

# VILLAGE OF CLEVELAND, WISCONSIN Board of Appeals Application

**I. General Information – to be completed for all types of applications.**

Purpose of Application or Appeal:

- A. \_\_\_\_\_ Variance relating to (check all that apply):  
       \_\_\_\_\_ Lot Area/Size   \_\_\_\_\_ Lot Frontage   \_\_\_\_\_ Lot Coverage  
       \_\_\_\_\_ Structure Setback   \_\_\_\_\_ Structure Height
- B. \_\_\_\_\_ Denial of Permit  
       \_\_\_\_\_ Building  
       \_\_\_\_\_ Shoreland-Wetland  
       \_\_\_\_\_ Other (specify \_\_\_\_\_)
- C. \_\_\_\_\_ Ordinance Text or Map Interpretation

**All responses must be clearly printed or typed. Use additional sheets as needed.**

Appellant/Applicant Name(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Property Address \_\_\_\_\_

Property Owner, if different from Applicant \_\_\_\_\_

Legal Description: Subdivision Name \_\_\_\_\_ Lot # \_\_\_\_\_ Block # \_\_\_\_\_

OR \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachments (check those included):

- \_\_\_\_\_ ***Site plan showing the project, drawn to scale with scale identified (REQUIRED)***
- \_\_\_\_\_ Topographic map or slope determination.
- \_\_\_\_\_ Land elevation in relation to a permanent benchmark.
- \_\_\_\_\_ Floodplain map.
- \_\_\_\_\_ Plan for shoreland stabilization.
- \_\_\_\_\_ Elevation of lowest floor, including basement or crawl space.

\_\_\_\_\_  
Signature of Applicant or Agent Date

\_\_\_\_\_  
Signature of Property Owner, if different than Applicant Date

**REQUIRED: \$300 filing fee (nonrefundable), the original application and 7 copies of form and attachments.**

Deliver or mail to:

Clerk-Treasurer, Village of Cleveland, 1150 West Washington Avenue, P O Box 87, Cleveland WI 53015

**For office use only:**

Date received \_\_\_\_\_ by \_\_\_\_\_ for meeting scheduled on \_\_\_\_\_.

**II. Describe the project.**

Also provide a site plan (drawn to scale, with scale identified) that shows lot size; street locations; locations of existing and proposed primary and accessory structures and wells; driveways and sidewalks; shoreland and wetland areas; bodies of water and/or streams. Include the project's relationship to neighboring lots, structures, roads, lakes, rivers and/or streams. Pictures, brochures or drawings of the proposed project are helpful attachments.

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**III. Explain how this project does not comply with the Village of Cleveland \_\_\_\_\_**  
[Zoning, Shoreland, Floodplain, etc.] **Ordinance, Section No. \_\_\_\_\_.**

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**IV. Complete the following if you checked 'Variance' in Section I.**

*To be considered for a variance, the property must meet all three of the following criteria:*

- 1) The variance will not be contrary to the spirit or intent of the Ordinance.*
- 2) The Ordinance has created an unnecessary hardship on the property.*
- 3) The property has special conditions not shared among the neighboring properties.*

In what ways will the variance uphold the spirit or intent of the Ordinance?

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Will the variance impact public safety? If yes, in what ways?

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What unnecessary hardship is created on the property from the conditions imposed by the Ordinance?

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How is your property different from your neighbors, making it special or unique?

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