

**VILLAGE BOARD OF CLEVELAND, WISCONSIN  
MONTHLY MEETING**

**TUESDAY, JANUARY 18, 2022**

**MINUTES**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:02pm on Tuesday, January 18, 2022. All attended remotely, except Director of Village Services Stacy Grunwald attended from the publicly-accessible meeting room at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President and Acting Police Chief  
John Ader  
Jason Berdyck  
Debi Cevaal (appointed Item III)  
Al Forner  
Jon Hoffman  
Barry Nelson

Board Absent: None

Staff Present: Stacy Grunwald, Director of Village Services  
Julie Rusch, Deputy Clerk-Treasurer  
Jacob Schweigl, Police Officer

Also Participating: Tony Fessler, Sheboygan Rotary Club  
Dr. Jim Kettler, Lakeshore Natural Resource Partnership

Motion Forner/Hoffman to approve the agenda; carried without negative vote.

**II. CITIZEN INPUT AND COMMUNICATIONS.**

- A. CLEVELAND FIRE DEPT EMAIL, 01/03/22: CHIEF OF POLICE VACANCY.** The Cleveland Fire Department Fire Chief Tony Meyer by email supported internal promotion.
- B. SCOTT OHLROGGE EMAIL, 01/03/22: BROADBAND ACCESS.** *Referred to Public Works and Utilities Committee.*

Director Grunwald received notification of a \$20/hour rate increase for the Village Attorney. However, the Village pays a reduced rate, and even with the increase, is still below her standard rate.

**III. VILLAGE TRUSTEE VACANCY**

- A. APPOINT DEBRA CEVAAL, 909 CITRUS LN, THRU TERM ENDING APRIL 17, 2023.**  
Motion Nelson/Berdyck to appoint Debra Cevaal, 909 Citrus Ln, as Village Trustee through the term ending April 17, 2023; carried without negative vote.
- B. ADMINISTER OATH OF OFFICE.** Director Grunwald administered the oath of office to Ms. Cevaal, and she joined the Board for the remainder of the meeting.
- C. APPOINT AS HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE SECRETARY.**  
President Holzwart appointed Trustee Cevaal as Secretary of the HR Committee. Motion Nelson/Hoffman to approve the appointment of Debra Cevaal as Human Resources and Public Safety Committee Secretary; carried without negative vote.

- IV. ROOTS GRANT AWARD: Tony Fessler, Sheboygan Rotary Club; Dr. Jim Kettler, Lakeshore Natural Resource Partnership.** The Village was awarded a cost-share grant from ROOTS for the purpose of funding EAB mitigation. Mr. Fessler discussed the partnership between the Sheboygan Rotary Club and Lakeshore Natural Resource Partnership (in effect since 2018); explained how funding comes from private, State and Federal sources; and gave an overview of the general process for using the grant. They have provided funding to several Sheboygan County communities and were comfortable granting the award to Cleveland due to its ties to the Sheboygan Area School District. The Village will be allowed to make most of the decisions regarding the mitigation process; it is required that the Village plant sustainable trees, and that sustainable planting processes are used. It is planned to have a kick-off ceremony once the project gets underway.

- V. HIKA PARK PROJECT REVIEW: Dr. Jim Kettler, Lakeshore Natural Resource Partnership.**  
Dr. Kettler explained the history of the project. Currently in Phase 2, they are working on stabilization of the stream banks, using log sills and planting approximately 200 5 ft. – 8 ft. trees, most of them fenced. Approximately 16,000 cubic yards of excavate was used to build the berm in Hika Sands, and trees were also planted. They continue to work on invasive species mitigation, monitoring the health of the trees, and to enhance the Centerville Creek corridor.
- VI. TOWN OF CENTERVILLE BOARD OF APPEALS REQUEST: Dale TeStroete, E. Jefferson Ave.**  
After discussion, and due to the property's proximity to the lakefront, Cleveland Elementary School, and residential properties, Staff was directed to draft a letter of general concern regarding outdoor storage and the need for it to be limited, monitored, screened and checked for leaks/potential contamination.
- VII. DECEMBER 21, 2021, and DECEMBER 27, 2021, MEETING MINUTES.** Motion Nelson/Ader to add Trustee Forner's abstention from the vote appointing him as an affiliated election worker and approve the minutes of the December 21, 2021, meeting as discussed, and to approve the minutes of the December 27, 2021, meeting as distributed; carried without negative vote.
- VIII. FINANCIALS**
- A. MONTHLY VOUCHER REPORT.** Motion Berdyck/Ader to approve the December 2021 voucher report; carried without negative vote.
- B. WATER TOWER REPAIR PROPOSAL: LC UNITED.** Chair Berdyck reviewed the recommendation from the Public Works and Utilities Committee on the proposal. After discussion, motion Forner/Nelson to accept proposal items 1-9 from L.C. United Painting Co. to surface prepare and paint the water tower warranty repairs for a total cost of \$25,600. Motion Forner/Berdyck to amend the motion to include Option No. 1, sandblasting, cleaning, and applying two full coats of epoxy paint to the top of the two platforms, as well as waste disposal for an additional cost of \$5,740; amendment carried without negative vote. Motion as amended carried without negative vote. Staff was directed to inquire about a warranty for the work to be performed in Option No. 1, and to move forward if there is a warranty. If there is no warranty, staff was directed to move forward Items 1-9, and to bring Option No. 1 back to the Village Board for additional discussion.
- C. WATER AND SEWER UTILITY CREDIT REQUEST: Michael and Jennifer Ziegler.** The Finance and Budget Committee recommended approval of the Ziegler's request. Motion Forner/Ader to approve a \$25 Sewer Utility credit to Michael and Jennifer Ziegler; carried without negative vote.
- D. VFW RESERVATION FEE REFUND: Denise Brendel.** The Finance and Budget Committee recommended approval of Ms. Brendel's request. Motion Ader/Forner to approve a refund of the \$100 VFW reservation fee requested by Denise Brendel; carried without negative vote. Building maintenance was referred to the Public Works and Utilities Committee.
- E. 2020 STREET PROJECTS: SPECIAL ASSESSMENT PUBLIC HEARING DATES.** Set for Monday, March 14, 2022, at 6:00pm.
- IX. CHIEF OF POLICE JOB DESCRIPTION.** The Human Resources and Public Safety Committee recommended approval of the job description. Staff and attorney edits were complete. Motion Nelson/Ader to approve the Chief of Police Job Description; carried without negative vote.
- X. STAFF AND COMMITTEE REPORTS.**
- A. POLICE DEPARTMENT.** Acting Police Chief Holzwart had nothing to report. Officer Schweigl created a computer spreadsheet to track monthly expenses and noted this is generally a slower time of year for the Department.
- B. ADMINISTRATION.** Building permit report on file. Director Grunwald reported she had reviewed an upcoming LTC project with the Building Inspector. No updates requested.
- C. PUBLIC WORKS AND UTILITIES COMMITTEE, 12/27/21.** Chair Berdyck reported the Committee worked on street project policies and procedures and reviewed the Year 2022 budget.
- D. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 01/12/22.** Chair Nelson reported the Committee worked on the Sworn Law Enforcement Hiring and Promotion Policy. Trustee Nelson noted a lot of work goes into the policy creation process and the Committee may do double meetings to get the process moving more quickly.
- E. FINANCE AND BUDGET COMMITTEE, 01/10/22.** Chair Ader reported the Committee will discuss the Park/VFW Refund Policy further at the next meeting and the Committee by consensus supported consideration of a referendum to exceed the levy limit to generate additional revenue.

**XI. ANNOUNCEMENTS AND EVENT REPORTS.**

- A. WED JAN 19 ..... MANITOWOC CO VILLAGE ASSN, MISHICOT, 5:30PM
- B. MON JAN 24 ..... PUBLIC WORKS AND UTILITIES COMMITTEE, PUBLIC INFORMATION MEETING FOR 2022 STREET PROJECTS, LTC, 6PM
- C. TUE JAN 25 ..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM
- D. WED FEB 2 ..... PLAN COMMISSION, 6PM
- E. MON FEB 7 ..... CLEVELAND FIRE DEPT ANNUAL MTG, FIRE STN, 7:30PM
- F. WED FEB 9 ..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM
- G. THU FEB 10 ..... FINANCE AND BUDGET COMMITTEE, 6PM
- H. TUE FEB 15 ..... VILLAGE BOARD, 6PM
- I. ANY OTHER ANNOUNCEMENTS/EVENTS. Trustee Ader noted the Cleveland Athletic Club Scholarship Brat Fry is Sunday, February 20, 2022.

**XII. CONVENE IN CLOSED SESSION.** Motion Holzwart/Nelson to convene in closed session pursuant to Sec. 19.85 (1) (f), Wis. Stats., to consider the financial, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories. Roll call: all ayes. Motion carried.

*[The public and Officer Schweigl left the meeting. Deputy Clerk-Treasurer Rusch was already signed off from the meeting; Director Grunwald left the meeting after transferring control to President Holzwart, who assumed responsibility for the minutes—8:44pm]*

President Holzwart read a statement from the Village Attorney. The meeting did not reconvene in open session.

**XIII. ADJOURNMENT.** Motion Forner/Hoffman to adjourn; carried without negative vote. The meeting adjourned at 8:48pm.

Respectfully submitted,

*/s/ Julie Rusch*

Julie Rusch, Deputy Clerk-Treasurer

Approved on 02/15/22