

VILLAGE BOARD OF CLEVELAND, WISCONSIN

--ORGANIZATIONAL MEETING--  
VILLAGE BOARD SPECIAL MEETING

TUESDAY, APRIL 19, 2022

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, April 19, 2022, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President  
John Ader  
Jason Berdyck  
Debi Cevaal  
Al Forner  
Jon Hoffman  
Barry Nelson

Board Absent: None

Staff Present: Stacy Grunwald, Director of Village Services

Motion Ader/Berdyck to approve the agenda as posted; carried without negative vote.

**II. PRESIDENT'S APPOINTMENTS REQUIRING BOARD APPROVAL**

**A. VILLAGE BOARD HANDBOOK: Sec. 820 Committee Chair and Secretary Duties.** President Holzwart read the responsibilities for Committee chairs and secretaries. The Board requested the policy be redrafted using gender-neutral language.

**B. PRESIDENT'S APPOINTMENTS.** President Holzwart announced the following appointments:

- 1. VILLAGE ASSESSOR.** Accurate Appraisal LLC, term ending 04/17/23
- 2. VILLAGE ATTORNEY.** Atty. Katherine M. Reynolds, Michael Best & Friedrich, 05/01/22-04/30/23
- 3. WEED COMMISSIONERS.** Christopher Jost and Scott Stubbe, 05/01/22-04/30/23
- 4. STANDING COMMITTEES.** All appointments through 04/17/23
  - a) FINANCE AND BUDGET.** John Ader, Chair; Al Forner, Secretary; Barry Nelson, Member
  - b) HUMAN RESOURCES and PUBLIC SAFETY.** Barry Nelson, Chair; Debi Cevaal, Secretary; John Ader, Member
  - c) PUBLIC WORKS AND UTILITIES.** Jason Berdyck, Chair; Jon Hoffman, Secretary; John Ader, Member
  - d) INSURANCE COMMITTEE.** Jason Berdyck, Chair; John Ader and Barry Nelson, Members
- 5. BOARD OF REVIEW.** Jake Holzwart, Chair; Jason Berdyck and Al Forner, Members; Debi Cevaal, First Alternate; John Ader, Second Alternate
- 6. PLAN COMMISSION.** Joe Krause and Fred Sohn, terms ending 04/15/24. John Ader and Al Forner, terms ending 04/17/23.
- 7. BOARD OF APPEALS.** Victor Frauenfeld and Kenneth Vogel, terms ending 04/14/25. Daniel Bruckschen, First Alternate, and Jessica Holzwart, Second Alternate, terms ending 04/17/23.
- 8. EMERGENCY GOVERNMENT COMMITTEE.** Jon Hoffman, First Alternate, and Jason Berdyck, Second Alternate; terms ending 04/17/23.

**C. VILLAGE BOARD CONFIRMATION OF APPOINTMENTS B.1. THRU B.7.** Motion Berdyck/Hoffman to confirm the President's appointments in subsections B.1. through B.7.; carried without negative vote.

- III. POLICE CHIEF SEARCH: Use of Consultant.** The Board requested the Village President return with more information on the use of a consultant to assist with the search for Chief of Police.

**IV. CLEVELAND MUNICIPAL COURT LOCATION AND HOURS.** The Village Board supported changing the time for court so it did not interfere with Clerk's Office operations, or changing the location if Judge Kohl believed maintaining the current 4:30pm start time was essential. President Holzwart will discuss alternatives with Judge Kohl and Director Grunwald will obtain information from Lakeshore Technical College on use of its space for monthly court sessions at 4:30pm.

**V. SEC. 2-1-4 POSTING OF LEGAL NOTICES AMENDMENT.** Motion Ader/Berdyck to approve the ordinance to repeal and replace Sec. 2-1-4 Posting of Legal Notices; carried without negative vote. Director Grunwald will place notices in the current locations advising the public that Village postings will be available at the Village Hall or online. [Ordinance No. 2022-O-02]

**VI. 2022-2023 STREET PROJECT FINANCING.** Director Grunwald updated the Village Board on its current and estimated expenses for the 2020, 2022, and 2023 street projects, noting the increased project scopes and rising prices will leave a shortfall in the amount of borrowing anticipated in 2019.

**VII. ESTABLISH OR CONFIRM MEETINGS AND EVENTS**

- A. MANITOWOC COUNTY VILLAGE ASSN: Wednesday, April 20, 6:30pm**
- B. PLAN COMMISSION: Wednesday, May 4, 6pm**
- C. BOARD OF REVIEW (Meet and Adjourn): Tuesday, May 17, 6pm**
- D. VILLAGE BOARD: Tuesday, May 17, immediately Following Board of Review**
- E. OPEN BOOK: Wednesday, July 6, 2p-4p**
- F. BOARD OF REVIEW: Wednesday, July 27, 5pm-7pm**
- G. STANDING COMMITTEES: Set Draft Calendars to be Approved at First Meeting.** Finance, second Mondays; Human Resources, second Wednesdays; and Public Works, fourth Tuesdays.
- H. SET BOARD OF REVIEW TRAINING.** June 7, 2022, 5pm
- I. LOCAL GOVERNMENT 101 WEBINARS.** Available in person or online.
- J. OTHER MEETINGS OR EVENTS.** No report.

**VIII. PUBLIC RECORDS and OPEN MEETINGS LAW REVIEW.** Director Grunwald reviewed public record and open meeting law responsibilities for the Board and municipal officials.

**IX. VILLAGE PRESIDENT'S COMMENTS.** President Holzwart thanked everyone for their time and effort in support of Village government.

**X. ANNOUNCEMENTS.** Director Grunwald reported materials owned by the Town of Mosel that were temporarily stored in Village Hall would be leaving soon, either a few boxes at a time or in one or two larger efforts. She wanted to Board to be aware in case they were contacted from people who observed the activity.

**XI. ADJOURNMENT.** Motion Hoffman/Fornier to adjourn; carried without negative vote. The meeting adjourned at 8:55pm.

Respectfully submitted,

*/S/ Stacy Grunwald*

Stacy Grunwald  
Director of Village Services

Approved on 05-17-2022