

VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING
TUESDAY, JULY 19, 2022
MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:01pm on Tuesday, July 19, 2022, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President and Acting Police Chief
John Ader
Jason Berdyck
Debi Cevaal
Jon Hoffman
Barry Nelson

Board Absent: None [*Trustee position vacant*]

Staff Present: Stacy Grunwald, Director of Village Services
Julie Rusch, Deputy Clerk-Treasurer
Jacob Schweigl, Police Officer

Also Participating: Phil Cosson, Senior Municipal Advisor, Ehlers & Associates
Dan Rammer, Engineer, MSA Professional Services

Motion Berdyck/Nelson to approve the agenda; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.** Director Grunwald reported the Village will again receive the League of Wisconsin Municipalities Mutual Insurance dividend, and at least two people present in the audience were interested in the Village Board vacancy.

Thomas Erdmann, 1135 W. Jefferson Ave. ▪ Reported vehicles were routinely parked on the cul-de-sac, some 24/7. He understood this wasn't allowed if it restricted the flow of traffic. Refuse disposal trucks drive in and then back onto Linden St and turnaround to service the other side of W Jefferson Ave. ▪ Asked the Village to reimburse him \$2600 for the difference in value between the 110cy of organic soil replaced by builder-grade soil during the 2020 street reconstruction project. He agreed to mark the area in question prior to the Public Works and Utilities Committee meeting. *Referred to Public Works and Utilities Committee.*

Honorable Judge Cheryl Kohl, 1235 Lake Bluff Ct. ▪ Reported she recently attended a conference where City of Milwaukee Municipal Judge Derek Mosley spoke about how Milwaukee hired six officers dedicated to speeding tickets only, and they brought in \$2.6 million in revenue. Suggested a similar approach for Village revenue generation. ▪ Asked the Board to consider a 10% across-the-board increase in fees on the Municipal Court's bond schedule, which was last updated in 2009. *Referred to Finance Committee.*

- III. CAPITAL PROJECT FINANCING: Ehlers & Associates.** Motion Holzwart/Ader to open the floor to Phil Cosson of Ehlers & Associates; carried without negative vote.

- A. FINANCING REPORT.** Phil Cosson reviewed his 2022 General Obligation Pre-Sale Analysis, and answered questions. He noted the Village had room under its statutory General Obligation debt limit for the 2022 and 2023 street projects but borrowing to complete the other upcoming projects on the Capital Improvement Plan would push the Village over the statutory limit. Ehlers recommended borrowing not exceed 80% of the debt limit. Also, proceeds from a GO bond issue greater than 10 years could only be spent for the purposes stated at the time of sale; the Board needed to be certain of its projects.
- B. AUTHORIZATION FOR DEBT SALE AND OTHER FINANCING.** After discussion, the Board by consensus authorized Ehlers & Associates to prepare 20 year GO Bonds to finance the 2022 and 2023 street projects and water main replacements.
- C. RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING.** Not needed since the bond sale would be concluded in two months.

- IV. STREET PROJECTS: MSA Professional Services**

- A. 2022 STREET PROJECT UPDATE.** The Board kept the floor open for Dan Rammer, who provided a brief update and answered questions.
- B. 2023 PROFESSIONAL SERVICES AGREEMENT: MSA Professional Services.** Motion Berdyck/Hoffman to approve the MSA Professional Services Agreement for the 2023 Street and Utility Improvements; carried without negative vote.

Motion Holzwart/Berdyck to close the floor; carried without negative vote. Director Grunwald requested the Board consider a special meeting immediately before the July 26, 2022, Public Works and Utilities Committee meeting to approve Pay Request 2 for the street project contractor.

- V. ROOTS GRANT PROJECT KICK-OFF PLANNING: Dairyland Park Tree Planting.** It was proposed to hold the kick-off event at Dairyland Park during the planned fall tree planting. After discussion, staff will pursue an early afternoon on a weekend in September.

- VI. JUNE 21, 2022, MINUTES.** Motion Ader/Nelson to approve the minutes of the June 21, 2022, meeting; carried without negative vote.

VII. FINANCIALS

- A. MONTHLY VOUCHER REPORT.** Motion Ader/Hoffman to approve the June 2022 monthly voucher report; carried without negative vote.
- B. SANITARY UTILITY CREDIT REQUEST.** The Finance and Budget Committee recommended a sanitary sewer utility credit be granted for the Janet Meyer account since the water consumed did not enter the sanitary system. Motion Berdyck/Cevaal to approve a \$40.59 sewer utility credit for Janet Meyer; carried without negative vote.
- C. REQUEST TO MERGE SPECIAL ASSESSMENTS.** Motion Nelson/Ader to approve combining the special assessments for Parcels No. 031-560-001-007.00 and 031-560-001-008.00 owned by Kathryn Jaehnig, which will allow her to make payments over ten years versus five, with the condition that the lots remain under the same ownership or payment would be due in full on both; carried without negative vote.
- D. YEAR 2023 BUDGET TIMELINE.** Director Grunwald presented the proposed 2023 budget calendar. Approved by consensus.
- E. CAPITAL IMPROVEMENT PLAN: Amendment for 2023-2028.** After discussion, the following amendments were made to the June 28, 2022, working draft of the Capital Improvement Plan: increase the 2024 new police squad purchase amount to \$50,000; move the 2024 fire truck replacement to 2028 and beyond; and add a \$300,000 Veterans Park west parking lot expansion project to 2024. Motion Holzwarth/Ader to approve the 2023-2028 Capital Improvement Plan amendment with the additional changes; carried without negative vote.
- F. AUTHORIZATION TO EXPEND ARPA FUNDS ON POLICE COMMUNICATIONS EQUIPMENT AND WATER MAIN.** Motion Ader/Berdyck to pre-approve the use of ARPA funds to purchase police communication equipment and replace water main; carried without negative vote.
- G. HIKA PARK PROFESSIONAL SERVICES AGREEMENT.** Motion Berdyck/Ader to approve the W. F. Baird & Associates Agreement between Owner and Consultant for Professional Services, for the purpose of performing the Hika Park wave study; carried without negative vote.
- H. REFERENDUM TO FUND POLICE SERVICES.** After discussion, referred to *Finance Committee* to draft a recommended resolution authorizing a referendum for the November 9, 2022, General Election ballot, for long term funding of police services.

VIII. PERSONNEL AND PUBLIC SAFETY

- A. PROCESS TO FILL VILLAGE TRUSTEE VACANCY.** Three interested residents were present: *Danielle LaLonde, 1279 W. Washington Ave.; Barrett Paasch, 1232 Franklin Dr.; and Thomas Warosh, 337 E. Jefferson Ave.* Motion Ader/Berdyck to open the floor; carried without negative vote. Each candidate gave a brief overview of their background, why they were interested in becoming a Village Trustee, and answered questions. Motion Holzwarth/Cevaal to close the floor; carried without negative vote. After discussion, it was decided not to open the pool to additional candidates since there were three qualified applicants present. Discussion and appointment will be added to the July 26 special meeting agenda.
- B. JOB DESCRIPTION: Police Officer.** Motion Nelson/Hoffman to approve the Police Officer job description, with Section 5.16 amended to read, "Night, weekend, and holiday work"; carried without negative vote
- C. CHIEF OF POLICE RECRUITMENT UPDATE.** Due to the proposed referendum for long term funding of police services, the Village Board decided to delay the Chief of Police recruitment until after the November election.
- D. AMENDMENT TO EMPLOYEE HANDBOOK: Sec. 508 Use of Equipment and Vehicles.** After discussion and per the request of Officer Schweigl, discussion was held over until the December Board meeting, at which time the result of the funding referendum would be known.
- E. CH 7 RESIDENTIAL AND COMMERCIAL BUILDING CODE ORDINANCE.** This item was held over for the August meeting.
- F. LEUKEMIA AND LYMPHOMA SOCIETY REQUEST TO USE PUBLIC WORKS DRIVEWAY 07/23/22 FOR SCENIC SHORES 150.** Motion Ader/Cevaal to approve the Leukemia & Lymphoma Society's request to use the Public Works facility driveway on July 23, 2022, as a rest stop for the Scenic Shores 150 fundraising bike ride; carried without negative vote.

IX. STAFF AND COMMITTEE REPORTS AND REFERRALS.

- A. POLICE DEPARTMENT.** Officer Schweigl reported two residents expressed concern with the lack of police coverage and speeding on Lakeshore Dr. He also noted there were Village residents who attended a recent Manitowoc County meeting to pursue a bike trail along Lakeshore Dr., and as a result, the DOT will be doing a speed study.
- B. ADMINISTRATION.** No updates requested.
- C. PUBLIC WORKS AND UTILITIES COMMITTEE, 06/28/22.** All Items on Agenda
- D. PLAN COMMISSION, 07/06/22.** The Committee discussed another potential site for the public works facility, as well as residential garage and shed regulations.
- E. FINANCE AND BUDGET COMMITTEE, 07/11/22.** All Items on Agenda
- F. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 07/13/22.** The Committee discussed the Sworn Law Enforcement Hiring Policy.

X. ANNOUNCEMENTS AND EVENT REPORTS.

- A. TUE JUL 26..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM.** Special Village Board meeting scheduled at 6pm, with the Public Works meeting to follow.
- B. WED JUL 27 BOARD OF REVIEW, 5PM-7PM.** Trustee Berdyck could no longer attend.
- C. JUL 29-31 FISHING DERBY, HIKA PARK**
- D. MON AUG 1 HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- E. WED AUG 3 PLAN COMMISSION, 6PM**

- F. AUG 6-7..... DAIRYLAND FESTIVAL, DAIRYLAND PARK**
- G. MON AUG 8..... FINANCE AND BUDGET COMMITTEE, 6PM**
- H. TUE AUG 9..... PARTISAN PRIMARY ELECTION**
- I. TUE AUG 23..... VILLAGE BOARD, 6PM**
- J. ANY OTHER ANNOUNCEMENTS/EVENTS. None**

XI. ADJOURNMENT. Motion Nelson/Hoffman to adjourn; carried without negative vote. The meeting adjourned at 10:35pm.

Respectfully submitted,

/S/ Julie Rusch

Julie Rusch
Deputy Clerk-Treasurer

Approved on 8-23-2022

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