

VILLAGE BOARD OF CLEVELAND, WISCONSIN  
MONTHLY MEETING  
TUESDAY, MARCH 19, 2024  
MINUTES

**CALL TO ORDER/ROLL CALL/APPOINT JOHN ADER CHAIR FOR MEETING.** Village President Jake Holzwart called the meeting to order at 6:00pm on Tuesday, March 19, 2024, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin. Board Present: Jake Holzwart, Village President, John Ader, Jon Hoffman, Barrett Paasch, Tom Warosh, Andy Williams, Board Absent: None (one Trustee seat was vacant), Staff Present: Stacy Grunwald, Director of Village Services, One trustee position was vacant. The appointment of Trustee Ader was not required.

- I. PLEDGE OF ALLEGIANCE/AGENDA APPROVAL.** President Holzwart led the Pledge of Allegiance. Motion Williams/Warosh to approve the agenda; carried without negative vote.
- II. CITIZEN INPUT AND COMMUNICATIONS.** No input was offered or correspondence, reported.
- III. PETITION TO AMEND ZONING ORDINANCE: B-2 Accessory Dwelling Units, TDK Group LLC**
- A. STAFF REVIEW OF PETITION AND PLAN COMMISSION RECOMMENDATION.** The purpose for the petition is to create an exception in the B-2 special Business District allowing dwelling units accessory to a hotel or motel as a conditional use. *By consensus, the Village Board took up Item V while Director Grunwald started a computer for access to the Commission's findings.*
- IV. ANNEXATION PETITION: Wayne Clendenin Property, Vacant Lot, N Westview St.** President Holzwart explained the purpose for the petition was to eliminate the town island created with the annexation of the Mark E Leistickow property. The petition was prepared by The Sanders Trust on behalf of Wayne Clendenin since it was their project that required the Leistickow annexation. Motion Ader/Paasch to approve the petition for Direct Annexation by Unanimous Approval; carried without negative vote. [Parcel No. 002-029-004-003.00, Ordinance No. 2024-O-02]
- The Village Board resumed Item IV.*
- IV. PETITION TO AMEND THE ZONING ORDINANCE (continued)**
- The Village Board reviewed the Plan Commission's findings and recommendation to approve the petition.
- B. PUBLIC HEARING.** Motion Holzwart/Williams to open the floor for the public hearing; carried without negative vote. No comments were offered. Motion Holzwart/Ader to close the floor; carried without negative vote.
- C. DISCUSSION/ACTION ON PETITION.** Motion Warosh/Williams to approval of the petition filed by TDK Group LLC to add a dwelling as a conditional use in the B-2 Special Business District provided the use of the dwelling is accessory to the hotel or motel operation; carried without negative vote. [Ordinance No. 2024-O-01]
- V. FEBRUARY 20, 2024, MINUTES.** Motion Ader/Hoffman to approve the minutes of the February 20, 2024, meeting; carried without negative vote, one abstention (Williams, since he had not attended the meeting.)
- VI. FINANCIALS**
- A. MONTHLY VOUCHER REPORT.** Director Grunwald answered questions from the Board. Motion Hoffman/Paasch to approve the February 2024 voucher report; carried without negative vote.
- B. REPLACEMENT COPIER PROPOSAL: James Imaging Systems.** Final proposal was not available; held over to the next Board meeting.
- VII. RETAIL 6-MO CLASS "B" FERMENTED MALT BEVERAGE LICENSE: Cleveland Athletic Club.** Motion Ader/Paasch to grant a six-month Class "B" fermented malt beverage retail license to the Cleveland Athletic Club for the premises at Veterans Park as described in the application; carried without negative vote.
- VIII. US DEPARTMENT OF VETERANS AFFAIRS re VETERANS AFFAIRS CLINIC**
- A. RECONSIDER REFERRAL to Human Resources and Public Safety Committee.** Motion Holzwart/Williams to withdraw the referral of the US Department of Veterans Affairs Memorandum of Understanding from the Human Resources and Public Safety Committee; carried without negative vote.
- B. MEMORANDUM OF UNDERSTANDING.** Motion Williams/Ader to approve the Memorandum of Understanding with the US Department of Veterans Affairs addressing the relationship between the Department of Veterans Affairs Police and the Cleveland Police Department; carried without negative vote.
- IX. STAFF AND COMMITTEE REPORTS**
- A. DIRECTOR'S REPORT: Building Permit and Activity Report.** Director Grunwald provided an activity update to the Board.
- B. PLAN COMMISSION, 03/06/24.** President Holzwart explained the Commission was going to resume work on updating ordinances addressing accessory structures.
- X. ANNOUNCEMENTS AND EVENT REPORTS**
- A. MON MAR 25..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- B. TUE APR 2 ..... SPRING ELECTION AND PRESIDENTIAL PREFERENCE PRIMARY**
- C. WED APR 3 ..... PLAN COMMISSION MEETING, 6PM**
- D. MON APR 8 ..... FINANCE AND BUDGET COMMITTEE, 6PM. Cancelled.**
- E. TUE APR 9 ..... VILLAGE BOARD MEETING, 6PM**
- F. WED APR 10 ..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM. Cancelled.**
- G. TUE APR 16..... VILLAGE BOARD ORGANIZATIONAL MEETING, 6PM**
- H. WED APR 17 ..... MANITOWOC CO VILLAGE ASSN, MARIBEL, 6:30PM.** President Holzwart and Trustees Ader, Hoffman, Paasch, and Warosh can attend.
- I. ANY OTHER ANNOUNCEMENTS/EVENTS.** Director Grunwald will register Trustees Paasch and Warosh for a League of Wisconsin Municipalities Regional Roundtable in Fond du Lac on April 11, 2024.
- XI. CLOSED SESSION**
- A.** Motion Holzwart/Williams to convene in closed session pursuant to Sec. 19.85 (1) (c), Wis. Stats., to (1) perform activities related to the hiring and employment of the Chief of Police and (2) approval of February 29, 2024, and March 4, 2024, closed session minutes. Roll call: all ayes. Motion carried. Director Grunwald remained for the duration of the closed session. The Village Board reviewed the applicants and interview results, and by consensus set terms for a conditional offer of employment.
- B.** Motion Holzwart/Hoffman to reconvene in open session pursuant to Sec. 19.85 (2), Wis. Stats. Roll call: all ayes. Motion carried.
- C. ACT ON ITEMS (1) AND (2) DISCUSSED IN CLOSED SESSION.** Motion Holzwart/Hoffman instructing Director Grunwald to present the conditional offer of employment as discussed to the selected candidate for Chief of Police; carried without negative vote. Motion Williams/Ader to approve the minutes of the February 29, 2024, and March 4, 2024, meetings; carried without negative vote, two abstentions (Holzwart, Paasch).
- XII. ADJOURNMENT.** Motion Warosh/Hoffman to adjourn; carried without negative vote.

Respectfully submitted, Stacy Grunwald  
Director of Village Services