

**VILLAGE BOARD OF CLEVELAND, WISCONSIN  
MONTHLY MEETING**

**TUESDAY, OCTOBER 18, 2022**

**MINUTES**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, October 18, 2022, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President and Acting Police Chief  
Jason Berdyck  
Jon Hoffman  
Danielle LaLonde  
Barry Nelson

Board Absent: John Ader (excused)  
Debi Cevaal (excused)

Staff Present: Stacy Grunwald, Director of Village Services  
Julie Rusch, Deputy Clerk-Treasurer  
Jacob Schweigl, Police Officer

Motion Berdyck/LaLonde to approve the agenda as posted; carried without negative vote.

**II. CITIZEN INPUT AND COMMUNICATIONS.**

**A. VFW NOISE AND LITTERING COMPLAINTS**

*Scott Mayer, 841 Maple St.* Is hoping to resolve something at the meeting tonight. Last weekend, there were littering issues and amplified sound without a permit. Asked if the Police Department can ticket the renter for littering?

*Robert Luedtke, 853 Maple St.* Suggested increasing the security deposit. Could also hear music at his house last weekend.

*Barrett Paasch, 1232 Franklin Dr.* Asked what happens when 911 is called due to a VFW party. Questioned if a cop should be on duty all the time. Citations need to be written to get the problems to stop. If these rentals are causing disturbances in the Village, police coverage needs to be arranged.

**B. REQUEST TO USE DAIRYLAND PARK PARKING LOT FOR SNOWMOBILE PARKING.** *Referred to Human Resources and Public Safety Committee.*

**C. REQUEST TO DESIGNATE LINCOLN AVE FOR SNOWMOBILE TRAIL.** *Referred to Human Resources and Public Safety Committee.*

**D. REQUEST FOR LOCAL SOCCER TEAM SPONSORSHIP.** Request withdrawn; was not received in writing.

No communications to report.

**III. SEPT 20, 2022; SEPT 22, 2022; SEPT 26, 2022; OCT 4, 2022; AND OCT 11, 2022, MINUTES.** Motion Berdyck/LaLonde to approve the minutes of the September 20, September 22, September 26, October 4, and October 11, 2022, meetings; carried without negative vote.

**IV. PUBLIC WORKS**

**A. SOLID WASTE AND RECYCLING CONTRACT AWARD.** Public Works Chair Berdyck summarized key points from the proposals. The Committee felt there would be significant cost savings by changing to GFL Environmental, especially with a 7-year contract. The change would require only one can size (with exceptions on a case-by-case basis) and would change collection day to Tuesdays. After discussion, motion Berdyck/Hoffman to approve a 7-year solid waste and recycling contract with GFL Environmental, effective January 1, 2023; carried without negative vote.

**B. 2020 STREET PROJECTS: DRIVEWAY REPAIRS.** The contractor was unable to complete the driveway work in 2022. The work at 1144 Park Ct. will be incorporated into the 2023 street project bid. Because it was the Committee's understanding the homeowner was no longer asking for a 50/50 cost share to repair his driveway (which was not the case), the 1140 W. Jefferson Ave. repairs will be sent back to the Public Works and Utilities Committee for additional discussion.

**V. PUBLIC SAFETY**

**A. VFW RENTAL ORDINANCE AND POLICIES, inc. POLICE DEPARTMENT STAFFING.** After discussion, motion Nelson/LaLonde to change Code of Ordinances Sec.7-10-1 Park Regulations, to disallow use of an amplifying sound system at the VFW Clubhouse, and to state events at the VFW Clubhouse must end at 9pm on Monday through Saturday, and by 7pm on Sunday, carried without negative vote. The Board decided existing rentals would not be subject to the new regulations, and will take up the subject again if the changes do not alleviate the problems.

**B. CHIEF OF POLICE RECRUITMENT.** To allow the position to be posted externally without having to go back to the Human Resources and Public Safety Committee/Village Board, enabling the process to keep moving without further delays, motion Nelson/Berdyck to authorize GovHR and Staff to act as necessary to recruit external candidates if fewer than two applications are received timely from internal candidates; carried without negative vote.

**VI. FINANCIALS**

- A. **MONTHLY VOUCHER REPORT.** Motion Berdyck/Hoffman to approve the September 2022 monthly voucher report; carried without negative vote.
  - B. **2022 STREET PROJECTS PAY REQUEST NO. 4: Superior Sewer & Water.** Director Grunwald explained that the Public Works and Utilities Committee was concerned with concrete curb and a driveway section on E. Jefferson Ave. that was cracking, and they recommended approval of pay request no. 4 with the condition Superior Sewer & Water provide an explanation. The concrete subcontractor was notified and agreed to replace the appropriate sections. The subcontractor also stated the asphalt would not be damaged by the repair if it were placed prior to the concrete work. Chad Dorer, owner of Superior Sewer & Water, agreed the problem lied within the concrete, not the subgrade. He also emphasized there was a one-year warranty for the work he would honor if problems arose later. Having received a satisfactory explanation and resolution, motion Berdyck/Hoffman to approve Superior Sewer & Water pay request no. 4; carried without negative vote.
  - C. **REQUEST TO PURCHASE WORKHORSE SPECIAL ASSESSMENT MODULE.** Director Grunwald explained it had been her goal to increase efficiencies in the Clerk's Office, as well as to do succession planning. Special Assessments were currently calculated manually, which was very time consuming and left room for error. The process was also not easily understood by someone unfamiliar with assessments. Finally, the number of street projects being done between 2020 and 2023 will create a large number of assessments spanning up to 20 years. The office already used other Workhorse modules, so this would not result in an entirely new software system. Due to increased efficiencies, and the ability for any office staff employee to generate the necessary information once the data was entered, motion Holzwart/LaLonde to approve the purchase of the Workhorse Software Services Special Assessment module; carried without negative vote.
  - D. **YEAR 2023 HEALTH REIMBURSEMENT PLAN: Employee Benefits Corporation.** Motion Berdyck/Nelson to change the Year 2023 Health Reimbursement Plan to work with Anthem Blue Cross Blue Shield instead of WEA Trust; carried without negative vote.
- VII. ROOTS GRANT AWARD RECOGNITION EVENT PLANNING.** The Board discussed holding the recognition event on Earth Day 2023 (April 22). It was the consensus that the weather would be better, and more people would be available (given the longer notice and timeframe for which people could plan). The event did not have to be held at Dairyland Park, but it did need to tie into the tree planting. Trustee Berdyck offered to take lead on the planning, while staff will confirm the date works for ROOTS.
- VIII. RESOLUTION RECOGNIZING SERVICES OF GAIL SUMI AND CURT WITYNSKI, LEAGUE OF WISCONSIN MUNICIPALITIES (suggested by LWM Executive Director).** Motion Nelson/LaLonde to approve the Resolution in Recognition of Curt Witynski and Gail Sumi of the League of Wisconsin Municipalities; carried without negative vote. [Resolution No. 2022-R-10].
- IX. OPERATOR LICENSES.** Motion Nelson/Hoffman to grant Operator Licenses for Jennifer Evanenko and Charles Gahagan for term ending June 30, 2023; carried without negative vote.
- X. STAFF AND COMMITTEE REPORTS AND BOARD REFERRALS.**
- A. **POLICE DEPARTMENT.** Court Clerk Rhonda Deehr earned the certification Professional Judicial Executive, a credential she has been working on since 2005; only six other court clerks in the state earned this recognition. Officer Schweigl recertified as a Drug Recognition Expert. The State approved payment on a \$7000 grant. The Department obtained donations from Festival Foods, Polly's Pumpkin Patch, and Whispering Orchards to hold a Halloween pumpkin-carving event with local children. Officer Schweigl investigated a child sexual assault and assisted the Sheriff's Department during an interview of the child.
  - B. **ADMINISTRATION.** Director Grunwald reported she worked with the Local Government Investment Pool (LGIP) to wire funds from Cleveland State Bank (due to interest rate and credit risk); she met with a representative from Northland Securities (the company who bought our 2022 bonds) and was informed that the fact our financial statements are not GASB 34 compliant had no impact on the firm's bid; she was working on the transition to a new health insurance carrier as well as other insurance/benefit renewals; and she was contacted by a planning company regarding utilities for a 1-acre corner parcel of the Frank Forner property that is in purchase negotiations. This will impact the Barrientos contract, which the Director will discuss with them.
  - C. **PUBLIC WORKS AND UTILITIES COMMITTEE, 09/27/22.** Chair Berdyck reported the Committee discussed 2022 street project complaints (cracking on E. Jefferson Ave.; a pine tree in the utility easement damaged by Charter; blacktop and tree damage on Lincoln Ave.; and tree, driveway and culvert complaints on Cherry Hill Dr.); it was decided not to pursue decorative streetlights on E. Jefferson Ave.; North Ave. water main replacement will be pushed into 2023 due to timing, and it may be extended past the existing houses; and the Village was upgrading approximately 175 meters with new endpoints (hoping to have 80% replaced by the end of the year).
  - D. **PLAN COMMISSION, 10/05/22.** Director Grunwald reported the Commission recommended the Board approve a site assessment of the Forner property, but they voted down updating numbers for the former cooperative property. They also recommended approval of the WDNR mandated Flood Plain Ordinance, which will be presented at a Public Hearing at the November board meeting. The conversation on Accessory Structure regulations was held over to the next meeting.
  - E. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 10/12/22.** Chair Nelson reported the Committee discussed deer hunting in the Village limits. Bow hunting is allowed with a permit issued by the Police Department (besides the State mandated licenses), and the requirement to inform the department if a deer is shot.
- XI. ANNOUNCEMENTS AND EVENT REPORTS.**
- F. **WED OCT 19..... MANITOWOC CO VILLAGE ASSN, VALDERS**
  - A. **MON OCT 24 ..... COMMITTEE OF THE WHOLE, 6PM**
  - B. **TUE OCT 25 ..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
  - C. **TUE NOV 1..... MUNICIPAL COURT, 5PM**
  - D. **WED NOV 2 ..... PLAN COMMISSION, 6PM**

- E. TUE NOV 8..... GENERAL ELECTION
- F. MON NOV 14 ..... FINANCE AND BUDGET COMMITTEE, 6PM
- G. TUE NOV 15..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM
- H. TUE NOV 22..... VILLAGE BOARD/BUDGET HEARING, 6PM
- I. NOV 24-25..... STAFF HOLIDAY; HALL CLOSED
- J. ANY OTHER ANNOUNCEMENTS/EVENTS

**XII. ADJOURNMENT.** Motion Nelson/Berdyck to adjourn; carried without negative vote. The meeting adjourned at 9:06pm.

Respectfully submitted,

*/S/ Julie Rusch*

Julie Rusch  
Deputy Clerk-Treasurer

Approved on 11/22/2022

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