

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

MONDAY, DECEMBER 19, 2022

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:04pm on Monday, December 19, 2022, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President and Acting Police Chief
John Ader
Jason Berdyck
Jon Hoffman
Barry Nelson

Board Absent: Debi Cevaal (excused)
Danielle LaLonde (excused)

Staff Present: Stacy Grunwald, Director of Village Services
Julie Rusch, Deputy Clerk-Treasurer
Jacob Schweigl, Police Officer

Motion Berdyck/Hoffman to approve the agenda as posted; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.** No communications to report.

A. TRAFFIC CONTROL AT DAIRYLAND AND NORTH: T Elmer, R Fink, J Perlman

Tricia Elmer, 1677 Lakeshore Dr. Stated the corner of Dairyland Dr. and North Ave. is very dangerous. It is not a right-angle intersection which makes it even more difficult to see, requiring drivers to turn their neck which is difficult for many, especially senior citizens.

Becky Paasch, 1232 Franklin Dr. Thought the intersection was converted to a 4-way stop years ago but was converted back to a 3-way. Agrees the corner is dangerous.

B. MANITOWOC CO COURTHOUSE DOME PROJECT: J Perlman. President Holzwart noted he did talk to Ms. Perlman, and he informed her the Board was aware of the proposal.

Sheryl Nehls, 1424 Webster Ln. Questioned the inclusion of only six months of 2022 actual expenses in the 2023 budget, and the continued funding of a Municipal Court that operates at a loss.

- III. NOVEMBER 22, 2022, MINUTES.** Motion Ader/Nelson to approve the minutes of the November 22, 2022, meeting; carried without negative vote.

IV. FINANCIALS

A. MONTHLY VOUCHER REPORT. Motion Berdyck/Ader to approve the November 2022 monthly voucher report; carried without negative vote.

B. YEAR 2023 BUDGET, including PUBLIC HEARING. Director Grunwald highlighted significant line items in the 2023 budget and answered questions from the Board. She noted there is interest in major park investments from the Lions Club at Dairyland Park (construction of a new building with water and sanitary service); Cleveland Fish & Game at Hika Park (construction of a boat launch and breakwater); and Cleveland Athletic Club at Veterans Park (new playground equipment and resurfacing the tennis courts for pickleball.) After discussion, the Board decided by consensus to omit funding for any of the potential park projects due to there being no formal requests submitted; the budget can be amended, if needed.

Motion Holzwart/Berdyck to open the floor for the Year 2023 Budget Hearing; carried without negative vote.

Sheryl Nehls, 1424 Webster Ln. Q. The Municipal Court loses money; does it have to be continued? A. The Court cannot be discontinued until the end of the judge's current term in 2026. Q. How much did the Hika Wave Study cost taxpayers? A. The Village paid 30% of the cost, or \$34,785. Q. Where would/does funding come from for the park projects discussed earlier? A. That would be determined at the time of the request.

Becky Paasch, 1232 Franklin Dr. C. Not impressed with the 2021, 2022 or 2023 budgets. Can't follow where the money is going. Wishes the Board would better understand the budget. She and her husband spent hours going over the budgets trying to figure them out. C. There's no growth here. C. The Village needs new business. C. There is no police presence.

Tom Warosh, 337 E. Jefferson Ave. Q. Will the new garbage contract save \$20,000 over one year or seven years? A. One year. C. Understands why the Board did not put the park projects in the budget when they rely on donations for capital improvements.

Motion Holzwart/Berdyck to close the floor; carried without negative vote. Motion Ader/Nelson to approve the Year 2023 Budget; carried without negative vote.

- C. **REQUEST FOR UTILITY CREDIT: Sheryl Nehls (Finance Committee referral).** Request was withdrawn.
- D. **PAY REQUEST #6: Superior Sewer & Water.** The Public Works and Utilities Committee recommended approval. Motion Berdyck/Ader to approve Superior Sewer & Water Pay Request #6 with a change to 1.5% retainage; carried without negative vote.
- E. **VILLAGE HALL CLEANING SERVICES: Pro-1 Janitorial Services.** The Public Works and Utilities Committee recommended approval. Director Grunwald noted that while the monthly rate increase is substantial, there has not been an increase since we started using Pro-1 over eight years ago. Motion Ader/Berdyck to approve the Pro-1 Janitorial, Inc., proposal for Village Hall janitorial services; carried without negative vote.
- F. **CHIEF OF POLICE RECRUITMENT SERVICES AGREEMENT: GovHR USA.** Director Grunwald explained the Village Board had previously authorized expansion of the Chief of Police recruitment to external candidates if less than two applications were received from internal candidates. On October 23, one of the two eligible internal candidates withdrew, switching the process to an external search. GovHR has been conducting the external search without it being part of the agreement or pricing, which resulted in work beyond the original price estimate. Motion Nelson/Ader to authorize staff to pay GovHR up to \$1,500 beyond the contract price to provide the same Scope of Services stated in the October 4, 2022, agreement but expanded to include external candidates; carried without negative vote.

V. PUBLIC SAFETY

- A. **WOODLAND ST LIGHTING REQUEST: Charles Pockat.** Charles Pockat, 314 Woodland St, requested installation of a streetlight at the west end of the dead-end street due to safety concerns arising from persons at the adjacent Dairyland Park. The Human Resources and Public Safety Committee recommended denial, citing a lack of documented park activity, limited traffic and pedestrian concerns on a dead-end street, and the cost to taxpayers for installation and monthly electric charges. After discussion, the Village Board agreed with the Committee's findings and recommendation by consensus. Mr. Pockat should be encouraged to look at installing security lighting and discussing his concerns with the mobile home park owner.
- B. **DAIRYLAND DR AND NORTH AVE TRAFFIC CONTROL.** The Human Resources and Public Safety Committee recommended the Board request Manitowoc County to establish a four-way stop at Dairyland Dr. and North Ave. Director Grunwald explained the first step would be to contact the Manitowoc County and request a site evaluation. A full traffic or speed study may be at the Village's expense. After discussion, motion Nelson/Berdyck directing Staff to send a letter to the Manitowoc County Traffic Safety Commission requesting a site evaluation; carried without negative vote.
- C. **2023 FIRE AND EMS SERVICES: Cleveland Fire Dept.** Motion Holzwart/Ader to approve the 2023 Cleveland Fire Department Fire and EMS Services Agreement; carried without negative vote.
- D. **JOINT POWERS AGREEMENT: Manitowoc Co Joint Dispatch Center.** Motion Ader/Nelson to approve the 2023 Joint Powers Agreement with Manitowoc County Joint Dispatch Center; carried without negative vote.
- E. **ANIMAL IMPOUND SERVICES AGREEMENT: Eastshore Humane Association.** Director Grunwald noted the impound and intake exam fees increased. Motion Nelson/Hoffman to approve the 2023 Eastshore Humane Association, Inc., Agreement for Services; carried without negative vote.
- F. **EMPLOYEE HANDBOOK POLICY 508 USE OF EQUIPMENT AND VEHICLES (held over from 07-19-22 mtg).** Due to the Chief of Police position still being vacant, this topic was held over to the March 2023 Village Board meeting.

VI. 2023 STREET PROJECT SCOPE OF WORK: Proposal to Add Vets Park Tennis Court. Since no official plans, requests or cost-share offers were submitted by the Cleveland Athletic Club, the Board decided by consensus to exclude resurfacing of the Vets Park tennis courts to the 2023 street project scope of work.

VII. STAFF AND COMMITTEE REPORTS AND BOARD REFERRALS.

- A. **POLICE DEPARTMENT.** Officer Schweigl reported he and Director Grunwald were in the process of onboarding the casual part-time officers.
- B. **ADMINISTRATION.** Building Permit report noted. No updates requested.
- C. **PUBLIC WORKS AND UTILITIES COMMITTEE, 12/06/22.** Chair Berdyck reported the Public Works and Utilities Committee was working on a policy for street terminations where the street does not have an existing turn-around. If it would not be viable to extend a dead-end street due to topography or existing impediments, or the extension would be inconsistent with Village planning, installation of a turn-around would be required as part of a proposed development. If a street extension would be likely or necessary to allow development in a new area, a turnaround would not be required.
- D. **PLAN COMMISSION, 12/07/22.** W.F. Baird & Associates gave a presentation on the results of the Hika Bay wave study, including costs for the various construction options as well as ongoing maintenance. The Village should have the written report by the end of the year, and the topic will be on the Plan Commission's February 2023 agenda.

- E. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 12/14/22.** Chair Nelson reported the Human Resources and Public Safety Committee was working on an amendment to the Village's transient housing license requirements to reflect a recent law change: swimming pools at tourist rooming houses are no longer required to meet public pool regulations.

VIII. ANNOUNCEMENTS AND EVENT REPORTS.

- A. **FRI DEC 23 HOLIDAY; STAFF OFF**
- B. **MON DEC 26..... HOLIDAY; STAFF OFF; VILLAGE HALL CLOSED**
- C. **FRI DEC 30 OPEN 9A-12N, TAX COLLECTION; HOLIDAY; STAFF OFF (pm only)**
- D. **SAT DEC 31..... OPEN 9A-12, TAX COLLECTION**
- E. **MON JAN 2 HOLIDAY; STAFF OFF**
- F. **MON JAN 9 MUNICIPAL COURT, 5PM**
- G. **MON JAN 9 FINANCE AND BUDGET COMMITTEE, 6PM**
- H. **TUE JAN 10..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- I. **WED JAN 11 HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- J. **TUE JAN 17..... VILLAGE BOARD, 6PM**
- K. **WED JAN 18 MANITOWOC CO VILLAGE ASSN, WHITE LAW**
- L. **ANY OTHER ANNOUNCEMENTS/EVENTS**

- XI. **ADJOURNMENT.** Motion Nelson/Hoffman to adjourn; carried without negative vote. The meeting adjourned at 8:59pm.

Respectfully submitted,

/S/ Julie Rusch

Julie Rusch
Deputy Clerk-Treasurer

Approved on 1-17-2023