

**VILLAGE BOARD OF CLEVELAND, WISCONSIN  
TUESDAY, JANUARY 21, 2025**

**MINUTES**

- I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE/AGENDA APPROVAL.** Village President Jake Holzwart called the meeting to order and led the Pledge of Allegiance at 6:02pm on Tuesday, January 21, 2025, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin.

Board Present: Jake Holzwart, Village President  
John Ader (arrived 6:43pm)  
Rob Burkhard  
Jon Hoffman  
Jake Holzwart  
Becky Paasch  
Tom Warosh

Board Absent: None

Staff Present: Stacy Grunwald, Director of Village Services

Also Participating: The Honorable Cheryl A Kohl, Cleveland Municipal Court Judge  
Rhonda Deeher, Cleveland Municipal Court Clerk  
Cal Mooney, BCS IS/IT

Motion Warosh/Jackett to approve the agenda as posted; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.** The Village received a request from Bertram Communications to provide a letter of support for a broadband grant; filed for information. Cheryl Kohl, speaking as a resident (address withheld at State's recommendation due to recent violence against judges), spoke regarding arsenic in the water and a requirement from her husband's doctor to purify water before drinking.

- III. CLASS "B"/ "CLASS B" ALCOHOL LICENSE EXTENSION THRU 06/30/25: Hika Bay Tavern.** Motion Burkhard/Paasch to extend the Class "B" and "Class B" retail licenses issued to Hika Bay Tavern LLC/Richard Gadzinski, Agent, to operate Hika Bay Tavern at 252 Lincoln Ave, through June 30, 2025, pursuant to Sec. 7-2-11 (c), Code of Ordinances, with the condition that the owner or designee obtains approved building, HVAC, plumbing, and electrical permits and completes necessary repairs to meet the sanitary, safety, and health requirements of State and local code prior to commencing business activities at the site. Motion carried without negative vote.

- IV. TECHNOLOGY SERVICES UPDATE: Cal Mooney, BCS IS/IT.** Cal Mooney of BCS IS/IT, the Village's technology support provider, explained the delays in delivery of a new switch, firewall, and access points from Cisco and the company's efforts to correct Cisco's shipping issues. By consensus, the Village Board decided there should be no deduction from BCS's billing as the company had multiple communications with Cisco. BCS anticipated the update would address 80%-85% of the computer issues experienced by Village staff. Chief Fisher noted video couldn't be downloaded from the squad cameras and the Board and BCS agreed this would be the priority to address after installation of the new hardware.

**V. CLEVELAND MUNICIPAL COURT**

- A. COURT CLERK HOURS OF WORK AND LOCATION: The Honorable Cheryl A Kohl.** Judge Kohl and Clerk Deeher distributed a Municipal Court Clerk/Administrative Assistant/Office Manager job description from the Wisconsin Municipal Court Clerks Association, a memorandum addressing the "Life Cycle of a Citation" written by Clerk Deeher, and a Court Citation Summary also prepared by Clerk Deeher.

Judge Kohl renewed her request that Clerk Deeher be awarded full-time status based on her job responsibilities, workload, and long service to the Village. She reported that her direction to Clerk Deeher was to work 40 hours per week until the Board's allotment of hours for the year was fully expended. It was up to the Board to determine how the Court would operate after that.

*[Trustee Ader arrived—6:43pm]*

The court budget prepared by Judge Kohl included training hours for a full year of sessions if a new judge were elected or appointed and hours for Clerk Deeher to attend the court clerk's conference and other sessions. Clerk Deeher had achieved the highest level of certification available in her profession.

Judge Kohl questioned the benefit of discontinuing the municipal court as local revenue would instead go to Manitowoc County.

The Village Board questioned whether Clerk Deeher would report 16 hours of work if only 10 was needed for the week. Judge Kohl responded Clerk Deeher's weekly schedule was Tuesdays and Wednesdays at the Village Hall, 7am to 1pm, with open office hours 9am to 1pm. She needed to be available during office hours to answer questions.

It was noted that Clerk Deeher quit her position to accept full-time employment in another community, and it was unfortunate the new job didn't work out. Judge Kohl noted Clerk Deeher left her position as Police Secretary but remained an employee.

Motion Holzwart/Hoffman to open the floor; carried without negative vote. Clerk Deeher addressed the increase in citations and as shown on the Court Citation Summary and briefly explained the process and knowledge required to manage court citations.

- B. CONSIDERATION OF DISSOLUTION.** The Village Board discussed the court's operational losses, the benefits of having a local court, and the work involved to join another municipal court. Judge Kohl stated the purpose of the court wasn't to make money but to treat people fairly and with respect. She would retire after this term but believed someone would come forward to serve as judge. The Village Board by consensus decided to explore the other options available for court services. Motion Holzwart/Burkhard to close the floor; carried without negative vote. Motion Jackett/Ader directing the Human Resources and Public Safety Committee to recommend whether to close the court; rely on Manitowoc County; or create or join a joint municipal court in the area; carried without negative vote, one abstention (Warosh).

**VI. MINUTES**

- A. RECONSIDERATION AND AMENDMENT OF OCTOBER 10, 2024, MINUTES.** Held over.  
**B. NOVEMBER 19, 2024, AND DECEMBER 18, 2024, MINUTES.** Held over.

**VII. FINANCIALS**

- A. MONTHLY FINANCIAL REPORTS.** Motion Warosh/Ader to approve the monthly financial report; carried without negative vote.
- B. CELLULAR SERVICES: Cellcom Proposal.** Finance Chair Ader reported the Committee recommended the Village Board reconsider changing mobile services for the 2026 budget year as the current proposal from Cellcom wouldn't result in a big savings or big improvement in services. By consensus, the Village Board tabled the Cellcom proposal indefinitely.
- C. 2025 ANIMAL IMPOUND SERVICES AGREEMENT.** The Village Board updated Section 2. (b) to remove the name of the former Chief of Police and update the signature block to reference the current President's name. Motion Jackett/Paasch to approve as amended the Agreement for Services with the Eastshore Humane Association for animal impound services for the period January 1, 2025, through December 31, 2025; carried without negative vote.
- D. FEE SCHEDULE AMENDMENT.** Motion Burkhard/Ader to confirm the fee schedule permit for razing including deconstruction or demolition of a mobile home within the Village limits; carried without negative vote. [Resolution No. 2025-R-01]

VIII. STAFF AND COMMITTEE REPORTS AND REFERRALS

- A. POLICE REPORT. Chief Fisher presented his monthly report, provided activity updates, and answered questions.
- B. DIRECTOR’S REPORT. Director Grunwald presented the monthly building permit report, provided activity updates, and answered questions.
- C. COURT REPORT. Director Grunwald presented a report summarizing 2024 municipal court collections.
- D. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 01/08/25. Chair Warosh reported the Human Resources and Public Safety Committee discussed Building Inspector Jane Drager’s succession plans and were waiting on the Village Attorney for information regarding sale or lease of the VFW and a cost estimate to review the Employee Handbook.
- E.FINANCE AND BUDGET COMMITTEE, 01/13/25. No report; all items on the agenda.

IX. ANNOUNCEMENTS AND EVENT REPORTS.

- A. THU JAN 23 ..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM
- B. TUES FEB 5..... PLAN COMMISSION, 6PM
- C. MON FEB 10 ..... FINANCE AND BUDGET COMMITTEE, 6PM
- D. WED FEB 12 ..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM
- E. TUE FEB 18SPRING PRIMARY ELECTION
- F. THUR FEB 20 ..... MUNICIPAL COURT, 5:30PM
- G. MON FEB 24 ..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM
- H. SCHEDULE FEBRUARY VILLAGE BOARD MEETING
- I. ANY OTHER ANNOUNCEMENTS/EVENTS. February 3—Cleveland Fire Department annual meeting. February 19—Village Board meeting moved due to Spring Primary.

X. TOPIC SUGGESTIONS FOR FUTURE VILLAGE BOARD MEETINGS. None.

XI. CLOSED SESSION

- A. Motion Holzwart/Warosh to convene in closed session pursuant to Sec. 19.85 (1) (c), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility—Director of Village Services/Clerk-Treasurer/Director of Public Works. Roll call—all ayes. Motion carried.

[The public and staff left the meeting—8:47pm.

- B. OPEN SESSION, pursuant to Sec. 19.85 (2), Wis. Stats. The Board did not reconvene in open session.
- C. ACT ON ITEMS DISCUSSED IN CLOSED SESSION. None.

XII. ADJOURNMENT. Motion to adjourn; carried without negative vote.

Respectfully submitted,

Stacy Grunwald  
Director of Village Services

Approved on 04-15-2025