

**VILLAGE BOARD OF CLEVELAND, WISCONSIN  
MONTHLY MEETING**

**TUESDAY, APRIL 14, 2020**

**MINUTES**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 6:04pm on Tuesday, April 14, 2020, by video conference at the following link: <https://global.gotomeeting.com/join/648073701>. All those present attended remotely, other than Director Grunwald, who participated from the publicly-accessible meeting room at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President  
Jason Berdyck  
Jonalee DeNoble  
Jake Holzwart  
Andy Williams

Board Absent: John Ader (excused)  
Louis Wilmot (excused)

Staff Present: Timothy Barber, Chief of Police  
Stacy Grunwald, Director of Village Services

Motion Williams/DeNoble to approve the agenda as posted; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.** Resident Chris Gabsch by email suggested the Village consider allowing bowhunting to contain the deer population. Chief Barber and Director Grunwald will research and respond.

- III. MARCH 10, 2020, SPECIAL MEETING AND MARCH 31, 2020, REGULAR MEETING MINUTES.** Held over.

- IV. CERTIFIED SURVEY MAP: 1039 N. LINDEN ST, JASON BERDYCK**

- A. SUMMARY; STAFF REPORT; PLAN COMMISSION RECOMMENDATION**  
**B. PUBLIC HEARING AND CORRESPONDENCE**  
**C. VILLAGE BOARD DETERMINATION**

*Trustee Berdyck recused himself for the entirety of Item IV.*

Director Grunwald explained the Certified Survey Map was the next step in the process of selling a portion of the Village's property at 1039 N. Linden St. to Jason Berdyck. Approval of the map would divide the Village parcel and merge the east 111.47 feet with the two lots at 1040 Juniper St. owned by Mr. Berdyck. The next steps would be to prepare a deed transfer and rezone the properties. The Plan Commission recommended approval.

The Village Board adopted the findings of the Plan Commission:

The proposal **conforms to the purposes** for the zoning ordinance; i.e., that the proposal promotes the health, safety, prosperity, aesthetics, and general welfare of the Village of Cleveland.

The proposal **conforms to the regulations** of the zoning ordinance; i.e., that the proposal meets the requirements for lot area, yards, and structure height.

The proposal **conforms to the purposes** for the subdivision ordinance:

- a. Promotes public health, safety and general welfare.
- b. Lessens congestion in the streets and highways.
- c. Furthers the orderly layout and use of land.
- d. Provides for adequate light and air.
- e. Facilitates adequate provision for water, sewerage and other public facilities.
- f. Protects proper ingress and egress.
- g. Promotes the proper monumenting of land subdivided, and the conveyance by accurate legal description.

The proposal **meets the minimum requirements** of the subdivision ordinance in that the proposed lot meets the size, width, depth, shape and orientation requirements of the ordinance.

The *Neighborhood Residential* encourages new development to be consistent with the neighborhood. The proposal to shorten the lot depth and adjoin the land to a neighboring property does not conflict with this or other recommendations for this land use classification.

There are no planned rights-of-way or other potential conflicts with the Official Map.

There are no obvious conflicts with the statutory requirements for Certified Survey Maps.

No public hearing was required and no correspondence had been submitted.

Motion Holzwart/Williams to approve the Certified Survey Map submitted by Jason Berdyck to split the Village-owned parcel at 1039 N. Linden St. and merge the east 111.47 feet with his two existing lots at 1040 Juniper St. [shown as Lot 2 on Certified Survey Map Sheet 2 of 3]; carried without negative vote.

Motion Williams/Holzwart directing staff to prepare and process the paperwork to complete the property sale per the terms of the agreed offer to purchase and present a rezoning petition to the Plan Commission; carried with 4 ayes, 0 nays (Trustee Berdyck, recused).

**V. CERTIFIED SURVEY MAP: DAIRYLAND MEADOWS ADDN 1, LOTS 28 AND 29, DON BONDE**

- A. SUMMARY; STAFF REPORT; PLAN COMMISSION RECOMMENDATION**
- B. PUBLIC HEARING AND CORRESPONDENCE**
- C. VILLAGE BOARD DETERMINATION**

Director Grunwald explained the purpose for the Certified Survey Map was to merge two lots in Dairyland Meadows Subdivision to allow the installation of a home with attached 3-car garage. One lot by itself did not provide sufficient width to meet side yard setbacks. The Plan Commission recommended approval.

The Village Board adopted the findings of the Plan Commission:

The proposal **conforms to the purposes** for the zoning ordinance; i.e., that the proposal promotes the health, safety, prosperity, aesthetics, and general welfare of the Village of Cleveland.

The proposal **conforms to the regulations** of the zoning ordinance; i.e., that the proposal meets the requirements for lot area, yards, and structure height.

The proposal **conforms to the purposes** for the subdivision ordinance:

- a. Promotes public health, safety and general welfare.
- b. Lessens congestion in the streets and highways.
- c. Furthers the orderly layout and use of land.
- d. Provides for adequate light and air.
- e. Facilitates adequate provision for water, sewerage and other public facilities.
- f. Protects proper ingress and egress.
- g. Promotes the proper monumenting of land subdivided, and the conveyance by accurate legal description.

The proposal **meets the minimum requirements** of the subdivision ordinance in that the proposed lot meets the size, width, depth, shape and orientation requirements of the ordinance.

The *Neighborhood Residential* classification states new development is to avoid inconsistencies with the neighborhood. This neighborhood is intended to be a transition from single-family housing on Meadowbrook Drive and Meadowbrook Court, to multi-family housing across the street. A wider lot holding a single-family residence on the south side of the street is consistent with the existing development and the recommendations in the Comprehensive Plan.

There are no planned rights-of-way or other potential conflicts with the Official Map.

There are no obvious conflicts with statutory requirements for Certified Survey Maps.

No public hearing was required and no correspondence had been submitted.

Motion Holzwart/Williams to approve the Certified Survey Map submitted by Moraine Builders to merge Lots 28 and 29 in Dairyland Meadows Subdivision Addition No. 1; carried without negative vote.

**VI. FINANCIALS**

- A. MONTHLY VOUCHER REPORT.** Motion Williams/DeNoble to approve the March 2020 voucher report; carried without negative vote.
- B. STAFF REQUEST FOR VFW FEE WAIVER WHEN USED BY OTHER GOVERNMENTS.** Motion Holzwart/Williams authorizing the Town of Centerville Town Board to use, without fee or security deposit, the VFW Clubhouse for its governmental business during the period of the COVID-19 public health emergency; carried without negative vote.
- C. SCADA PAY REQUESTS and CHANGE ORDER NO. 1.** Director Grunwald reviewed the project status to date and the remaining issues. The Village Board directed that the Final Pay Request be held until the issues were addressed. Motion Willliams/Berdyck to accept 2018 SCADA Project Change Order No. 1 and Payment Request Nos. 4, 5 and 6; carried without negative vote.

**VII. CAPITAL PROJECTS**

- A. WATER TOWER MAINTENANCE BID SCOPE.** The Village Board authorized the following bid alternates: delay the substantial completion date to August 2021; replace insulation for the inlet/outlet riser pipe; replace bottom platform opening to 30 inches and cover; replace roof hatches to 30-inch and cover; and replace condensate drain. Scope should include the dry interior cable brackets and rerouting cable if Mercury Network is not going to undertake this project itself. (This part of the maintenance is at their cost per the terms of their lease agreement with the Village.)

The Board decided to replace the Village name with like lettering rather than install the logo or other graphic. The members questioned the visibility of the logo from the Interstate and the \$12,000 cost. Motion Berdyck/DeNoble to amend the bid scope to as stated; carried without negative vote.

- B. STREET AND BRIDGE PROJECT UPDATE.** Director Grunwald provided an update on installation of the bridge utilities, street work completed, and property owner contacts.
- C. CONSIDERATION OF NORTH CURB REPLACEMENT ON PARK CT.** After discussion of the existing curb's poor condition, motion DeNoble/Holzward to amend the project scope to include replacement of the north curb the full length of Park Ct. as a non-assessable expense; carried without negative vote.
- D. PROJECT FINANCING.** Director Grunwald reported she is working with Ehlers & Associates on financing for the Village's capital projects.

**VIII. COVID-19**

- A. VILLAGE HALL PUBLIC ACCESS POLICY REVIEW.** The Board directed that Village Hall remain closed to public access.
- B. EMPLOYEE WORK SCHEDULES and UNEMPLOYMENT COMPENSATION.** Director Grunwald reported Clerk's Office support staff had both applied for unemployment due to reduced hours. However, they both agreed to work their regular shifts and both positions had been restored to normal hours. This would be monitored to ensure everyone's safety. The Police Secretary continued to work remotely.
- C. SPRING ELECTION, including INSPECTOR COMPENSATION AND EXPENSES.** The Board reviewed the Spring Election and the difficult conditions faced by the election workers. The members complimented everyone involved on the precautions taken and the smooth flow of voters at the poll. After discussion, motion DeNoble/Berdyck to increase the hourly compensation for election inspectors to \$12/hour for services related to the April 7, 2020, Spring Election; carried without negative vote, one abstention (Stolzmann, who had served as a poll worker.)

**IX. COMMITTEE REFERRAL REPORTS.** No Committees had met to take up referred items.

**X. STAFF AND COMMITTEE REPORTS.**

- A. POLICE DEPARTMENT.** Chief Barber reported Department activities were slower due to COVID-19. Officer Schweigl did assist on Election Day by checking for absentee ballots at the Post Office throughout the day. Police Secretary/Court Clerk Deehr continued to work from home.
- B. ADMINISTRATION.** Director Grunwald reported the Department of Safety and Professional Services had requested an update on the contractor complaint; and a lawsuit had been filed from parties in the Milwaukee area requesting the court overturn the Spring Election and require a new one.
- C. PLAN COMMISSION, 04/01/2020.** All items on the agenda.

**XI. ANNOUNCEMENTS AND EVENT REPORTS.**

- A. TUE APR 21 ..... ORGANIZATIONAL MEETING, 6PM**
- B. ANY OTHER ANNOUNCEMENTS/EVENTS.** President Stolzmann noted this was the last meeting for Trustee Williams. She thanked him for his many contributions and wished him well.

**XII. ADJOURNMENT.** Motion Williams/Holzward to adjourn; carried without negative vote. The meeting adjourned at 7:24pm.

Respectfully submitted,

*/S/ Stacy Grunwald*  
Stacy Grunwald  
Director of Village Services

Approved on 5/19/20