

**VILLAGE OF CLEVELAND, WISCONSIN
SPECIAL MEETING OF THE VILLAGE BOARD
THURSDAY, NOVEMBER 9, 2023
MINUTES**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:01pm on Thursday, November 9, 2023, in the Sheboygan County Training Room at Lakeshore Technical College, 1290 North Ave., Cleveland, Wisconsin. Board Present: Jake Holzwart, Village President/Acting Chief of Police; John Ader (arrived 7:47pm), Jon Hoffman, Tom Warosh, Andy Williams. Board Absent: Barrett Paasch (excused). Staff Present: Stacy Grunwald, Director of Village Services. Also Participating: Dan Rammer, Village Engineer, MSA Professional Services. One Trustee seat was vacant. Motion Williams/Hoffman to approve the agenda as posted: carried without negative vote.
- II. YEAR 2023 STREET PROJECT: MSA Professional Services**
- A. PROJECT UPDATE.** Village Engineer Dan Rammer of MSA Professional Services provided an update on the 2023 street project, including expectations for driveway entrances and performance of the concrete subcontractor.
- B. CURB AND GUTTER CONCERNS.** The Village Board and Engineer Rammer reviewed specific concerns with the driveway apron construction and curb and gutter on Linden St. and Maple St.
- Motion Holzwart/Warosh to open the floor; carried without negative vote.
- Sarah Anzia, 808 Linden St.* Addressed her expectation that the driveway apron would be the same width at the street line as before the project, and issues with communication between the contractors and residents.
- Amber Schanno, 810 Linden St.* Addressed her concern that the narrower driveway apron left them unable to safely enter and exit the driveway due to the size of their vehicles and towables.
- Larry and Linda Engel, 874 Linden St.* Stated there was some responsibility to notify owners their driveway accesses would be narrower.
- Kyle Wallander, 782 Linden St.* Noted MSA did not mark the full width of his driveway prior to installation of the concrete, but he was home at the time and was able to have them correct it.
- Becky Paasch, 1232 Franklin Dr.* Stated the Village approved the contract in April, putting the contractor behind. She believed the special assessments were exorbitant and Cleveland was a country village that didn't need curb and gutter.
- Katie Lucas, 782 Linden St.* Disagreed with the statement that Cleveland was a country town and supported the installation of curb and gutter.
- Discussion continued among all parties, with the Board by consensus deciding the functionality of the driveways and curb quality will be monitored over the winter and revisited by the Board in the spring.
- III. PUBLIC WORKS FACILITY SITE SELECTION AGREEMENT AMENDMENT: Barrientos Design & Consulting.** Completion of the site analysis for the property on the northeast corner of Dairyland Dr and North Ave had been put on hold until the Dollar General project was completed. The amendment updated the work scope and eliminated revising the cost estimates for the former agricultural cooperative property since it's off the market. Motion Williams/Holzwart to approve Architectural Services Amendment 3 R1 dated October 17, 2023, to the Site Selection and Preliminary Design Agreement executed September 17, 2023, for village hall and public works facility planning with Barrientos Design & Consulting; carried without negative vote.
- IV. YEAR 2024 BUDGET.** Director Grunwald summarized progress on the Year 2024 budget.
- V. VILLAGE BOARD MEETING SCHEDULE**
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| A. | MON NOV 13 | FINANCE AND BUDGET COMMITTEE, 6PM |
| B. | TUE NOV 14 | SPECIAL MEETING, 6PM |
| C. | TUE NOV 21 | REGULAR MEETING, 6PM |
| D. | MON NOV 27 | PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM |
| E. | TUE NOV 28 | SPECIAL MEETING, 6PM |
| F. | TUE DEC 5 | YEAR 2024 BUDGET HEARING, 6PM |
| G. | TUE DEC 19 | REGULAR MEETING, 6PM |
| H. | SET OR CHANGE MEETINGS AS NEEDED. No meetings were changed or set. | |
- VI. CONVENE IN CLOSED SESSION pursuant to Sec. 19.85 (1) (c), Wis. Stats.,** to consider the terms of employment and compensation of public employees over which the village board has jurisdiction.
- The Village Board was informed that Rhonda Deehr terminated employment from her position as Police Secretary but continued in her role as Municipal Court Clerk. Director Grunwald anticipated Ms. Deehr would lose full-time status on or after December 1, 2023, and be reclassified as a casual part-time employee. The Village Board determined there would no change to the pay rate.
- XI. ADJOURNMENT.** Motion Warosh/Hoffman to adjourn; carried without negative vote. Meeting adjourned at 7:47pm.

Respectfully submitted,
Stacy Grunwald
Director of Village Services