

**VILLAGE OF CLEVELAND  
APPLICATION FOR CONDITIONAL USE PERMIT**

**PERMIT APPLICANT**

Name (please print)

Mailing Address

City

State

Zip Code

Telephone (      )

Email

**PROJECT LOCATION**

Property Owner, if different from applicant (please print)

Owner's Address

City

State

Zip Code

Project Address, if different than mailing address

City

State

Zip Code

Parcel No.

Current Zoning

**PROJECT DESCRIPTION**

Description of existing operation or use \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of proposed operation or use, including proposed structures, parking, landscaping, etc. (attach additional sheets if needed)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Anticipated number of employees

Full Time

Part Time

**PROJECT TEAM**

Architect

General Contractor

Engineer

Planner

**IDENTIFICATION OF IMPACTED PARTIES**

Provide the NAMES AND ADDRESSES of all property owners within four hundred (400) feet of the above-described property and those others that may be affected by the application approval (attach sheet, if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PREVIOUS APPLICATION**

Date of previous application, if any \_\_\_\_\_ Disposition of previous application \_\_\_\_\_

If previous application has been denied, state fully on a separate sheet of paper what change of circumstance or condition warrants reconsideration.

**ADDITIONAL REQUIRED ITEMS**

- 1. Complete legal description of property for which application is filed.
- 2. Plat of survey prepared by a registered surveyor (original and three copies) showing the location, boundaries, dimensions, elevations, uses, and sizes of the following: subject site; existing and proposed structures; landscaping; natural ground features: easements; streets and other public ways; off-street parking; loading areas and driveways; existing highway access restrictions; and all existing and proposed yards. IN ADDITION, the plat of survey shall show the location, elevation, and use of any abutting lands and structures within fifty (50) feet of the subject site.
- 3. Additional information as may be required by the Village Board of Cleveland or other village officials.
- 4. Fee receipt from the Village Clerk-Treasurer in the amount of Three Hundred (\$300.00) dollars.

**CERTIFICATION**

I hereby certify that all the information provided herein, including all attachments and additional information provided as required by the Village Board or its designees, is true and correct, and I understand that the approval of a Conditional Use Permit application does not relieve me of compliance with other applicable codes and ordinances.

Applicant's signature \_\_\_\_\_ Date Signed \_\_\_\_\_  
Property Owner's signature \_\_\_\_\_ Date Signed \_\_\_\_\_

**FOR OFFICE USE ONLY**

Date Filed \_\_\_\_\_ Hearing Date \_\_\_\_\_ Disposition \_\_\_\_\_  
Hearing Date Est. \_\_\_\_\_  
Date Notice Mailed \_\_\_\_\_ Date Notice Published \_\_\_\_\_ Applicant Notified \_\_\_\_\_