

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

TUESDAY, AUGUST 18, 2020

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, August 18, 2020, by video conference at <https://global.gotomeeting.com/join/344652141>. All attended remotely except Director of Village Services Stacy Grunwald, who participated from the publicly-accessible meeting room at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President
John Ader (joined 6:02pm)
Jason Berdyck
Jonalee DeNoble
Al Former (joined 6:20pm)
Jake Holzwart
Louis Wilmot (joined 6:03pm)

Board Absent: None

Staff Present: Timothy Barber, Chief of Police
Stacy Grunwald, Director of Village Services

Also Participating: Phil Cosson, Ehlers and Associates

Motion Holzwart/DeNoble to approve the agenda as posted; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.** Mr. Dale Wagner, Cleveland Athletic Club, reported there were two scheduled games left in the season. He thanked the Human Resources and Public Safety Committee and the Village Board for working with the Club and allowing use of Veterans Park. In turn, the Board thanked the Athletic Club for the extra effort members made to keep the public safe. Director Grunwald noted the Board received a copy of correspondence from resident Judith Perlman recognizing the efforts of Police Chief Barber during a recent incident and stating her support for maintaining a local police department.

[Trustee Ader and Trustee Wilmot joined the meeting.]

III. DEBT ISSUANCE

A. BID OPENING REPORT. President Stolzmann opened the floor to Mr. Phil Cosson of Ehlers & Associates, the Village's financial advisor. Mr. Cosson reviewed the sale report, which had been distributed to the Village Board prior to the meeting. The results were highly favorable for the Village.

B. RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$1,610,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020A. Motion Ader/Berdyck to approve the resolution authorizing the issuance and sale of \$1,610,000 General Obligation Promissory Notes, Series 2020A; carried without negative vote. [Resolution No. 2020-R-08]

- IV. JULY 21, 2020, MEETING MINUTES.** Motion Wilmot/Berdyck to approve the minutes of the July 21, 2020, Village Board meeting; carried without negative vote.

V. COVID-19: VILLAGE HALL AND PARK/VFW OPERATIONS AND RESTRICTIONS

A. PARK/VFW MAINTENANCE PLANS. No plans were presented for review.

B. REQUEST TO USE VETS WILDCAT FIELD FOR PICK-UP TEAM PLAY. The applicant withdrew the request due to two teams withdrawing from play.

RELOCATE MUNICIPAL COURT SESSIONS TO VFW CLUBHOUSE. The HRPS Committee recommended Municipal Court be moved to the VFW. Chief Barber indicated the Police Department could work with the new location and agreed to bring the subject back to the Board if there were problems. Motion Holzwart/DeNoble to establish the VFW Clubhouse, 1221 Park Ln., as the location for sessions of the Cleveland Municipal Court until such time the Village Board determines otherwise; carried without negative vote.

[Trustee Former joined the meeting.]

C. STAFF REQUEST re VILLAGE HALL CLOSURE. Rather than continue with month-to-month closure of Village Hall, Director Grunwald requested the Board to consider closing the Hall until a reopening plan could be approved and implemented. This would bring more certainty for Village staff and assist with work planning. Motion Berdyck/DeNoble to close Village Hall until the Village Board approves a reopening plan, with that plan to be implemented no sooner than the first 1st of the month following 30 days after plan approval; carried without negative vote.

VI. FINANCIALS

A. MONTHLY VOUCHER REPORT. The Finance Committee recommended approval. Motion Holzwart/Berdyck to approve the July 2020 voucher report; carried without negative vote.

B. POST-ISSUANCE DEBT COMPLIANCE POLICY AND PROCEDURES. Director Grunwald explained the Village's current policy was approved in 2012, after the 2011 debt issue. The proposed policy replaced the current one, and included changes to comply with SEC debt reporting requirements, and separated the procedural language of the 2012 policy into an independent document. The Finance Committee recommended approval. Motion Former/Ader to approve the resolution adopting Post-Issuance Debt Compliance Policy for tax-exempt and tax-advantaged governmental bonds, as recommended; carried without negative vote.

[Resolution No. 2020-R-09]

- C. **EXTENSION OF WATER AND SEWER UTILITY LATE FEE WAIVERS.** The Public Service Commission authorized the optional extension of late fee waivers through the end of the year for water utilities. After discussion, the Village Board declined to extend the waiver.
- D. **W. JEFFERSON/PARK CT/PARK LN PROJECT.** Motion DeNoble/Holzward to approve Pay Request #2 to Butevyn-Peterson Construction Co., Inc. for the 2020 Street and Utility Improvements in the amount of \$218,134.66; carried without negative vote.

VII. REQUEST TO USE DAIRYLAND PARK PARKING LOT FOR SNOWMOBILE TRAILERS, ETC., WHEN WEATHER ALLOWS TRAILS TO BE OPEN. This request from the Cleveland Snow Hawks Snowmobile Club had previously been considered by the HRPS Committee and declined due to Dairyland Park not being plowed in the winter and safety concerns with other facets of the Club's initially broader request. Director Grunwald noted Dairyland Park was underutilized and the Village had plowed the lot last year to provide the Cleveland Lions Club access to its storage area in the park shelter. After discussion, the Village Board was willing to allow use of the parking lot provided snowmobile trail users respected the boundaries. Motion Wilmot/Holzward to approve use of the Dairyland Park parking lot by snowmobilers for short-term parking and congregating during the 2020-2021 snowmobile season, with the condition that the snowmobiles and support vehicles remain within the parking lot and trail limits. Motion carried without negative vote. Implementation and resolution of possible ordinance conflicts referred to the Human Resources and Public Safety Committee.

VIII. STAFF, COMMITTEE, AND REFERRAL REPORTS.

- A. **POLICE DEPARTMENT.** Report on file. Chief Barber reported the Department fulfilled the grant requirements for police vests, and he was waiting on information for one other grant to close it out as well. Trustee Forner complimented the Department and thanked Chief Barber for their good work.
- B. **ADMINISTRATION.** Report on file. Director Grunwald reported the vacancy in the Administrative Professional position would not be filled immediately.
- C. **BOARD OF REVIEW, 07/29/2020, 08/10/2020.** President Stolzmann reported no objections were filed and the Board had completed its work for the year.
- D. **PLAN COMMISSION, 08/05/2020.** Director Grunwald provided a brief summary of the presentation by Lakeshore Natural Resource Partnership, Stantec, and Fish Creek Restoration on the history of the Centerville Creek restoration and current projects.
- E. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 08/06/2020.** Chair Holzward reported the Committee discussed Cleveland Fire Department funding, an operator's license application, and a program offered through the League insurance program that works in tandem with worker's compensation and covers employees and immediate family members. The matter of adding a casual-status Police Officer was held over and there was no report on the firearms/bowhunting program.
- F. **FINANCE AND BUDGET COMMITTEE, 08/10/2020.** Chair Ader indicated that Staff will contact potential Village realtor firms since the Manitowoc County Board of Realtors had been unresponsive to our request for assistance.

IX. ANNOUNCEMENTS AND EVENT REPORTS.

- A. **MON AUG 24..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- B. **TUE SEP 1..... MUNICIPAL COURT, VFW, 4:30PM**
- C. **WED SEP 2..... PLAN COMMISSION, 6PM**
- D. **THU SEP 3..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- E. **MON SEP 7..... STAFF HOLIDAY**
- F. **THU SEP 10..... FINANCE AND BUDGET COMMITTEE, 6PM**
- G. **TUE SEP 15..... VILLAGE BOARD, 6PM**
- H. **ANY OTHER ANNOUNCEMENTS/EVENTS.** No announcements or events were reported.

X. ADJOURNMENT. Motion Berdyck/Forner to adjourn; carried without negative vote. Meeting adjourned at 7:07pm.

Respectfully submitted,

/s/ Stacy Grunwald

Stacy Grunwald
Director of Village Services

Approved on 09/15/20