

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

TUESDAY, FEBRUARY 15, 2022

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:04pm on Tuesday, February 15, 2022. All attended remotely, except Director of Village Services Stacy Grunwald attended from the publicly-accessible meeting room at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President and Acting Police Chief
John Ader
Jason Berdyck
Debi Cevaal
Al Forner
Jon Hoffman
Barry Nelson

Board Absent: None

Staff Present: Stacy Grunwald, Director of Village Services
Julie Rusch, Deputy Clerk-Treasurer
Jacob Schweigl, Police Officer

Motion Forner/Berdyck to approve the agenda; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.**
- A. SERVICE AGREEMENT: BLUESTEM FORESTRY CONSULTING.** *Referred to Public Works and Utilities Committee.*
- B. MANAGED SERVICES PLAN: INTRAC TECHNOLOGY SERVICES.** *Referred to Finance Committee.*
- III. JANUARY 18, 2022, MEETING MINUTES.** Motion Hoffman/Ader to approve the minutes of the January 18, 2022, meeting as presented; carried without negative vote.
- IV. MONTHLY VOUCHER REPORT.** Motion Ader/Nelson to approve the January 2022 monthly voucher report; carried without negative vote. In response to questions, Director Grunwald explained the Village settles taxes with Manitowoc County, Lakeshore Technical College, and Sheboygan Area School District via check, bank account transfer and wire transfer, respectively; and equalized value determines what portion of the taxes the Village pays.
- V. REPORTS ON COMMITTEE REFERRALS**
- A. VILLAGE-WIDE BROADBAND ACCESS.** President Holzwart did some research on what it would cost to provide broadband access to the former TID lots, finding it cost prohibitive. It was also questioned as to whether or not it is the Village's responsibility. The Public Works and Utilities Committee decided not to pursue it any further, stating the business owners can pursue it on their own if they so choose.
- B. VFW BUILDING MAINTENANCE.** After discussion, and based on the Village's current staffing and resources, the Public Works and Utilities Committee decided the inoperable appliances would be marked as such, and staff could provide a walk through prior to rental so renters can see the condition/cleanliness of the Clubhouse. Cleveland Athletic Club members offered to remove the inoperable refrigerators after the Scholarship Brat Fry. Trustee Berdyck may have a contact at Lowe's to aid in the purchase of a new refrigerator.
- VI. STAFF AND COMMITTEE REPORTS.**
- A. POLICE DEPARTMENT.** Clerk Deehr is working on a Wisconsin Department of Justice survey regarding compliance with privacy of Wisconsin Department of Transportation records. Officer Schweigl attended a New Chief's and Sheriff's Conference, and is completing a survey to get free Narcan for the department. There has been an increase in gas drive off's at Bonde's. The Department

is working with Intrac to have its files encrypted for security. Acting Chief Holzwart is working on his report of police-related tasks for the Village Board.

- B. ADMINISTRATION.** Director Grunwald discussed the tax collection summary, explaining 85% of taxes were collected by January 31. Manitowoc County will collect the remainder, excluding delinquent personal property taxes. Tax refunds increased due to lower tax amounts due to the Village having a lower share of equalized value. The office will focus on dog licensing before the license fee late charge goes into effect.
- C. PUBLIC WORKS AND UTILITIES COMMITTEE, 01/24/22.** Chair Berdyck reported there were at least 30 attendees from the public at the public information meeting for the 2022 street projects. It was questioned why the proposal included curb and gutter. Director Grunwald stated she is doing the final proof of the scope of work, then preliminary assessments will be calculated. The Village may be eligible for Federal infrastructure funding, but the projects have to be designed to Federal project guidelines which would entail re-design. The possibility of using Federal funds for North Avenue water main repairs was discussed.
- D. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 01/12/22.** Chair Nelson reported they are close to having final proofs on all the policies they have been working on. The current Outside Employment policy is being updated to put limitations on and require pre-approval when an employee has employment outside of the Village and will be going to the attorney for review.

VII. ANNOUNCEMENTS AND EVENT REPORTS.

- A. WED JAN 19** MANITOWOC CO VILLAGE ASSN, MISHICOT. Discussed proposed County ARPA matches.
- B. MON FEB 7** CLEVELAND FIRE DEPT ANNUAL MTG, FIRE STN. President Holzwart has the annual report and minutes if anyone is interested. No one from the Board attended.
- C. SUN FEB 20** CLEVELAND ATHLETIC CLUB SCHOLARSHIP FRY, VFW
- D. MON FEB 28** PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM
- E. WED MAR 2** PLAN COMMISSION, 6PM
- F. WED MAR 9** HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM
- G. TUE MAR 15.....** VILLAGE BOARD, 6PM. Moved to Tuesday, March 22, 2022.
- H. SET MEETING DATE FOR FINANCE AND BUDGET COMMITTEE.** Tuesday, March 15, 2022, at 6pm.
- I. ANY OTHER ANNOUNCEMENTS/EVENTS.** Special Assessment hearing for 2020 projects final assessments to be held Monday, March 14, 2022, at LTC at 6pm.

VIII. CONVENE IN CLOSED SESSION. Motion Nelson/Berdyck to convene in closed session pursuant to Sec. 19.85 (1) (f), Wis. Stats., to consider the financial, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories. Roll call: all ayes. Motion carried.

The Board received an update on implementation of a severance agreement.

IX. ADJOURNMENT. Motion Nelson/Berdyck to adjourn; carried without negative vote. The meeting adjourned at 7:17pm.

Respectfully submitted,

/s/ Julie Rusch

Julie Rusch
Deputy Clerk-Treasurer

Approved on 03/22/22