

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

TUESDAY, SEPTEMBER 20, 2022

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:01pm on Tuesday, September 20, 2022, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President and Acting Police Chief
John Ader (arrived 8:45pm, Item XI.A.)
Jason Berdyck
Debi Cevaal
Jon Hoffman
Danielle LaLonde
Barry Nelson

Board Absent: None

Staff Present: Stacy Grunwald, Director of Village Services
Julie Rusch, Deputy Clerk-Treasurer
Jacob Schweigl, Police Officer

Motion Nelson/Berdyck to approve the agenda; carried without negative vote.

II. CITIZEN INPUT AND COMMUNICATIONS.

Christine Gabsch, 1130 W. Jefferson Ave. Expressed her concern over a neighbor who parks 3 to 4 vehicles in the W. Jefferson cul-de-sac, impeding the flow of traffic and forcing drivers to turn around in her driveway. Asked if the Village can have a bow and arrow hunt to address the excess deer herd in the Village. *Deer hunting referred to Human Resources and Public Safety Committee.*

Becky Paasch, 1232 Franklin Dr. Asked if the Village had enough money to pay the bills. Director Grunwald responded the Village had sufficient fund balance.

Sheryl Nehls, 1424 Webster Ln. Expressed her concern about recycling, and if there is some educational information that could be distributed to help residents recycle better.

Regarding street projects, Trustee Berdyck noted a resident asked how long to wait before they could drive on their driveway, and Trustee Hoffman noted a curb on E. Jefferson was cracking.

Director Grunwald took a complaint from a lakefront owner regarding a neighboring property that is frequently rented out and is declining and asked if the Village could address it.

- A. 2022 STREET PROJECTS PAY REQUEST #4: Superior Sewer & Water.** *Referred to Public Works and Utilities Committee.*
B. VFW CLUBHOUSE NUISANCE COMPLAINT: Scott and Jackie Mayer. *Referred to Human Resources and Public Safety Committee.*

III. RESPONSE TO W JEFFERSON AVE CUL-DE-SAC PARKING COMPLAINTS.

Officer Schweigl had been asked at the prior Village Board meeting to monitor the situation on the W. Jefferson Ave. cul-de-sac and report to the Board any violations. Officer Schweigl reported the law states vehicles cannot impede the flow of traffic, and he could just get his squad around the cul-de-sac if there were cars in it. He believed the issue came down to the type of vehicle trying to use the cul-de-sac and education, so he chose to send a letter to the property owner explaining the regulations. He did not believe they were violating the ordinance. The owners thought it better to park in the cul-de-sac rather than in front of their neighbor's residences and noted the size of the cul-de-sac did not allow a garbage truck to turn around even when empty. Since the Police Department determined there was no enforcement action to be taken and no action required of the Board, President Holzwart ended further discussion.

IV. PETITION TO AMEND ZONING ORDINANCE to Allow Two Detached Private Garages in R-1, R-2, and R-4 Districts and to Establish a 35% Lot Coverage Limit in R-4.

A. PETITION SUMMARY: Stacy Grunwald. Director Grunwald reviewed the background, purpose, and goal for the amendment.

B. PUBLIC HEARING. Motion Holzwart/Berdyck to open the floor; carried without negative vote.

Gina Burkhard, 840 Maple St. Asked for clarification on how this affected multi-family properties. Director Grunwald explained zoning districts that allowed multifamily developments (defined as three or more dwelling units per structure) require a site development plan, which gave the Plan Commission and Village Board authority over the number, size, and location of detached structures.

Becky Paasch, 1232 Franklin Dr. Asked if this meant you could have a lot with only a garage? Director Grunwald responded that in residential districts a garage needed to be accessory to a principal use or structure, with the result that a garage by itself could not be constructed on a residential lot.

Director Grunwald reported she received questions but no objections to the amendment.

Motion Holzwart/Hoffman to close the floor; carried without negative vote.

C. DISCUSSION/ACTION. Motion LaLonde/Nelson to accept the petition to amend Title 10, Chapter 1 Zoning Ordinance, to permit two detached accessory private garages in the R-1, R-2, and R-4 zoning districts regardless of the number of dwelling units on the parcel; and establishing a 35% lot coverage limit in R-4. Motion carried without negative vote.

V. AUGUST 23, 2022, AND AUGUST 30, 2022, MINUTES. Motion LaLonde/Cevaal to approve the minutes of the August 23, 2022, regular meeting and the August 30, 2022, special meeting; carried without negative vote.

VI. FINANCIALS

A. MONTHLY VOUCHER REPORT. Motion Hoffman/LaLonde to approve the August 2022 monthly voucher report; carried without negative vote.

B. 2022 STREET PROJECTS PAY REQUEST #3. Motion Berdyck/Hoffman to approve the Superior Sewer & Water pay request #3; carried without negative vote.

C. SNOW AND ICE REMOVAL AGREEMENT RENEWAL. Motion Nelson/Berdyck to approve Addendum #4 to the Wagner Excavating Snow and Ice Removal Services Agreement; carried without negative vote.

D. EMPLOYEE HANDBOOK AMENDMENT: Sec. 508 Use of Equipment and Vehicles. After discussion, it was decided to refer this to the December Village Board meeting (after budget). Staff was asked to verify the Village's insurance covers vehicles if they are taken out of the Village.

VII. INSURANCE

A. YEAR 2022-23 PROPERTY, LIABILITY, AUTO, AND WORKERS COMPENSATION. Motion Nelson/LaLonde to approve the 2022-23 Property, Liability, Auto, and Workers Compensation insurance policies; carried without negative vote.

B. YEAR 2022-23 LIFE/AD&D/SHORT-TERM DISABILITY. Motion Nelson/Berdyck to approve the 2022-23 Life/AD&D/Short-Term Disability insurance; carried without negative vote.

C. YEAR 2022-23 HEALTH INSURANCE. Motion Holzwart/Cevaal to approve the Anthem BlueCross BlueShield "Aurora Only" Anthem Silver Blue Priority POS plan for 2022-23; carried without negative vote.

VIII. ROOTS GRANT PROJECT KICK-OFF PLANNING: Dairyland Park Tree Planting. The event was tentatively set to start at 9:30am on Friday, October 7. Media will be invited, and Stantec will provide equipment to dig for the larger trees.

IX. STAFF AND COMMITTEE REPORTS AND REFERRALS

A. POLICE DEPARTMENT. Officer Schweigl reported he renewed his MDC certification (to run license plates), the Department's TraCS program transitioned from software to web based, and he fielded complaints about speeding on Lakeshore Dr.

B. ADMINISTRATION. Director Grunwald reported she received a building permit application for a new home to be constructed in 2023; she met with 2 different parties who are each interested in building a new home but on the same lot; she contacted Barrientos Design & Consulting at the request of the Plan Commission; she received an updated tree inventory from Tim's Tree Treatments; MSA Professional Services was working on the GIS forestry layer; the \$2.44 million bond sale was scheduled to close September 29; she received the cooperative recycling agreement with Manitowoc County (which provides recycling educational materials), for which the Village receives grant funding from the State of Wisconsin; and she held an employee meeting that included policy reviews.

C. PUBLIC WORKS AND UTILITIES COMMITTEE, 08/30/22. Chair Berdyck reported they will discuss the three Solid Waste and Recycling proposals at the next meeting; the E. Jefferson driveway issue is being worked on with the engineer and the contractor; the Erdmann property loss claim is not moving forward; a different contractor needs to be found for street project driveway repairs; and they are looking at putting a "No Trucks" posting on E. Jefferson.

D. PLAN COMMISSION, 09/07/22. The DNR did a presentation on the former Co-op site contamination. Governments are exempt from future cleanup liability but not if someone gets ill, etc. Barrientos was asked to provide updated numbers on purchasing the Co-op property, remodel, and demo; as well as a site assessment for costs for the Forner property. The Lions Club presented a concept plan to construct a building where the large tent is placed during Dairyland Festival. The Commission is continuing to work on accessory structure regulations.

- E. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 09/13/22.** Discussed traffic complaints and directed the Police Dept to park the old squad in various places to try to help.

X. ANNOUNCEMENTS AND EVENT REPORTS

- A. **THU SEP 22..... VILLAGE BOARD SPECIAL MEETING (INTERVIEWS), 6PM**
- B. **TUE SEP 27 PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- C. **TUE OCT 4..... COMMITTEE OF THE WHOLE, 6PM**
- D. **WED OCT 5..... PLAN COMMISSION, 6PM**
- E. **FRI OCT 7..... DAIRYLAND PARK TREE PLANTING**
- F. **SAT OCT 8..... ROOTS GRANT AWARD, 10AM.** Friday, October 7. Time TBD.
- G. **MON OCT 10..... FINANCE AND BUDGET COMMITTEE, 6PM**
- H. **TUE OCT 11..... COMMITTEE OF THE WHOLE, 6PM**
- I. **WED OCT 12..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- J. **TUE OCT 18..... VILLAGE BOARD, 6PM**
- K. **WED OCT 19..... MANITOWOC CO VILLAGE ASSN, VALDERS, 5:30PM**
- L. **SCHEDULE SPECIAL MEETING FOR CLOSED SESSION.** October 26, 6pm, at LTC if possible.
- M. **ANY OTHER ANNOUNCEMENTS/EVENTS.** Municipal Court October 4 5pm. Cleveland Fire Department Budget meeting October 26 at 7pm.

XI. CLOSED SESSION

- A. Motion Holzwart/Nelson to convene in closed session pursuant to (1) Sec. 19.85 (1) (e), Wis. Stats., where competitive or bargaining reasons require a closed session to develop strategies (1) to advance an economic development project in the vicinity of the I-43 interchange; and (2) to employ casual part-time police officers. Roll call—all ayes. Motion carried. The Village Board received an update on the potential development project and discussed the employment of casual part-time police officer candidates.
- B. **RECONVENE IN OPEN SESSION pursuant to Sec. 19.85 (2), Wis. Stats.** The Board did not reconvene in open session.
- C. **ACT ON MATTERS (1) and (2) DISCUSSED IN CLOSED SESSION.** No action taken.

XII. ADJOURNMENT. Motion Berdyck/Hoffman to adjourn: carried without negative vote. The meeting adjourned at 9:42pm.

Respectfully submitted,

/s/ Julie Rusch

Julie Rusch
Deputy Clerk-Treasurer

Approved on 10-18-2022