

VILLAGE BOARD OF CLEVELAND, WISCONSIN MONTHLY MEETING

TUESDAY, APRIL 13, 2021

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 6:01pm on Tuesday, April 13, 2021, via meeting link <https://global.gotomeeting.com/join/262051749>. All attended remotely, except Director of Village Services Stacy Grunwald attended from the publicly-accessible meeting room at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, Village President
John Ader (arrived 6:17pm)
Jason Berdyck
Jonalee DeNoble
Al Forner
Jake Holzwart
Louis Wilmot

Board Absent: None

Staff Present: Timothy Barber, Chief of Police
Stacy Grunwald, Director of Village Services

Motion DeNoble/Holzwart to approve the agenda as posted; carried without negative vote.

II. CITIZEN INPUT AND COMMUNICATIONS

(A) Dairyland Park Memorial Request, submitted by the Cleveland Lions Club. *Referred to Plan Commission.* (B) Veterans Park Memorial Request, submitted by Romelda Albright. *Referred to Plan Commission.* (C) Invitation to Village Board to participate in “Hands Around the Courthouse” on April 28, an awareness event for Child Abuse and Neglect Prevention. (D) Ayres submitted a proposal to perform street rating services for the Village. *Referred to Public Works and Utilities Committee.* (E) The Village’s long-time agent at McClone (formerly Burkart-Heisdorf) had retired. The Village was contacted by Ansay & Associates expressing interest in working with the Village. (F) Trustee Berdyck reported there were comments posted on a Facebook page for Village residents regarding the Village’s building permitting program. He asked for a referral to have the program reviewed. *Referred to the Human Resources and Public Safety Committee.*

III. CERTIFIED SURVEY MAPS

- A. 1274 W WASHINGTON AVE: Cleveland Fire Department.** President Stolzmann summarized the application and Plan Commission recommendation. Trustee Forner noted the proposal straightened out existing problems but he didn’t believe any new ones were created. The Village Board accepted the findings of the Plan Commission by consensus. Motion DeNoble/Wilmot to approve the Certified Survey Map filed by the Cleveland Fire Department to merge the two parcels at 1274 W. Washington Ave. for the purpose of future site development, subject to the following conditions: (1) within six months, the Applicant shall file a petition to change the zoning for the merged property to a single zoning district, that allows fire and emergency medical services; and (2) site improvements cannot be installed until the Applicant has obtained the appropriate zoning and site development plan approvals. Motion carried without negative vote. [Resolution No. 2021-R-03]

[Trustee Ader joined the meeting—6:17pm]

- B. 1346 and 1354 MARSHALL AVE: Jerome and Lana Wagner.** President Stolzmann summarized the application and Plan Commission recommendation. The Village Board accepted the findings of the Plan Commission by consensus. Motion Berdyck/Ader to approve the Certified Survey Map filed by Jerome and Lana Wagner to merge the lots at 1346 Marshall Ave. and 1354 Marshall Ave. to allow future site development accessory to 1354 Marshall Ave.; and to adjust the boundary line between 1338 Marshall Ave. and 1346 Marshall Ave. to eliminate the encroachment of the principal

structure at 1338 Marshall Ave., subject to the following condition: The project to raze the existing residence must be substantially complete within 120 days after the certified survey map is approved, as Sec. 10-1-30, Code of Ordinances, does not allow two principal structures on the same lot in the R-1 Single-Family Residential District.. Motion carried without negative vote. [Resolution No. 2021-R-04]

- IV. **MARCH 23, 2021, MINUTES.** Motion Holzwart/DeNoble to approve the March 23, 2021, meeting minutes; carried without negative vote.
- V. **MONTHLY VOUCHER REPORT.** Motion Ader/Forner to approve the March 2021 voucher report; carried without negative vote.
- XI. **COVID-19**
- A. **THE SALVATION ARMY RIDE.** Chair Holzwart reported the Human Resources and Public Safety Committee recommended approval. Motion DeNoble/Wilmot to approve the COVID-19 management plan and use of Village Hall as a rest stop for The Salvation Army Ride on July 10, 2021, with payment of the refundable \$100 security deposit; carried without negative vote.
- B. **OLIVIA GAUTHIER.** Chair Holzwart reported the Human Resources and Public Safety Committee recommended approval. Motion Stolzmann/Holzwart to approve the COVID-19 management plan, amplified system application, and reservation of Hika Park on July 3, 2021, per the application submitted by Olivia Gauthier; carried without negative vote
- VI. **POLICE REVIEW COMMISSIONER POSITION due to dissolution of Police Commission**
- A. The Human Resources and Public Safety Committee recommended creation of a Police Review Commissioner position. Director Grunwald reviewed changes requested by the Committee in the version presented to the Village Board. Motion Stolzmann/Holzwart to approve the Police Review Commissioner ordinance; carried without negative vote.
- B. **PROCEDURES.** Director Grunwald reported the procedures were in drafting.
- C. **APPOINTMENT.** President Stolzmann reported a candidate was considering whether to accept the position, and wanted to review the ordinance if approved prior to making a decision.
- VII. **STAFF, COMMITTEE, AND REFERRAL REPORTS.**
- A. **POLICE DEPARTMENT.** Report on file. Chief Barber was asked by the Board to provide a comprehensive statistical report next month. The Board would select the information it would find helpful to see each month from that version. Chief Barber also noted he attended a Wisconsin Juvenile Officers Association Board meeting and a couple of Manitowoc County meetings.
- B. **ADMINISTRATION.** ■ Director Grunwald reviewed the building permit and noted a recent influx of fencing permit applications. ■ She reported the list of unlicensed dogs was turned over to the Cleveland Police Department; it was larger than in prior years as there hadn't been time with the reduced staffing to send a reminder letter this year, and she thanked Chief Barber for his Department taking on the task this year. ■ Certificates of Election were issued after the Spring Election and she was administering oaths of office. Deputy Clerk-Treasurer Julie Rusch was updating the State's WisVote system with election reports and voting activity. They were also preparing for the transition in the Village President position and the start of the new term next week. ■ Recent technical issues related to the workstation and Internet upgrades had been resolved for the Police Department, but additional work remained in Administration. ■ It was time to discuss reopening Village Hall, which should be preceded by the Village adopting remote work policies; considerable latitude had been allowed by the State during the pandemic but the topic would need to be addressed now that a return to more typical work scheduling was anticipated. ■ She recently attended training on the concept of 'fitness for duty' for employees returning from leaves of absence or who may be suffering burnout or other issues related to the pandemic; and also attended a review of the role of subdivision regulations in land use planning and enforcement. ■ She and Operator Chris Jost met with Donohue to review questions from the DNR on the arsenic minimization plan; in general, testing indicated actions to reduce the naturally-sourced arsenic in the wastewater treatment plant effluent were economically infeasible. Going forward, the Village's reporting on this topic would be limited to updates of test results and the related economic feasibility analysis.
- C. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 04/05/21.** All items on agenda.
- D. **PLAN COMMISSION, 04/07/21.** All items on agenda.

VIII. ANNOUNCEMENTS AND EVENT REPORTS.

- A. TUE APR 13..... MUNICIPAL COURT, VFW, 4:30PM**
- B. TUE APR 20..... VILLAGE BOARD ORGANIZATIONAL MEETING, 6PM**
- C. ANY OTHER ANNOUNCEMENTS/EVENTS.** Trustee DeNoble asked if the Village held any meetings where the Cleveland Fire Department could present information. Director Grunwald explained Village's do not have Town-style annual meetings. The Department should submit a request to appear before the Village Board, or the Department could be invited to make a presentation at a meeting.

- IX. CLOSED SESSION.** Motion Stolzmann/Forner to convene in closed session pursuant to Sec. 19.85 (1) (c), Wis. Stats., to consider the performance evaluation data of a public employee over which the Village Board has jurisdiction. Roll call—all ayes. Each Board member certified no other person was in attendance for the closed session. Motion carried.

[Chief Barber and Director Grunwald left the meeting—7:07pm]

President Stolzmann assumed responsibility for the minutes in the absence of Director Grunwald.

The board discussed performance evaluation data and the lack of consistency in performance of the established measurable goals of a public employee.

- X. ADJOURNMENT.** Motion Stolzmann/Holzwart to adjourn; carried without negative vote. Meeting adjourned at 7:40pm.

Respectfully submitted,

/S/ Stacy Grunwald

Stacy Grunwald
Director of Village Services

Approved on 05/18/2021