

VILLAGE OF CLEVELAND, WISCONSIN
PUBLIC WORKS/UTILITIES OPERATOR
FULL-TIME or PART-TIME POSITION AVAILABLE

Our small Village on Lake Michigan has an opening in the Department of Public Works. The successful candidate for this position will share our deep commitment to protecting the health of our residents and visitors and the environment we all share. This commitment extends to our employees as well, emphasizing training, flexibility, and safety.

- Municipal or water/sanitary experience preferred; construction, trade, or farm experience considered
- Water and wastewater operator certifications desirable
- Competency using computer and mobile phone technology
- Ability to communicate productively in English, accept responsibility, and generate solutions
- Valid Wisconsin Driver's License. No CDL required; we contract for snow removal and trash collection
- Rotational weekly on-call coverage, holiday, and weekend work required
- Uniforms provided
- Full-time preferred but will consider part-time hours for the right candidate; limited benefits for part-time
- Anticipated pay range \$23.00 to \$30.00 per hour; final rate based on qualifications

Have you obtained State certification as a water operator or wastewater operator or both? While these certifications are desired at time of hire, their absence is not a deal-breaker. Cleveland has a long history of investing in employee training. If you're willing and able to study and learn, we're willing to give you the time and resources to be successful.

Do you understand pump operation and maintenance, or have the willingness and ability to learn? Pumps are the heart of our water and sanitary systems. An understanding of how they work and how to keep them functional is an important component in our protection of public health and the environment.

Are you familiar with construction techniques; building, yard, or equipment maintenance; and/or street and utility maintenance? This position includes performing minor building maintenance, including roofing, painting, mechanicals maintenance, and cleaning; maintenance of vehicles and equipment, backup engines, and generators; street and infrastructure maintenance such as cold patching, cleaning catch basins, manhole repairs, water valve exercising, water main and hydrant repairs, and hydrant flushing; and forestry activities including tree trimming, removal, and planting.

Are you willing to participate on a rotational basis in weekly on-call coverage, holiday, and weekend work? We appreciate the importance of time with family and faith, as you choose to define those, and we offer ten paid holidays, in addition to paid sick leave and vacation. We work hard to limit weekly on-call and weekend coverage to under 20 weeks in a calendar year and to avoid scheduling an employee on the same holiday two years in a row.

Are you comfortable using a desktop computer, mobile telephone, and tablet? Our utility sites are linked by a SCADA system, with remote access through a mobile telephone and tablet we provide. This means many of our on-call, after-hours responses do not require you to leave your home. We also implemented a GIS-based mapping system in 2021, which allows our operators to access and maintain our water, sewer, storm, and other infrastructure records on the go.

Our wage and benefit package is competitive and includes paid holidays, sick leave and vacation; health insurance with a deductible reimbursement program; life insurance; Wisconsin Retirement System; and optional benefits such as flexible spending accounts for child and health care, a 457(b) deferred compensation program, and supplemental insurances. The final pay rate will be based on qualifications, with an anticipated wage range of \$23.00 to \$30.00 per hour. The normal work schedule is 7am-3:30pm, Monday through Friday; however, we are open to a later start and end time if that suits the successful applicant better.

Application available on the Village website, www.clevelandwi.gov/employment. Email us with questions at employment@clevelandwi.gov (include Public Works in subject line).