

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
SPECIAL MEETING**

WEDNESDAY, MAY 27, 2020

MINUTES

- I. CALL TO ORDER/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order at 6:08pm on Wednesday, May 27, 2020, by video conference at <https://global.gotowebinar.com/ojoin/49931429211466510/5680140121350841093>. Trustees Berdyck, DeNoble, and Holzwart, attended remotely. Trustees Ader and Forner, Director of Village Services Stacy Grunwald and members of the Cleveland Athletic Club participated from the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President
John Ader (arrived 7:01pm at Village Hall)
Jason Berdyck
Jonalee DeNoble
Al Forner (arrived 6:15pm at Village Hall)
Jake Holzwart
Louis Wilmot

Board Absent: None

Staff Present: Timothy Barber, Chief of Police
Stacy Grunwald, Director of Village Services

Motion Holzwart/DeNoble to approve the agenda as posted; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.** No one present offered input; no communications were reported.

- III. COVID-19: PARK FACILITIES AND PLAYGROUNDS.** Motion DeNoble/Berdyck to open the floor to the Cleveland Athletic Club; carried without negative vote. Cleveland Athletic Club members Dale Wagner, Ron Schisel, Diane Hoffmann, and Jon Hoffmann participated in discussion with the Village Board. Topics included review of the COVID-19 maintenance plan prepared by the Club and the decisions of other municipalities and clubs to remain closed or to open the parks or buildings, or offer concessions.

Three Board members supported opening the facilities for Club League games only, with the stipulation that the Club follow its maintenance plan; two members suggested opening the parks without restrictions; and one member stated that if the Board felt it was unsafe for the public in general, the parks should remain closed. Trustee Ader reported on actions taken by other communities, such as requiring doors to be propped open to avoid use of door handles, having a sanitizing station outside of the bathroom with the requirement that it be used before entering, and allowing only adult league play with no children in attendance. All agreed the Village should post signs at the playground that use of the equipment was at risk.

Mr. Wagner stated the Club would provide the cleaning supplies to sanitize the concessions area and bathrooms. The Village would provide its usual supplies, such as paper products and hand soap. Mr. Schisel asked whether the youth leagues would need to wait until a following Board meeting before having approval to use the facilities. Federal and state guidelines recommended all youth leagues be cancelled; however, the Board would consider a maintenance plan for youth leagues, if one were submitted. Motion Ader/Stolzmann to close the floor; carried without negative vote.

Motion Holzwart/Berdyck to open the Veterans Park concession stand, bathrooms, and playground for the adult leagues on game nights only, with the requirement that the Cleveland Athletic Club enforce its maintenance plan at these times. Trustee DeNoble was concerned with the mixed message to children by opening the playground during games but no other times. Trustee Wilmot noted the number of COVID-19 cases was rising and questioned allowing events that would increase the risk of exposure, particularly since this brought in people from other communities. In response to questions, Chief Barber indicated the Police Department did not have the capacity to monitor the park for compliance with restrictions on distancing or sanitizing in general, or for compliance with the Club's proffered maintenance plan on game nights in particular. Motion carried with one negative vote (Wilmot.)

- IV. SPECIAL ASSESSMENT POLICY AND ASSESSABLE COSTS; IMPACT ON 2020 STREET PROJECTS; BASED ON BID ASSESSMENTS; PROJECT FINANCING.** Director Grunwald reviewed the *Special Assessments and Capital Project Financing* preliminary report, which included information from Ehlers & Associates and Village staff. The Board reviewed existing debt, debt levy and special assessment financing for that debt, the Capital Improvement Plan for the years 2020-2023, and potential financing options for the current and upcoming capital expenditures. They also reviewed the preliminary special assessments for the W. Jefferson Ave. and Park Ct. street projects. (Park Ln. improvements had previously been determined non-assessable by the Board.)

Staff presented the following adjustments:

1. The February 2020 special assessment policy allocated curb and gutter replacement costs as 100% assessable; this was inconsistent with the Franklin Dr. and Westview St. projects, which followed the 75% Owner / 25% Village or 60% Owner / 40% Village cost shares. Staff recommended following the Franklin/Westview cost share for consistency.
2. The bid price for sanitary lateral pipe in the awarded bid was an outlier among all bids and 140% higher than the engineer's estimate. Staff recommended assessing the engineer's estimate as this was consistent with pricing from the other bidders.

3. The Village Board previously added 446 feet of nonassessable curb replacement costs to Park Ct. for work on the north side of the street. Rather than only assessing curb costs to lots on the south side, Staff recommended adding all curb costs together and allocating the assessable portion to all lots on Park Ct. based on front footage.
4. The special assessment policy required that lots on cul-de-sacs be assessed at a minimum of 80 feet. On W. Jefferson Ave., however, the standard lot width is 67 feet. This resulted in a 67-foot lot being increased for assessment to 80 feet due to the addition of the cul-de-sac. Staff recommended the Board allow assessment at the lot's original dimension of 67 feet.

Motion Ader/Stolzmann to adopt the staff recommendations and adjust the special assessments for W. Jefferson Ave. and Park Ct. accordingly; carried without negative vote.

V. ADJOURNMENT. Motion Ader/Fornier to adjourn; carried without negative vote. The meeting adjourned at 7:45pm.

Respectfully submitted,
/S/ Stacy Grunwald
Stacy Grunwald
Director of Village Services

Approved on 6/16/2020

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