

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

MONDAY, JULY 31, 2023

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:15pm on Monday, July 31, 2023, at the Cleveland Village Hall, 1150 W. Washington Ave., Cleveland, Wisconsin. Board Present: Jake Holzwart, Village President; John Ader, Jon Hoffman, Danielle LaLonde (arrived 6:19pm), Barrett Paasch, Andy Williams (appointed Item II), Tom Warosh. Board Absent: None. Staff Present: Stacy Grunwald, Director of Village Services. Motion Hoffman/Warosh to approve the agenda as posted; carried without negative vote.
- II. VILLAGE TRUSTEE VACANCY**
- A. PRESIDENT’S APPOINTMENT OF ANDREW WILLIAMS, term ending April 15, 2024.** President Holzwart appointed Andrew Williams to the position of Village Trustee.
- B. VILLAGE BOARD CONFIRMATION.** Motion Warosh/Ader to approve the appointment of Andrew Williams to the position of Village Trustee through term ending April 15, 2024; carried without negative vote.
- C. OATH OF OFFICE.** Director Grunwald administered the oath of office and Trustee Williams took a seat at the table.
- D. COMMITTEE APPOINTMENTS AND BOARD CONFIRMATION OF SAME.** President Holzwart appointed Trustee Williams to serve as Human Resources and Public Safety Committee Chair, Finance and Budget Committee Member, Insurance Committee Member, and Board of Review Second Alternate. Motion Ader/Williams to confirm the appointments; carried without negative vote.
- III. AUTHORIZING RESOLUTIONS FOR STREET AND UTILITY IMPROVEMENTS.** Director Grunwald explained the resolutions confirm actions taken by the Village Board at its July 18, 2023, meeting.
- A. \$225,000 GENERAL OBLIGATION DEBT: Cleveland State Bank.** Motion Ader/Hoffman to adopt the resolution authorizing the borrowing of not to exceed \$225,000 and providing for the issuance and sale of general obligation promissory notes. Roll call: five ayes; two nays (Paasch, Warosh). Motion carried. [Resolution No. 2023-R-12]
- B. \$250,000 GENERAL OBLIGATION DEBT: Board of Commissioners of Public Lands.** Motion Ader/Hoffman to adopt the resolution authorizing application to the board of commissioners of public lands for the borrowing of not to exceed \$250,000 general obligation state trust funds loan for street and utility improvements. Roll call: five ayes; two nays (Paasch, Warosh). Motion carried. [Resolution No. 2023-R-13]
- IV. CLEVELAND POLICE DEPARTMENT OPTIONS, including Staffing with Full-Time Chief or Part-Time Chief; Contracting with Manitowoc Co Sheriff’s Dept; or Closure.** President Holzwart reported he did not have a draft contract or terms from Manitowoc Co Sheriff Hartwig, but the Sheriff encouraged the Village Board to consider hiring a part-time Police Chief. It was a cost-effective method to obtain local law enforcement services. The President believed contracting with Manitowoc Co. would cost perhaps \$120,000 and not provide the level of community involvement he desired; and other communities successfully utilized a part-time Chief for coverage. He noted the County would not provide part-time coverage. He identified savings on meeting pay, wages, training, and benefits. The Chief would need to be a ‘working Chief,’ not just an administrator. He preferred the Village retain the Police Secretary/Court Clerk at full-time hours. The following questions and comments were offered by the Board in response:
- (1) Would the Village Board control when the Chief and any part-time officers work?
 - (2) Could the Village contract with another city or village to obtain services, if the contract with Manitowoc Co. would not work? The President noted he had not contacted any agencies except the Sheriff’s Department.
 - (3) Under a contract, does the Village supply the equipment and dictate when it is replaced?
 - (4) Under a contract, does the other agency store the video footage? The goal should be to offload as much of the infrastructure/hard costs as possible.
- Motion Williams/Ader to open the floor; carried without negative vote. Kyle Wallander, 782 Linden St., suggested the Village Board bring someone in to keep the department open and revisit its staffing later. During discussion, the following was noted:
- (5) Keeping the department open with part-time staff would allow expansion of hours or personnel when more funds were available; closing the department and reopening it would take longer and be more expensive, possibly requiring a referendum for funding.
 - (6) The Village has not received services commensurate with costs for some time and the Board should be vigilant that any option short of closure be considered in the context of value delivered.
 - (7) Data on the times for calls in the Village would help identify times coverage would most be needed. While the Chief of Police retains authority over scheduling, the Board can establish parameters within which the scheduling must occur.
 - (8) Sheriff Hartwig should attend the next meeting to answer questions.
 - (9) Options for employment or contracting should be considered, but closure should remain on the table.
 - (10) The Village needs to get services commensurate with costs.
 - (11) The Board needs more information on what people expect for services.
 - (12) Based on experience with recent staffing, 50% of law enforcement time was spent on administration. Establishing the desired weekly hours should account for half the paid time being off the street.
 - (13) President Holzwart wanted coverage by the end of August, before the start of school.
- The Board determined it was open to considering part-time employment or contracted services, before closure at this point. Motion Warosh/LaLonde to close the floor; carried without negative vote.

President Holzgart was asked to bring in more information on the availability of other law enforcement agencies to provide services; and on the processes and costs to contract with those agencies or employ sworn law enforcement on a part-time basis.

V. ANNOUNCEMENTS.

- A. WED AUG 2 PLAN COMMISSION, 6PM**
- B. THU AUG 3 FINANCE AND BUDGET COMMITTEE, 6PM**
- C. WED AUG 9 HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- D. TUE AUG 15..... VILLAGE BOARD, 6PM**
- E. SCHEDULE OTHER MEETINGS AS NEEDED.** No additional meetings were scheduled.
- F. QUARTER 2 MEETING PAY SHEETS DUE**
- G. ANY OTHER ANNOUNCEMENTS.** President Holzgart thanked the Manitowoc County Sheriff's Department for agreeing to work the Dairyland Festival parade at no cost to the Village. They are tying the coverage in with a public relations event after the parade.

VI. CLOSED SESSION

- A. Motion Holzgart/LaLonde to CONVENE IN CLOSED SESSION pursuant to Sec. 19.85 (1) (e), Wis. Stats., where competitive or bargaining reasons require a closed session to develop strategies to (1) address an issue of zoning compliance and (2) respond to a demand for severance; (3) Sec. 19.85 (1) (e), Wis. Stats., to consider the expenditure of public funds related to the terms of employment of a part-time Chief of Police candidate or for contracted police services; and (4) to review minutes for the closed sessions held pursuant to Sec. 19.85 (1) (c) (e) (f) and (g), Wis. Stats. at the June 20 and June 26, 2023, meetings. Roll call: all ayes. Motion carried.** Director Grunwald was invited to remain for the closed session.
The Village Board offered guidance to address property owner concerns related to a development project impacted by a change in zoning determination; discussed a demand for severance; held over discussion on the expenditure of funds for employed or contracted police services until the information requested under Item IV was available; and reviewed closed session minutes from the June 20, 2023, and June 26, 2023, meeting.
- B. Motion Holzgart/Ader to RECONVENE IN OPEN SESSION pursuant to Sec. 19.85 (2), Wis. Stats. Roll call: all ayes. Motion carried.**
- C. ACT ON MATTER (2) DISCUSSED IN CLOSED SESSION. Motion Holzgart/Warosh directing the Village Attorney to prepare a letter for the President's signature responding to the demand for severance in a manner consistent with and limited to the Employee Handbook policy for payouts at termination; carried without negative vote.**

VII. JUNE 20, 2023, and JUNE 26, 2023, MEETING MINUTES inc. MATTER 4 DISCUSSED IN CLOSED SESSION. Motion LaLonde/Paasch to approve the minutes of the June 20, 2023, and June 26, 2023, meetings; carried without negative vote.

XII. ADJOURNMENT. Motion Warosh/Williams to adjourn; carried without negative vote. The meeting adjourned at 8:27pm.

Respectfully submitted,
Stacy Grunwald
Director of Village Services

Approved on 08/15/2023