies.

Note the following rules for circulating nomination papers:

- Signatures must be obtained from 20-100 eligible voters in the Village of Cleveland during the period December 1 through January 7. Any signatures dated prior to December 1 will not count toward your requirement.
- No person may sign the papers for more than three candidates for Village Trustee (the number of open seats.)
- Only persons eligible to vote in the Village of Cleveland may sign. Being eligible to vote does not mean the person must be a registered voter.
- Street addresses must be used. A signature with a post office box will not count toward your requirement.
- Every person collecting signatures for you must be at least 18 years of age and circulate a separate nomination paper.
- A nomination paper cannot be left unattended or posted in the manner of a "sign-up" sheet.
- The 'Certification of Circulator' section at the bottom must be signed by the circulator.

Please call the Clerk's Office at (920) 693-8181 if you have any questions.