

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

TUESDAY, JANUARY 19, 2021

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance through meeting link <https://global.gotomeeting.com/join/566306509>. All attended remotely except Director of Village Services Stacy Grunwald, who attended from the publicly-accessible meeting room at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland.

Board Present: Kathy Stolzmann, Village President
John Ader
Jason Berdyck
Jonalee DeNoble
Al Forner (arrived 6:09pm)
Louis Wilmot

Board Absent: Jake Holzwart (excused)

Staff Present: Timothy Barber, Chief of Police (left 6:48pm)
Stacy Grunwald, Director of Village Services

Motion Berdyck/Wilmot to approve the agenda as posted; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS, including possible Committee referrals on any matters reported to the Village Board.**

- A. HOLIDAY GREETINGS: Sheriff Dan Hartwig.** Noted.
B. HOURLY RATE CHANGE: Michael, Best & Friedrich. Notice of rate increase.
C. VFW RENTAL REQUEST: Construction Laborer's Local No. 330. *Referred to Human Resources and Public Safety Committee.*
D. REQUEST FOR VILLAGE-WIDE BAN ON OPEN-AIR BURNING: George DeNardis. Director Grunwald explained Mr. DeNardis was concerned with the health effects on parties exposed routinely to smoke originating from open-air burning and requested a Village-wide ban on all open burning. The request was triggered by a neighbor's frequent use of a legal fire pit. *Referred to Human Resources and Public Safety Committee.*

[Trustee Forner arrived—6:09pm]

- Sheryl Nehls, 1424 Webster Ln. Ms. Nehls stated she lived next to Mr. DeNardis and across from the neighbor with the fire pit. She stated she has her own fire pit and her own health issues, and she has no complaints regarding the neighbor's use. She believed campfires were an important activity, particularly with the social distancing and limits on gatherings in place due to COVID-19.

Director Grunwald reported several utility payments submitted by customers through their bank's bill pay option had arrived late. This triggered several calls and comments since the banks drawn the funds from their customer accounts at the time the checks are cut, making it appear the Village has been paid. Staff shared the process to request a late fee waiver but there had been no formal requests filed yet.

- III. MEETING MINUTES: NOVEMBER 30, 2020; DECEMBER 9, 2020; DECEMBER 15, 2020; and DECEMBER 28, 2020.** Motion Wilmot/DeNoble to approve the minutes of the November 30, 2020, meeting; carried without negative vote. Motion DeNoble/Wilmot to approve the minutes of the December 9, 2020, meeting; carried without negative vote. Motion Wilmot/DeNoble to approve the minutes of the December 15, 2020, meeting; carried without negative vote. Motion DeNoble/Berdyck to approve the minutes of the December 28, 2020, meeting; carried without negative vote.

- IV. FINANCIALS**

- A. MONTHLY VOUCHER REPORT.** President Stolzmann questioned whether there were outstanding property tax refunds since none were included in the report; Director Grunwald responded there were none. Escrows either paid exact amounts or taxpayers were supplementing the escrow with small checks for any shortfall.
- B. YEAR 2021 BUDGET AMENDMENT.** Director Grunwald proposed a budget amendment to incorporate the revised levy and committed fund changes approved by the Village Board in

December. Motion Stolzmann/Wilmot to amend the Year 2021 Budget to incorporate the use of Committed Funds as designated by the Village Board at its December 9, 2020, meeting, and the levy of \$679,822.69 approved on December 15, 2020 [Resolution No. 2020-R-15]. Roll call: Stolzmann—aye; Wilmot—aye; Ader—aye; Berdyck—aye; DeNoble—aye; Forner—no response/abstain. Motion carried.

- V. **EMPLOYEE HANDBOOK AMENDMENT: SEC 305 HOLIDAYS.** The Human Resources and Public Safety Committee recommended approval. Motion Wilmot/Ader to amend Sec. 305 Holidays of the Employee Handbook to state holiday time off will not count as hours worked when calculating overtime pay; and to remove the requirement that Department Managers receive the approval of the Village President or Human Resources Committee Chair to work on a scheduled holiday; carried without negative vote.

VI. **STAFF, COMMITTEE, AND REFERRAL REPORTS.**

- A. **POLICE DEPARTMENT.** Report on file. Chief Barber reported he attended the Wisconsin Juvenile Officers Association conference, of which he is a Board member; the speaker he provided received high marks. The Village was awarded a \$5700 grant to offset costs to purchase a records management software that was compatible with the State's reporting system.
- B. **ADMINISTRATION.** Building permit report on file. Director Grunwald reported tax collection and dog licensing were lagging the normal percentage received by end of year. Arrearages in the utility accounts were higher than typical, with 12% of customers in late status and seven residential customers who have not made a payment since April 15, 2020. The utility has been unable to disconnect service due to Public Service Commission rules, and disconnection is the trigger to receive payment from some of these customers.
- C. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 01/07/21.** President Stolzmann reported there were no COVID-19 requests for the Committee to review. Other pending business included financing for the Cleveland Fire Department and updated policies for the hire, fire and discipline of Police Officers due to dissolution of the Police Commission.

VII. **ANNOUNCEMENTS AND EVENT REPORTS.**

- A. **MON JAN 25..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- B. **TUE FEB 2 MUNICIPAL COURT, VFW, 4:30PM**
- C. **THU FEB 4..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- D. **THU FEB 11..... FINANCE AND BUDGET COMMITTEE, 6PM**
- E. **SET FEBRUARY BOARD MEETING DATE DUE TO CONFLICT WITH SPRING PRIMARY.**
Village Board, February 23, 6pm.
- F. **REMINDER TO SUBMIT GREEN SHEETS.** Noted.
- G. **ANY OTHER ANNOUNCEMENTS/EVENTS.** Plan Commission, February 3, 6pm.

VIII. **ELEVATED WATER TANK RECONDITIONING: JNB Industrial Painting LLC**

- A. **Convene in CLOSED SESSION.** Motion Stolzmann/Ader to convene in closed session pursuant to Sec. 19.85 (1) (g), Wis. Stats., to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which it is or is likely to become involved. Roll call—all ayes. Motion carried.

[Chief Barber left the meeting—6:48pm]

The Village Board discussed written advice from the Village Attorney regarding the contract with JNB Industrial Painting LLC for the elevated water tank reconditioning project.

- B. **Reconvene in OPEN SESSION pursuant to Sec. 19.85 (2), Wis. Stats.** The Board did not reconvene in open session.
- C. **Act on Pay Request #2 and Matters Discussed in Closed Session.** No action.

- IX. **ADJOURNMENT.** Motion Ader/DeNoble to adjourn; carried without negative vote. The meeting adjourned at 7:03pm.

Respectfully submitted,

/S/ Stacy Grunwald

Stacy Grunwald
Director of Village Services