

VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING

TUESDAY, FEBRUARY 20, 2024

MINUTES

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE/AGENDA APPROVAL. Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, February 20, 2024, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President, John Ader, Jon Hoffman, Barrett Paasch, Tom Warosh. Board Absent: Andy Williams (excused)

Staff Present: Stacy Grunwald, Director of Village Services, Sandy Passineau, Deputy Clerk-Treasurer

One Trustee position was vacant. Motion Warosh/Hoffman to approve the agenda as posted; carried without negative vote.

II. CITIZEN INPUT AND COMMUNICATIONS, including Town of Manitowoc Rapids invitation for countywide discussion on Fire/EMS services. 1) The Town of Manitowoc Rapids is hosting a meeting to discuss Fire and EMS services in Manitowoc County at 6:30pm on Thursday, March 28, 2024, in Branch. 2) Memorandum of Understanding submitted by the US Department of Veterans Affairs. *Referred to Human Resources and Public Safety Committee.* 3) The Milwaukee Journal Sentinel published an article commenting on Village of Cleveland water quality. Village staff received one email from a resident who reported she sometimes had brown water; she will track dates and times and contact us.

Sandy Brost, 1040 Elm St. Thanked the Village for addressing her complaint regarding trespassing chickens. Suggested the Village President provide articles for the Chamber of Commerce quarterly newsletter. Encouraged the Village Board to address the general decline she saw in property maintenance, inoperable vehicles, accumulation of materials, and similar issues in the Village.

Jeff Jackett, 929 Citrus Ln. Agreed with the concerns raised by Ms. Brost and encouraged the Village Board to fill the vacancies in the Police Department.

III. JANUARY 16, 2024, AND JANUARY 24, 2024, MINUTES. Motion Hoffman/Paasch to approve the minutes of the January 15 and January 24, 2024, meetings; carried without negative vote.

IV. MONTHLY VOUCHER REPORT. Motion Ader/Hoffman to approve the January 2024 voucher report; carried without negative vote.

V. 2024 SPRING ELECTION CANDIDATE WEBPAGE. President Holzwart addressed his memo to the board regarding the possibility of adding a page to the Village website to allow candidates for Trustee to share biographical information, similar to that found in The Sheboygan Press. After discussion, the suggested information a candidate may submit was shortened, and will be hyperlinked on the existing election webpage.

VI. STAFF AND COMMITTEE REPORTS.

A. DIRECTOR'S REPORT. No building permits were issued in January 2024. Sandy Passineau was hired as the Deputy Clerk-Treasurer. Administrative Professional Natalia Alvarez returned early from maternity leave on a part-time basis, then accepted a full-time work-at-home position to be with her children. The Clerk's Office was fully staffed for one week.

B. PUBLIC WORKS AND UTILITIES COMMITTEE, 01/22/24. The Committee (1) reviewed engineering services and the Village's construction standards, which may be updated before the next street project. (2) Village Engineer MSA will perform a survey of a Village-owned property on W. Washington Ave. prior to the property being added to the real estate listing. (3) The 2023 street project contractor emailed MSA and accepted responsibility for the failure of W. Washington Ave.; other project-related issues will be included in the punch list for review in the spring. [W. Washington Ave. also developed a dip at the west end since the Board's last meeting.] (4) One of the winter storms resulted in a tractor-trailer tipping on its side in the I-43 median. Removal resulted in a significant fuel spill requiring the company's consultant to install multiple booms in Centerville Creek to capture contaminants. Contaminated soils will be removed from the median in the spring. (5) Trustee Ader brought forward concerns mentioned at the Cleveland Athletic Club's Scholarship Brat Fry on February 18, including an update on issues with the scoreboard, replacing the kitchen stove, and adding a slop sink for mopping.

C. PLAN COMMISSION, 02/07/24. The Commission discussed a petition filed by TDK Group LLC, owner of the hotel Highland Lodge, to create a conditional use permit allowing hotels and motels to use accessory buildings for dwellings. The purpose was to move the overnight quarters of a night manager outside the hotel.

D. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 02/14/24. The Committee (1) reviewed information on potential legal services firms provided by other municipalities and company websites. Chair Williams will obtain proposals from the selected firms for presentation to the Committee. (2) The Committee reviewed ordinance enforcement activities that could be performed by the Manitowoc County Sheriff's Department. Director Grunwald was working with the Village Attorney to develop a process for enforcement actions without relying upon the services of local sworn officers. (3) Chair Williams scheduled a Police Chief candidate for interview at the special meeting on February 22 and began review of applications received since the last meeting.

VII. ANNOUNCEMENTS AND EVENT REPORTS

A. THUR FEB 22 VILLAGE BOARD SPECIAL MEETING, 6PM

B. MON FEB 26 PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM

C. THUR FEB 29 VILLAGE BOARD SPECIAL MEETING, 6PM

D. WED MAR 6 PLAN COMMISSION, 6PM

E. MON MAR 11 FINANCE AND BUDGET COMMITTEE, 6PM

F. WED MAR 13 HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM

G. TUE MAR 19 VILLAGE BOARD, 6PM

H. ANY OTHER ANNOUNCEMENTS/EVENTS. No report.

VIII. ADJOURNMENT. Motion Warosh/Hoffman to adjourn; carried without negative vote. The meeting adjourned at 6:45pm.

Respectfully submitted,
Stacy Grunwald
Director of Village Services