VILLAGE OF CLEVELAND, WISCONSIN

ABSENTEE VOTING for the APRIL 7, 2020, ELECTION

All voters are <u>strongly encouraged</u> to cast an absentee ballot to minimize viral exposures for the voters and election workers on Election Day.

VOTE BY MAIL

DEADLINE to apply for a ballot by mail is THURSDAY, APRIL 2, 5PM

TO APPLY TO RECEIVE A BALLOT IN THE MAIL

- *Recommended Application Method* -- Complete an automatic application through <u>myvote.wi.gov</u>. The Clerk's Office will receive notification of your application and mail a ballot to you within 24 hours.
- Download an application form from www.clevelandwi.gov/elections.
 - o The completed form can be mailed to the Clerk's Office or placed in the Village Hall drop box. You must include a copy of your Photo ID unless you qualify for an exemption (as explained on the application form.) The drop box is checked seven days a week during the election period.
- There are other methods as well; please call the Clerk's Office at (920) 693-8181 if you are interested or go online to *elections.wi.gov*. We have found the two above to be the most efficient for both the voter and the poll workers, however.

TO VOTE BY MAIL

- Instructions are included with the ballot. Complete the ballot and the information required on the postage pre-paid return envelope, and place in the outgoing mail or in the Village Hall drop box.
- The voting process (but not your candidate selections) must be witnessed by a US Citizen who is at least 18 years of age. This person signs and adds his or her home address to the return envelope.
- If you are sheltered and do not have an eligible witness in your home, we suggest you do the following:
 - Call a neighbor or friend and have that person observe you completing the ballot and sealing the
 envelope through a window or door. Have the witness step away while you leave the voted ballot on
 the stoop. The witness can then sign and add his or her home address, and mail or drop off the ballot.
 - Call Village Hall and make an appointment to have a staff person observe you voting in your vehicle.
 Place the envelope into the drop box. We will get it out of the drop box once you step away and sign as your witness.

VOTE AT VILLAGE HALL

-- BY APPOINTMENT ONLY -

DEADLINE to request an appointment is SATURDAY, APRIL 4, 5PM.

VOTE IN THE CLERK'S OFFICE

Bring your Photo ID and vote in the Clerk's Office. You will complete the ballot just as you would on Election Day, only seal it in a certificate envelope rather than enter it in the machine. A member of the Clerk's Office staff will sign the envelope as your witness. The envelope will be stored securely until the day of the election.

VOTE CURBSIDE AT VILLAGE HALL

Bring your Photo ID and vote from your vehicle in the Village Hall parking lot. We will check your ID at the car window and bring you a ballot and envelope to complete. You will complete the ballot just as you would on Election Day, and seal it in a certificate envelope. A member of the Clerk's Office staff will sign the envelope as your witness. The envelope will be stored securely until the day of the election.

No appointments will be scheduled later than SUNDAY, APRIL 5, 5PM.

Appointment times are limited. **Schedule early**. To request an appointment:

Call the Clerk's Office at 920-693-8181.

Email the Clerk at sgrunwald@clevelandwi.gov.