

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING
TUESDAY, JANUARY 17, 2023
MINUTES**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, January 17, 2023, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin. Board Present: Jake Holzwart, Village President/Acting Police Chief; Jason Berdyck, Debi Cevaal, Jon Hoffman, Danielle LaLonde, Barry Nelson. Board Absent: John Ader; Staff Present: Stacy Grunwald, Director of Village Services; Julie Rusch, Deputy Clerk-Treasurer; Jacob Schweigl, Police Officer. Motion Berdyck/Nelson to approve the agenda as posted; carried without negative vote.
- II. CITIZEN INPUT AND COMMUNICATIONS**
- President Holzwart reported he received complaints regarding a resident not picking up after their dog. Officer Schweigl has addressed the issue, but more complaints have come in regarding other residents and their pets.
- President Holzwart also received a communication from Judith Perlman (that she sent to the Manitowoc County Board of Supervisors) regarding the Resolution Expressing Intent to Explore the Manitowoc County Courthouse dome project.
- III. DECEMBER 19, 2022, MINUTES.** Motion Berdyck/Hoffman to approve the minutes of the December 19, 2022, meeting as presented; carried without negative vote.
- IV. FINANCIALS**
- A. MONTHLY VOUCHER REPORT.** After questions, motion Hoffman/Cevaal to approve the December 2022 monthly voucher report; carried without negative vote.
- B. AUTHORIZATION TO FILE WATER UTILITY RATE CASE APPLICATION.** Motion Holzwart/Berdyck to authorize Staff to file the water utility rate case application; carried without negative vote.
- V. POLICE CHIEF RECRUITMENT.** Acting Police Chief Holzwart recused himself due to his supervisory relationship with a recruitment candidate. Motion Berdyck/Hoffman to appoint Barry Nelson as Chair for Section V. of the agenda; carried without negative vote.
- A. ADOPT PROCESS.** Chair Nelson summarized the Chief of Police Recruitment flow chart. The process will start with a presentation from GovHR, and it was noted the process is consistent with the hiring policy. Motion Nelson/Cevaal to approve the recruitment process as presented; carried without negative vote.
- B. SET SPECIAL MEETING DATE(S).** January 23, 30 and 31 were available meeting dates. Director Grunwald will contact GovHR to schedule.
- VI. STAFF REPORTS AND BOARD REFERRAL.**
- A. POLICE DEPARTMENT.** Officer Schweigl has continued onboarding the three casual officers. Officers Wick and Novak have worked quite a few hours already, and Officer Wick will work a shift by himself this coming weekend. Officer Lantagne has been more difficult to schedule as his primary job is third shift. The Department held their cookie decorating event at Cleveland Elementary (which was postponed from December due to the weather).
- B. ADMINISTRATION.** Director Grunwald received notice the IRS is auditing the IRB bonds; the recipient of the bond proceeds was notified via their legal counsel. Operators Jost and Stubbe and Administrative Professional Alvarez met the goal of changing out at least 80% of manual read meters by year end; this required phenomenal effort and was work well done. Outreach will continue with the five non-responsive customers from the 175 targeted accounts until the upgrade is complete. The next step is replacement of the transmitter-style endpoints, 72 of which will be installed on the mobile home meters. The special assessments for the 2020 street projects were applied to the tax roll, including one property owner that didn't respond to the option letter, resulting in the entire assessment being extended to the roll (and it was paid). Director Grunwald reached out to the owner of Hika Bay Tavern and offered assistance to reopen; given the substantial financial investment and low value of the improvements, however, they are intending to raze the structure. The tavern's historical photos were donated to the Village. The Board's request for a site evaluation at the intersection of Dairyland and North was submitted to Manitowoc County.
- VII. ANNOUNCEMENTS AND EVENT REPORTS.**
- A. WED JAN 18 MANITOWOC CO VILLAGE ASSN, WHITELAW**
- B. TUE JAN 24..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- C. SAT JAN 28 OPEN 9A-12N, TAX COLLECTION**
- D. TUE JAN 31..... OPEN 9A-12, TAX COLLECTION**
- E. WED FEB 1 PLAN COMMISSION, 6PM, LTC**
- F. THU FEB 2 MUNICIPAL COURT, 5PM**
- G. WED FEB 8 HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- H. MON FEB 13 FINANCE AND BUDGET COMMITTEE, 6PM**
- I. TUE FEB 21..... VILLAGE BOARD, 6PM.** Due to the Spring Primary, changed to Tuesday, February 14, at 6pm.
- J. ANY OTHER ANNOUNCEMENTS/EVENTS.** Cleveland Fire Department Annual meeting is February 6; Cleveland Athletic Club Scholarship Brat Fry is February 19; and the Cleveland Fire Department Brat Fry is May 7.
- XI. ADJOURNMENT.** Motion Berdyck/Nelson to adjourn; carried without negative vote. The meeting adjourned at 6:50pm.

Respectfully submitted,
Julie Rusch, Deputy Clerk-Treasurer