

**VILLAGE BOARD OF CLEVELAND, WISCONSIN  
ORGANIZATIONAL MEETING  
TUESDAY, APRIL 18, 2023  
MINUTES**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:02pm on Tuesday, April 18, 2023, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin. Board Present: Jake Holzwart, Village President; John Ader, Jon Hoffman, Danielle LaLonde, Barry Nelson, Barrett Paasch, Tom Warosh. Board Absent: None. Staff Present: Stacy Grunwald, Director of Village Services.
- II. PRESIDENT’S APPOINTMENTS REQUIRING BOARD APPROVAL**
- A. VILLAGE ATTORNEY.** Katherine M. Reynolds, Michael Best & Friedrich; term ending April 30, 2024.
  - B. WEED COMMISSIONERS.** Department of Public Works Operators; term ending April 30, 2024.
  - C. BOARD OF REVIEW.** Jake Holzwart, Chair; Barrett Paasch and Tom Warosh, Members; Jon Hoffman, First Alternate; and Barry Nelson, Second Alternate. All terms ending April 15, 2024.
  - D. PLAN COMMISSION.** Richard Opie, Chair, and Marilyn Mrotek, Member; terms ending April 14, 2025. Michael Bernhardt, Member, to fill the vacancy created by the election of Tom Warosh as Village Trustee; term ending April 15, 2024. John Ader and Tom Warosh, Trustee Members; terms ending April 15, 2024.
  - E. BOARD OF APPEALS.** Larry Perronne, Chair, and Jessi Holzwart, Second Alternate; terms ending April 20, 2026.
  - F. POLICE REVIEW COMMISSIONER.** Atty. Steve Olson, term ending April 15, 2024.
  - G. STANDING COMMITTEES**
    - 1. COMMITTEE CHAIR AND SECRETARY DUTIES (POLICY 820).** President Holzwart read the *Committee Chair and Secretary Duties* policy; no questions or comments.
    - 2. FINANCE AND BUDGET.** John Ader, Chair; Danielle LaLonde, Secretary; and Barry Nelson. Terms ending April 15, 2024.
    - 3. HUMAN RESOURCES and PUBLIC SAFETY.** Barry Nelson, Chair; Tom Warosh, Secretary; and John Ader. Terms ending April 15, 2024.
    - 4. PUBLIC WORKS AND UTILITIES.** Jon Hoffman, Chair; Barrett Paasch, Secretary; and Danielle LaLonde. Terms ending April 15, 2024.
    - 5. INSURANCE COMMITTEE.** By ordinance, members are the chairs of the other standing committees. John Ader, Chair; Jon Hoffman and Barry Nelson; terms ending April 15, 2024.
  - H. VILLAGE BOARD CONFIRMATION OF APPOINTMENTS A THRU G.** Motion LaLonde/Nelson to confirm the Village President’s appointments as presented; carried without negative vote.
  - I. EMERGENCY GOVERNMENT COMMITTEE.** Jon Hoffman, First Alternate, and Danielle LaLonde, Second Alternate; terms ending April 15, 2024. By ordinance, Village President appointments are not subject to Village Board confirmation.
- III. VILLAGE BOARD USE OF CONSULTANTS (POLICY 502).** President Holzwart read the *Use of Consultants* policy; no questions or comments.
- IV. ESTABLISH OR CONFIRM MEETINGS AND EVENTS**
- A. WED APR 19 .....** MANITOWOC CO VILLAGE ASSN, REEDSVILLE, 5:30PM
  - B. SAT APR 22.....** ROOTS AWARD RECOGNITION, DAIRYLAND PARK, 10AM. Trustee Nelson cannot attend.
  - C. MON MAY 1 .....** MUNICIPAL COURT, 5PM
  - D. MON MAY 1 .....** VILLAGE BOARD SPECIAL MEETING, 6PM. Trustee Warosh cannot attend.
  - E. WED MAY 3.....** PLAN COMMISSION, 6PM
  - F. THU MAY 4.....** VILLAGE BOARD SPECIAL MEETING, 6PM
  - G. TUE MAY 16.....** BOARD OF REVIEW, 6PM
  - H. TUE MAY 16.....** VILLAGE BOARD, 6:02PM
  - I. SET BOARD OF REVIEW TRAINING.** The Board of Review will meet Wednesday, July 19, 2023, for in-person viewing of the Department of Revenue training program. Trustee Hoffman will view the training on his own due to a scheduling conflict.
  - J. LOCAL GOVERNMENT 101 WEBINARS AND EVENT.** Trustees interested in the training should contact the Clerk’s Office to be registered. Mileage to attend live training will be reimbursed at the IRS rate.
  - K. OTHER MEETINGS OR EVENTS.** The committees set their tentative preferred meeting nights for the first-year of the term: Finance, second Mondays; Human Resources, second Wednesdays; and Public Works, fourth Mondays. Finance Committee’s first meeting will be May 8; Human Resources, May 10; and Public Works, May 22, unless a topic requires an April meeting.
- V. VILLAGE PRESIDENT’S COMMENTS.** President Holzwart thanked the Village Board incumbents for the time and effort they put in for the Village. He was looking forward to working with the new members and thanked them for joining the Board. He also thanked the former members who transitioned off the Board. Board members were encouraged to call him if they had any questions.
- VI. ANNOUNCEMENTS.** No announcements.
- VII. ADJOURNMENT.** Motion Warosh/Ader to adjourn; carried without negative vote. The meeting adjourned at 6:33pm.

Respectfully submitted,  
Stacy Grunwald  
Director of Village Services

Approved on 06/20/23