

**VILLAGE OF CLEVELAND, WISCONSIN  
VILLAGE BOARD SPECIAL MEETING  
WEDNESDAY, JANUARY 24, 2024  
MINUTES**

**I. CALL TO ORDER/ROLL CALL/ PLEDGE OF ALLEGIANCE/AGENDA APPROVAL.** President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:00pm on Wednesday, January 24, 2024, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President/Acting Chief of Police  
John Ader  
Jon Hoffman  
Barrett Paasch  
Tom Warosh  
Andy Williams

Staff Present: Stacy Grunwald, Director of Village Services  
Stacey Wilker, Administrative Professional

One Village Trustee position was vacant. Motion Williams/Hoffman to approve the agenda as posted; carried without negative vote.

**II. DECEMBER 18, 2023, MEETING MINUTES.** Motion Warosh/Hoffman to approve the December 18, 2023, minutes; carried without negative vote.

**III. MEMORANDUM – APPOINTMENT OF VILLAGE ATTORNEY: Kirk Pelikan, Michael Best & Friedrich.** Trustee Warosh expressed concern about the recommendation of Kirk Pelikan as the appointed Village Attorney. Trustee Warosh expressed his unfamiliarity with Atty. Pelikan and wondered if he was the best candidate. Director Grunwald commented that the Village had worked with Atty. Pelikan previously, possibly before Trustee Warosh was elected to the board. Trustee Warosh also indicated he researched Atty. Pelikan's background and found that he specialized in healthcare and personnel. President Holzwart commented that this was just an interim attorney until the Village finds a permanent replacement for Atty. Kate Reynolds. Human Resources and Public Safety Committee Chair Williams recommended the board consider the wording 'interim appointment' to make it understood that the appointment was temporary until a permanent Village attorney was appointed. It was decided that Trustee Williams, as Human Resources Chair, will contact other Villages and research other possible municipal attorneys; he will report his findings at the next scheduled Human Resources committee meeting. Motion Williams/Ader to appoint Kirk Pelikan of Michael Best & Friedrich as Village Attorney through term ending April 30, 2024, or until another Village Attorney is appointed, whichever is sooner; carried without negative vote.

**IV. MEMORANDUM – AUTHORIZATION TO APPLY FOR LOAN WITH BOARD OF COMMISSIONERS OF PUBLIC LANDS FOR 2023 STREET AND UTILITY PROJECTS.** Director Grunwald indicated an additional loan may not be necessary for the 2023 street and utility projects but clarification was needed from the Village accountant regarding draws from the debt proceeds for 2022 project expenses. The request for authorization was withdrawn.

**V. MEMORANDUM – VILLAGE TRUSTEE APPOINTMENT – BARRY NELSON.** This was held over from the December 18, 2023, and January 16, 2024, Village Board meetings. Motion Paasch/Hoffman to deny the appointment of Barry Nelson to the Village Board at Mr. Nelson's request; carried without negative vote.

**VI. CHIEF OF POLICE VACANCY.** President Holzwart indicated that the current process is at a standstill. Trustee Warosh commented to President Holzwart that he believed the President had the authority to appoint a Police Chief and should do so. Director Grunwald indicated that conflicted with the board's adopted Hiring Policy that was enacted for this process. Human Resources and Public Safety Committee Chair Williams indicated that there were two new potential candidates, and he was unsure if the first two candidates were still interested. President Holzwart confirmed that this position will be hired as a part-time Police Chief. Additionally, President Holzwart asked Trustee Warosh if he would reconsider participating so a quorum would be available to continue Village Board meetings. Trustee Warosh agreed to speak with President Holzwart the next day and discuss this possibility.

**VII. DIRECTOR'S REPORT: ACTIVITY REPORT; UPDATES AS REQUESTED.** Director Grunwald introduced a new administrative staff member, Stacey Wilker. Director Grunwald also indicated that Sandy Passineau joined the Village as the Deputy Clerk-Treasurer and Natalia Alvarez, Administrative Professional, was back part-time and will rejoin full-time in February.

**VIII. NEXT REGULAR MEETING DATE: TUESDAY, FEBRUARY 20, 2024**

**IX. MEETING SCHEDULE**

- A. WED FEB 7 ..... PLAN COMMISSION, 6PM
- B. MON FEB 12 ..... FINANCE AND BUDGET COMMITTEE, 6PM
- C. WED FEB 14 ..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM
- D. TUE FEB 20..... VILLAGE BOARD REGULAR MEETING, 6PM
- E. MON FEB 26 ..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM

**X. ADJOURNMENT.** Motion Paasch/Warosh to adjourn; carried without negative vote. Meeting adjourned at 6:29 pm.

Respectfully submitted,  
Stacey Wilker  
Administrative Professional

Approved on 02-20-24