

**VILLAGE BOARD OF CLEVELAND, WISCONSIN  
MONTHLY MEETING**

**THURSDAY, FEBRUARY 23, 2023**

**MINUTES**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:02pm on Thursday, February 23, 2023, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin.
- Board Present: Jake Holzwart, Village President  
John Ader  
Jason Berdyck  
Debi Cevaal  
Jon Hoffman  
Danielle LaLonde  
Barry Nelson
- Board Absent: None
- Staff Present: Stacy Grunwald, Director of Village Services
- Motion Nelson/Ader to approve the agenda as posted; carried without negative vote.
- II. CITIZEN INPUT AND COMMUNICATIONS.** Jackie Mayer requested review of the Village's policy for policing events at the VFW Clubhouse. *Referred to Human Resources and Public Safety Committee.* The Board's meeting packet included an email from Kathy Lefebvre sent on behalf of Kathryn Jaehnig regarding the special assessment policy. Director Grunwald reported on a records request submitted by Barrett Paasch.
- III. JANUARY 17, 2023, MINUTES.** Motion Hoffman/Cevaal to approve the minutes of the January 17, 2023, meeting; carried without negative vote.
- IV. HIKA PARK PLAN AMENDMENT: Ronald and Jessie Hansmann Memorial Bench.** The Village Board reviewed the Hansmann family's application to locate a memorial bench for Ronald and Jessie Hansmann at Hika Park. Motion Nelson/Hoffman to adopt the findings of the Plan Commission and authorize installation of a 6-foot brown metal bench with in-ground mount and brass memorial plaque in memory of Ronald and Jessie Hansmann near the south end of the pedestrian bridge at Hika Park; carried without negative vote. [Resolution No. 2023-R-02]
- V. CERTIFIED SURVEY MAP**
- A. 12410 CENTERVILLE RD, TOWN OF CENTERVILLE: Marilyn Verick.** The Plan Commission recommended approval. Motion Ader/Berdyck to adopt the findings of the Plan Commission and approve the Certified Survey Map filed by Marilyn Verick to subdivide the property at 12410 Centerville Rd, Town of Centerville, for the purpose of farmland consolidation; carried without negative vote. [Resolution No. 2023-R-03]
- B. 1160 W MADISON AVE, VILLAGE OF CLEVELAND: Andrew and Jamie Williams.** The Plan Commission recommended approval. Motion Ader/Berdyck to adopt the findings of the Plan Commission and approve the Certified Survey Map filed by Andrew and Jamie Williams to subdivide Lot 1 of a Certified Survey Map recorded in Vol. 35 Page 291 into three buildable lots on the north side of W. Madison Ave.; carried without negative vote. [Resolution No. 2023-R-04]
- VI. 2023 STREET AND UTILITY PROJECTS**
- A. PUBLIC INFORMATION MEETING, 02/20/23.** President Holzwart, Trustees Berdyck, Ader, and Hoffman, and Director Grunwald attended the public information meeting, which was led by Village Engineer Dan Rammer of MSA Professional Services. Many property owners and other interested parties were present and asked questions from the floor and one-on-one with the Engineer after the general session ended.
- B. SPECIAL ASSESSMENT POLICY REPAYMENT PERIODS AND INTEREST RATE.** Director Grunwald explained the policy allowed extension of the repayment period to 20 years at the Board's discretion. She presented three options and the cost impacts based on changes to the annual principal payment and number of payment tiers. After discussion, motion Holzwart/Berdyck to allow installment payments over a 20-year period for special assessments greater than \$15,000; carried without negative vote.
- C. ESTABLISH BID SCHEDULE AND PUBLIC HEARING DATE.** The Board set the public hearing for preliminary special assessments on Monday, April 10, 2023, and the project bid award on Tuesday, April 11, 2023.
- VII. FINANCIALS**
- A. MONTHLY VOUCHER REPORT.** Motion Ader/Hoffman to approve the January 2023 voucher report; carried without negative vote.
- B. MUNICIPAL COURT SCHEDULE A DEPOSIT SCHEDULE.** The Finance Committee recommended adoption of a revised deposit schedule and an ordinance amendment requested by Judge Cheryl Kohl. Motion Berdyck/Ader to repeal and replace Schedule A Cleveland Municipal Court Deposit Schedule as recommended by the Finance and Budget Committee; carried without

negative vote. [Resolution No. 2023-R-05] Motion LaLonde/Berdyck to amend Sec. 1-1-8, Code of Ordinances, to allow the Municipal Judge to increase fees and surcharges to the maximum allowed by law; carried without negative vote. [Ordinance No. 2023-O-01]

- C. **YEAR 2023 BUDGET COMMITTED FUND AND FORMAT REVIEW.** Director Grunwald reviewed corrections and format changes for the Year 2023 budget; these were approved by the Village Board and will be included in the published budget.
- D. **VETERANS PARK PLAYGROUND EQUIPMENT: Cleveland Athletic Club.** The Village Board by consensus accepted the recommended of the Plan Commission to allow the installation of new playground equipment in the area designated as a playground in the Veterans Park Park Site Master Plan, and per the terms of the quote submitted by the Cleveland Athletic Club. The Board authorized Village staff to purchase the equipment in anticipation the Cleveland Athletic Club would reimburse the cost and to assist with site preparation and installation if needed and available. The Club also requested a financial contribution from the Village for the project. *Request for financial contribution referred to the Finance and Budget Committee.*

**VIII. REPORTS.**

- A. **POLICE DEPARTMENT.** Acting Chief Holzwart reported the January statistical report will be posted online and both the January and February reports will be distributed to the Board for its March meeting.
- B. **ADMINISTRATION.** Director Grunwald reported on work with a developer for a project to be located near the I-43 interchange; with Dollar General on its potential development at North Ave. and Dairyland Dr.; and with the Internal Revenue Service and Schmitz Ready Mix on the IRS audit.
- C. **MANITOWOC CO VILLAGE ASSN, 01/18/23.** The primary topic was Chief Executive Ziegelbauer's proposal to raise taxes to replace the Courthouse dome. Cleveland is host for the next meeting.
- D. **PLAN COMMISSION, 02/01/23.** The Commission was obtaining information on the cost to rebuild the boat launch and add a good pier; the high maintenance costs involved with a breakwater appear to make construction untenable.
- E. **FINANCE AND BUDGET COMMITTEE, 02/06/23.** The Realtor could not attend the meeting and there was no report on the public works facility site selection.

**IX. ANNOUNCEMENTS AND EVENT REPORTS.**

- A. **MON FEB 27 ..... VILLAGE BOARD, 6PM**
- B. **TUE FEB 28..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- C. **WED MAR 1..... PLAN COMMISSION, 6PM, LTC.** Meeting to be held at LTC.
- D. **MON MAR 6 ..... MUNICIPAL COURT, 5PM**
- E. **TUE MAR 7 ..... VILLAGE BOARD, 6PM.** Meeting to be held at LTC.
- F. **THU MAR 9..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- G. **MON MAR 13 ..... FINANCE AND BUDGET COMMITTEE, 6PM**
- H. **TUE MAR 21..... VILLAGE BOARD, 6PM**
- I. **SCHEDULE OTHER MEETINGS AS NEEDED.** No meetings were needed.
- J. **ANY OTHER ANNOUNCEMENTS/EVENTS.** None reported.

- XI. **ADJOURNMENT.** Motion Hoffman/Nelson to adjourn; carried without negative vote. Meeting adjourned at 7:55pm.

Respectfully submitted,

/S/ Stacy Grunwald

Stacy Grunwald  
Director of Village Services

Approved on 3-21-2023