

VILLAGE BOARD OF CLEVELAND, WISCONSIN MONTHLY MEETING

TUESDAY, AUGUST 17, 2021

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, August 17, 2021, via meeting link <https://global.gotomeeting.com/join/331252373>. All attended remotely except Director of Village Services Stacy Grunwald, who attended from the publicly-accessible meeting room at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Village Board Present: Jake Holzwart, President
John Ader
Jason Berdyck
Linda Engel (seated Item III.C.)
Al Forner
Jon Hoffman (seated Item III.C.)
Barry Nelson (seated Item III.C.)

Village Board Absent: None

Staff Present: Stacy Grunwald, Director of Village Services
Julie Rusch, Deputy Clerk-Treasurer
Jacob Schweigl, Police Officer

Motion Forner/Berdyck to approve the agenda as posted; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.** No citizens offered input; no communications, reported.

III. VILLAGE TRUSTEE APPOINTMENTS

- A. TERM ENDING APRIL 18, 2022.** Motion Berdyck/Forner to appoint Jon Hoffman, 346 Lincoln Ave., and Barry Nelson, 1284 Franklin Dr., as Village Trustees through term ending April 18, 2022; carried without negative vote.
- B. TERM ENDING APRIL 17, 2023.** Motion Holzwart/Forner to appoint Linda Engel, 874 Linden St., as Village Trustee through term ending April 17, 2023; carried without negative vote.
- C. ADMINISTER OATHS OF OFFICE and SEAT NEW TRUSTEES.** Director Grunwald administered the oaths of office to Mr. Hoffman, Mr. Nelson and Ms. Engel, and they joined the Board for the remainder of the meeting.
- D. APPOINT COMMITTEES.** President Holzwart appointed the following standing committees through terms ending April 18, 2022:
- a) FINANCE AND BUDGET:** John Ader, Chair; Al Forner, Secretary; and Barry Nelson, Member.
 - b) HUMAN RESOURCES and PUBLIC SAFETY.** Barry Nelson, Chair; Linda Engel, Secretary; and John Ader, Member.
 - c) PUBLIC WORKS AND UTILITIES.** Jason Berdyck, Chair; Jon Hoffman, Secretary; and John Ader, Member.
 - d) INSURANCE COMMITTEE:** John Ader, Chair; Jason Berdyck and Barry Nelson, Members.

Motion Ader/Forner to confirm the President's appointments; carried without negative vote.

- IV. VETERANS PARK MASTER PLAN AMENDMENT: Jackie Henschel Memorial Bench.** The Henschel family requested approval to install a green or brown memorial bench between the Kevin "Cork" Henschel and Paul "Paulie" Albright memorial trees at Veterans Park, in the area between the grandstand and the pavilion, facing the playground. The Cleveland Athletic Club identified no conflicts with the proposed location. The Village Board reviewed the Plan Commission's findings and recommendation to amend the park plan. Motion Forner/Holzwart to adopt the findings of the Plan Commission and amend the *Veteran's Memorial Park Site Master Plan* to allow installation of a brown, 6-foot in-ground bench to be located between the Kevin "Cork" Henschel and Paul "Paulie" Albright memorial trees, facing the playground area; carried without negative vote. [Resolution No. 2021-R-16]

V. HIKA PARK WAVE STUDY AND SEDIMENT TRANSPORT ANALYSIS

- A. DISCUSSION re CONSULTANT PRESENTATIONS.** The Village received proposals from the Village Engineer, MSA Professional Services; the Engineer for the pedestrian bridge project and Hika Park Master Plan update, Cedar Corporation; and engineering firm W. F. Baird, which specializes in marine and lakefront developments, and its funding partner, Prime Focus LLC. The Finance Committee members heard presentations from each firm at its meeting of August 9, 2021 and believed any of the firms could perform the fundraising. However, Trustee Berdyck was very impressed by the W. F. Baird's reputation and experience and by the presentation by Prime Focus. He suggested the Village keep the project moving and contract with Prime Focus LLC for the fundraising and obtain a proposal from W. F. Baird for the study. The remaining Village Board members agreed.
- B. WAVE STUDY TIMELINE and CONSULTANT SELECTION.** Motion Berdyck/Fornier to accept the proposal from Prime Focus LLC to provide fundraising services to complete a wave analysis and sediment transport study at Hika Park, and to pursue a contract with W.F. Baird & Associates Ltd. to perform the study itself; carried without negative vote.

VI. STREET PROJECTS

- A. CAPITAL IMPROVEMENT PLAN AMENDMENT: Add Citrus Ln.** Village Engineer Dan Rammer presented Citrus Ln. options for full reconstruction, rehabilitation, and a directional bore of new water main outside the pavement with pavement cuts to tie laterals to the new main. He explained the option to reconstruct included narrowing the road pavement from the current 34 feet to lower the overall project cost. He answered questions regarding the benefits of curb and gutter, which included improved drainage and surface contact for vehicle safety, and a perhaps 5 year to 10 year extension of the pavement life. Director Grunwald reported there would be room in the upcoming debt issue if the Board wished to add the project. Motion Berdyck/Fornier to add the reconstruction of Citrus Ln from E. Washington Ave. south to Wilson Ave. to the Capital Improvement Plan for 2022, including curb and gutter on both sides of the street, storm sewer replacement if needed, and water main replacement; carried without negative vote.
- B. SPECIAL ASSESSMENTS: Set W Jefferson Ave/Park Ct Public Hearing.** Held over to Item XIII.

VII. JULY 20, 2021, MEETING MINUTES. Motion Holzwart/Berdyck to approve the minutes of the July 20, 2021, Village Board meeting; carried without negative vote, one abstention (Ader).

VIII. MONTHLY VOUCHER REPORT. Motion Ader/Berdyck to approve the July 2021 voucher report; carried without negative vote.

IX. REPEAL AND REPLACE CH. 3 SEWER UTILITY REGULATION AND RATES. The Public Works and Utilities Committee recommended the Village Attorney review the draft ordinance and incorporate the decision to exclude septage from the sanitary sewer system, with the ordinance being sent directly to the Village Board if no major changes were recommended. Motion Holzwart/Ader to repeal and replace Title 5, Chapter 3, of the Code of Ordinances, Sewer Utility Regulation and Rates, including any changes by the Village Attorney, Village Engineer or Director Grunwald that are materially consistent with the presented ordinance; carried without negative vote.

X. COVID-19: RECONSIDERATION OF IN-PERSON GOVERNMENTAL MEETINGS. The Board decided to keep meeting remotely and directed discussion on this topic be placed on the September 21, 2021, Village Board meeting agenda.

XI. POLICE CHIEF TRANSITION

- A. AMEND POLICE COMMISSION REFERENCES IN THE CODE OF ORDINANCES.** The Village Board dissolved the Police Commission but references to the Commission remained in the Code. The Village Attorney recommended updates to state the Village Board appoints the Chief of Police. Motion Hoffman/Nelson to repeal and restate Sec. 2-3-5 (a) and Sec. 3-1-1 (b), Village of Cleveland Code of Ordinances; carried without negative vote. [Ordinance 2021-O-04]
- B. PRESIDENT'S AUTHORITY DURING POLICE CHIEF VACANCY.** The vacancy in the office of Police Chief has given the appearance of a vacuum in department leadership. The Village Attorney recommended the Village Board designate the Village President as Acting Chief of Police, consistent with Sec. 2-3-5, Code of Ordinances. Motion Nelson/Fornier to designate Jacob Holzwart, Village President, or his successor in office, with all authority to command and control the Cleveland Police Department; carried without negative vote. [Resolution No. 2021-R-17]

- C. **SET SPECIAL MEETING DATE, IF NEEDED.** The Board decided to keep topics related to the Police Chief transition in the Human Resources and Public Safety Committee, with no special Village Board meeting needed at this time.

XII. STAFF, COMMITTEE, AND REFERRAL REPORTS.

- A. **POLICE DEPARTMENT.** President Holzward thanked Officer Schweigl for getting the Manitowoc County Sheriff's Office to assist during the Dairyland Festival parade. Officer Schweigl and President Holzward will attend Ryder Cup planning meeting. The main impact to the Village will be traffic, which will follow the same route as prior tournaments.
- B. **ADMINISTRATION.** No questions on building permit report; no updates were requested.
- C. **BOARD OF REVIEW, 07/21/21.** Director Grunwald reported no citizens attended the meeting and the Board adjourned *sine die*.
- D. **PUBLIC WORKS AND UTILITIES COMMITTEE, 07/26/21.** No report; all items on this agenda.
- E. **PLAN COMMISSION, 08/04/21.** No report; all items on this agenda.
- F. **FINANCE AND BUDGET COMMITTEE, 08/09/21.** Staff will get more information on the proposed PW Facility Site and report to the Committee when available.

XIII. ANNOUNCEMENTS AND EVENT REPORTS.

- A. **WED SEP 1** PLAN COMMISSION, 6PM
- B. **TUE SEP 7.....** MUNICIPAL COURT, VFW, IN-PERSON ONLY, 4:30PM
- C. **TUE SEP 21.....** VILLAGE BOARD, 6PM
- D. **SET STANDING COMMITTEE MEETING CALENDARS.** Finance Committee meeting calendar: no changes. Human Resources: 09/08 moved to 09/15; no other changes. Public Works: 08/23 cancelled; 10/25 will be rescheduled at 09/27 meeting; no other changes.
- E. **SCHEDULE COMMITTEE OF THE WHOLE MEETINGS for 2022 BUDGET PREP.** Committee of the Whole meetings were set for September 28, October 5, and October 12 at 6:00pm. Staff will try to reserve a room at Lakeshore Technical College to maintain social distancing.
- F. **ANY OTHER ANNOUNCEMENTS/EVENTS.** Director Grunwald discussed the League of Wisconsin Municipalities 2021 Local Government 101 Conference and said Trustees should contact her if interested in attending. [The Board did not take up scheduling the special assessment hearing referenced in Item VI.B.]

- XIV. **ADJOURNMENT.** Motion Forner/Nelson to adjourn; carried without negative vote. The meeting adjourned at 8:14pm.

Respectfully submitted,

/s/ Julie Rusch

Julie Rusch
Deputy Clerk-Treasurer

Approved on 09/21/2021