

**VILLAGE OF CLEVELAND, WISCONSIN
SPECIAL MEETING OF THE VILLAGE BOARD
WEDNESDAY, FEBRUARY 8, 2023
MINUTES**

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL. Chair Pro Tempore Barry Nelson called the meeting to order and led the Pledge of Allegiance at 6:13pm on Wednesday, February 8, 2023, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin.

Board Present: Barry Nelson, Chair *Pro Tempore* (designated January 30, 2023)
John Ader (arrived 6:24pm)
Jason Berdyck
Debi Cevaal
Jon Hoffman

Board Absent: Danielle LaLonde (excused)
Jake Holzwart, Village President/Acting Police Chief (recused)

Staff Present: Stacy Grunwald, Director of Village Services

II. Motion Berdyck/Nelson to convene in closed session pursuant to Sec. 19.85 (1) (e), Wis. Stats., where competitive reasons require a closed session, namely to develop interview questions and scoring and to generally prepare for Chief of Police candidate interviews. Roll call—all ayes. Motion carried. Director Grunwald was invited to remain for the closed session.

The Board determined a process to manage new candidate applications received by GovHR. Director Grunwald will explain the process to GovHR representative Jon Fehlman.

The Board reviewed resumes from two candidates vetted by Mr. Fehlman. The Trustees will contact Director Grunwald with a preference on whether to interview. A candidate that has the support of a Board majority will be scheduled for interview.

Tentatively, first-round interviews will be held individually in closed session, with out-of-state candidates eligible to participate remotely. Second-round interviews will be held in open session with all candidates together and in person.

A total of ten questions were prepared for the first interview. The Board will rotate who asks a specific question and the same person will ask the same question with each candidate. There will be no time limits for interviews or interview responses.

III. MEETING SCHEDULE

- A. TUE FEB 14..... VILLAGE BOARD, 6PM**
- B. MON FEB 20 2023 STREET PROJECT INFORMATION MEETING, TIME TBD**
- C. TUE FEB 21..... SPRING PRIMARY**
- D. TUE FEB 28..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- E. WED MAR 1..... PLAN COMMISSION, 6PM**
- F. MON MAR 6 MUNICIPAL COURT, 5PM**
- G. THU MAR 9..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- H. MON MAR 13 FINANCE AND BUDGET COMMITTEE, 6PM**
- I. TUE MAR 21 VILLAGE BOARD, 6PM**

IV. ADJOURNMENT. Motion Berdyck/Nelson to adjourn; carried without negative vote. The meeting adjourned at 9:05pm.

Respectfully submitted,
Stacy Grunwald
Director of Village Services

Approved on 05/01/2023