

**VILLAGE OF CLEVELAND, WISCONSIN
SPECIAL MEETING OF THE VILLAGE BOARD
TUESDAY, NOVEMBER 28, 2023
MINUTES**

- I. CALL TO ORDER/ROLL CALL/ SELECT CHAIR FOR MEETING.** In the absence of the Village President, Director of Village Services Stacy Grunwald called the meeting to order at 6:01pm on Tuesday, November 28, 2023, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin.
- Board Present: John Ader
Jon Hoffman
Barrett Paasch, Chair Pro Tempore
Tom Warosh
Andy Williams
- Board Absent: Jake Holzgart, Village President/Acting Chief of Police (excused)
- Staff Present: Stacy Grunwald, Director of Village Services
- One Trustee position was vacant. Motion Williams/Ader to designate Barrett Paasch as Chair Pro Tempore for the meeting; carried without negative vote. Trustee Paasch assumed the Chair.
- II. PLEDGE OF ALLEGIANCE/AGENDA APPROVAL.** The Village Board recited the Pledge of Allegiance. Motion Warosh/Hoffman to approve the agenda as posted; carried without negative vote.
- III. MONTHLY VOUCHER REPORT.** Motion Williams/Ader to approve the October 2023 monthly voucher report; carried without negative vote.
- IV. 2022 STREET PROJECT FINAL ASSESSMENT REPORT AMENDMENT.** Director Grunwald distributed and reviewed the updated special assessment tables. The topic will be on an upcoming agenda for further discussion and report amendment after the Board has had time to study them.
- V. YEAR 2024 BUDGET.** The Board reviewed the levy limit worksheet, funding options, committed funds, debt service, and related information for the draft 2024 budget. In response to questions, Director Grunwald noted the target for unassigned funds was 3 months of average operating expense; funds not assigned, committed, or restricted were available for general expenditures. Unassigned funds are not reported as a budget line item but do appear for the general fund in the budget summary. The 2023 balance in the debt service fund included special assessment revenue added in prior years, which was now restricted to debt service. The 2024 budget included a separate committed fund for future assessment collections; this provided the Board greater flexibility by allowing use of these monies for more than debt service payments, as had been done prior to 2017. The debt service fund beginning in 2024 would receive debt service tax levy and any contributions from the general fund and utilities needed to make general obligation debt payments. Director Grunwald asked the Board if it was interested in funding more of the 2024 debt payments with debt levy and apply less of the assessment revenue; no change was made. The Public Works employees flex their hours when required to work on a weekend so there is no routine overtime in the 2024 budget.
- VI. YEAR 2023 PROPERTY TAX LEVY.** Chair *Pro Tem* Paasch read the resolution to set the proposed levy. If adopted, the result would be a 10% decrease in the property tax levy. Motion Paasch/Williams to establish the property tax levy at \$606,476.00. Roll call: all ayes. Motion carried. [Resolution No. 2023-R-21]
- VII. MEETINGS AND DEADLINES**
- A. TUE NOV 29..... PSC PUBLIC HEARING, 11AM (remote attendance only)
 - B. FRI DEC 1 FIRST DAY TO CIRCULATE NOMINATION PAPERS
 - C. TUE DEC 5 VILLAGE BOARD, 6PM
 - D. WED DEC 6..... PLAN COMMISSION, 6PM
 - E. MON DEC 11..... FINANCE AND BUDGET COMMITTEE, 6PM
 - F. TUE DEC 12 VILLAGE BOARD, inc YEAR 2024 BUDGET HEARING, 6PM
 - G. WED DEC 13..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM
 - H. TUE DEC 19 VILLAGE BOARD, 6PM
 - I. MON DEC 25..... HOLIDAY
 - J. SAT DEC 30..... OPEN FOR TAX COLLECTION, 9AM-12NOON
 - K. MON JAN 1 HOLIDAY
 - L. SCHEDULE OR CHANGE MEETINGS, IF NEEDED. No meetings were scheduled or changed.
- XI. ADJOURNMENT.** Motion Warosh/Hoffman to adjourn; carried without negative vote. The meeting adjourned at 7:30pm.

Respectfully submitted,
Stacy Grunwald
Director of Village Services

Approved on 01-16-2024