

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
TUESDAY, JUNE 17, 2025**

MINUTES

- I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE/AGENDA APPROVAL.** Village President Jarrod Jackett called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, June 17, 2025, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin.
- Board Present: Jarrod Jackett, Village President
John Ader
Rob Burkhard
Jake Holzward
Becky Paasch
Tom Warosh
- Board Absent: Jon Hoffman
- Staff Present: Eric Fisher, Chief of Police
Stacy Grunwald, Director of Village Services
Stacey Wilker, Deputy Director of Village Services
- Motion to approve the agenda as posted; carried without negative vote.
- II. CITIZEN INPUT AND COMMUNICATIONS, inc neighbor complaints re dogs at 810 Linden St.** President Jackett opened the floor for citizen input.
- Larry Schetter, 1522 W Washington Ave.* Requested and received a repair update for W. Washington Ave.
- Kyle Wallander, 782 Linden St.* Provided background on a vicious dog complaint initially brought to the Village Board in September 2023, including a recent attack led by that dog after the owner returned with it to live at 810 Linden St. Stated the dog shouldn't have been allowed to return and needed to be put down.
- Sarah Anzia, 808 Linden St.* Corroborated Mr. Wallander's statements and agreed the dog needed to be put down. Explained she lived next door to the vicious dog and reviewed attacks on her dogs, one of her children, neighbors, and neighbor's dogs. People are afraid to let their children and dogs outside.
- Gina Burkhard, 1202 W Washington Ave and 848 Maple St.* Reported she saw an attack by the vicious dog and two others on a fourth dog (owned by Ms. Anzia) when out walking. A crowd of people gathered to chase the three dogs away.
- III. MAY 20, 2025, and JUNE 9, 2025, MINUTES.** Motion to approve the May 20, 2025, minutes as written; carried without negative vote.
Motion to approve the June 9, 2025, minutes as written; carried without negative vote.
- IV. PAYROLL and OTHER FINANCIAL SERVICES: Bryan Grunewald, CliftonLarsonAllen.** Motion Ader/Holzward to open the floor; carried without negative vote. Bryan Grunewald, CPA with CliftonLarsonAllen (CLA) distributed and reviewed key pages from another community's audit presentation, focusing on their timeline, different areas of focus and general approach to the work. Noted the firm had dedicated, specialized teams for different functions with resources across the country and dealt with many communities the size of Cleveland.
- The Village Board narrowed the discussion to three areas of concern: payroll services, audit services, and improved financial reporting through training and more use of computerized accounting systems. CPA Grunewald believed he could provide proposals for the next Village Board meeting on July 17, 2025.
- V. CERTIFIED SURVEY MAPS**
- A. Scott Schieble for estate of Marjorie A Schieble, 775 Westview St.** President Jackett read the Plan Commission's findings and recommendation for approval. Motion Warosh/Burkhard to approve the Certified Survey Map filed on behalf of the estate of Marjorie Scheible, 775 Westview St, for the purposes of merging two separate lots and selling land to neighboring property owners Scot Keslin and Clarence and Heidi Belitz, with the following conditions: (1) approval of the Certified Survey Map submitted by the Estate of Marjorie Schieble/Scott Schieble, Personal Representative, 775 Westview St, will be effective when the Village Board also approves Certified Survey Maps for the parcels located at 765 Westview St (Scot Keslin, Owner) and 1435 Jackson Dr (Clarence and Heidi Belitz, Owners); and (2) the Certified Survey Maps approved by the Village Board for the parcels located at 775 Westview St (Scott Schieble, Personal Representative for the Estate of Marjorie Schieble), 765 Westview St (Scot Keslin, Owner), and 1435 Jackson Dr (Clarence and Heidi Belitz, Owners) must be recorded concurrently with each other and with the property transfers from the Schieble estate to Scot Keslin and Clarence and Heidi Belitz. Motion carried without negative vote. [Resolution No. 2025-R-07]
- B. Scot Keslin, 765 Westview St.** President Jackett read the Plan Commission's findings and recommendation for approval. Motion Ader/Warosh to approve the Certified Survey Map filed by Scot Keslin, 765 Westview St, for the purposes of acquiring land from the Estate of Marjorie Schieble and merging it with his existing parcel, with the following conditions: (1) approval of the Certified Survey Map submitted by Scot Keslin, Owner of 765 Westview St, will be effective when the Village Board also approves Certified Survey Maps for the parcels located at 775 Westview St (Estate of Marjorie Schieble/Scott Schieble, Personal Representative) and 1435 Jackson Dr (Clarence and Heidi Belitz, Owners); and (2) the Certified Survey Maps approved by the Village Board for the parcels located at 775 Westview St (Scott Schieble, Personal Representative for the Estate of Marjorie Schieble), 765 Westview St (Scot Keslin, Owner), and 1435 Jackson Dr (Clarence and Heidi Belitz, Owners) must be recorded concurrently with each other and with the property transfers from the Schieble estate to Scot Keslin and Clarence and Heidi Belitz. Motion carried without negative vote. [Resolution No. 2025-R-08]
- C. Clarence and Heidi Belitz, 1435 Jackson Dr.** President Jackett read the Plan Commission's findings and recommendation for approval. Motion Holzward/Paasch to approve the Certified Survey Map filed by Clarence and Heidi Belitz, 1435 Jackson Dr, for the purpose of acquiring land from the estate of Marjorie Schieble and merging it with their existing parcel, with the following conditions: (1) approval of the Certified Survey Map submitted by Clarence and Heidi Belitz, Owners of 1435 Jackson Dr, will be effective when the Village Board also approves Certified Survey Maps for the parcels located at 775 Westview St (Estate of Marjorie Schieble/Scott Schieble, Personal Representative) and 765 Westview St (Scot Keslin, Owner); and (2) the Certified Survey Maps approved by the Village Board for the parcels located at 775 Westview St (Scott Schieble, Personal Representative for the Estate of Marjorie Schieble), 765 Westview St (Scot Keslin, Owner), and 1435 Jackson Dr (Clarence and Heidi Belitz, Owners) must be recorded concurrently with each other and with the property transfers from the Schieble estate to Scot Keslin and Clarence and Heidi Belitz. Motion carried without negative vote. [Resolution No. 2025-R-09]
- Motion Warosh/Holzward to close the floor; motion carried.
- VI. REQUEST TO DISCONTINUE RIGHT-OF-WAY: Andy Williams, 1160 W Madison Ave.** Director Grunwald explained the wallet of information provided to the Board. Motion Warosh/Burkhard to open the floor; carried without negative vote. Property owners Andy and Jamie Williams reviewed the reasons outlined in their written materials requesting the Board abandon the half-street right-of-way on the north lot line and the full-width right-of-way on the east lot line. Board members discussed the likelihood of sufficient development along the rights-of-way to overcome the cost to construct streets that meet Village standards; prior Board decisions denying the expansion of the mobile home park to the south, reducing need for a north-south right-of-way; designation of both locations as future streets on the Official Map; the existence of utilities in the north-south right-of-way; the inclusion of the north-south right-of-way on an 1897 subdivision plat for land to the south; and the eastward extension of a half-width right-of-way on the north boundary of Parkview Subdivision, adjacent to the west boundary of the Williams property. Motion Warosh/Burkhard to close the floor; carried without negative vote. The Board determined it was important to retain easements in the north-south right-of-way for utilities. Motion Warosh/Burkhard authorizing Director Grunwald to work as needed with the Williams, the village attorney, and a surveyor not affiliated with MSA to complete the abandonment of both rights-

of-way, amendment of the Official Map to remove both rights-of-way, and creation of utility easement(s) in the east right-of-way; carried without negative vote.

- VII. CONSOLIDATION WITH NEW HOLSTEIN MUNICIPAL COURT.** The City of New Holstein Council was expected to review the consolidation at its July meeting. The Board requested a contract for approval at its July 15, 2025, meeting. The Board discussed applying for an Implementation Grant; Director Grunwald will obtain estimated legal fees from the Village Attorney.
- VIII. ALCOHOL AND TOBACCO LICENSING**
- A. CIGARETTE AND TOBACCO LICENSE RENEWALS, 07/01/25-06/30/26**
1. Motion to grant a Cigarette and Tobacco License to Bonde’s Quik Mart Acquisition LLC/Russell Bonde, Agent, for the period July 1, 2025, through June 30, 2026; carried without negative vote.
 2. Motion to grant a Cigarette and Tobacco License to Dolgencorp, LLC dba Dollar General Store #25448/John R Greene, Agent, for the period July 1, 2025, through June 30, 2026; carried without negative vote.
- B. FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR RETAIL LICENSE “CLASS A” RENEWALS, 07/01/25-06/30/26**
1. Motion to grant a “Class A” fermented malt beverage and intoxicating liquor retail license to Bonde’s Quik Mart Acquisition LLC/Russell Bonde, Agent, for the period July 1, 2025, through June 30, 2026; carried without negative vote.
 2. Motion to grant a “Class A” fermented malt beverage and intoxicating liquor retail license to Dolgencorp, LLC dba Dollar General Store #25448/John R Greene, Agent, for the period July 1, 2025, through June 30, 2026; carried without negative vote.
- IX. FINANCIALS**
- A. MONTHLY FINANCIAL REPORTS.** The Finance Committee recommended approval. Motion to approve the monthly voucher reports; carried without negative vote.
- B. CASH RECEIPTS POLICY.** The Finance Committee recommended approval, and Chair Burkhard explained the Committee left it to the Board to decide whether an ordinance or employee handbook amendment should also be approved. Motion to approve the Cash Receipts policy as presented; carried without negative vote. After discussion, Director Grunwald was asked to return with an ordinance amendment so it was clear the Village Board had adopted a policy to define the timeframe for deposits.
- C. TECHNOLOGY SERVICES: Update and Server Quote.** President Jackett reported he and Director Grunwald held a conference call with Craig Staffin of BCS. Mr. Staffin was concerned the Village Board wasn’t receiving full updates. President Jackett explained the Board didn’t want to entertain any further quotes until there was resolution of issues that wouldn’t be solved by replacing the server. Approval of the quote was held over.
- X. COMPLIANCE MAINTENANCE ANNUAL REPORT.** Director Grunwald reported the plant operated in 2024 without violations, receiving ‘A’ grades in all categories. Motion Holzward/Warosh to approve the Compliance Maintenance Resolution; carried without negative vote. [Resolution No. 2025-R-06].
- XI. STAFF AND COMMITTEE REPORTS AND REFERRALS**
- A. POLICE REPORT.** Chief Fisher presented his report and provided an update on the vicious dog complaint, noting the dog was scheduled for euthanasia the upcoming Monday but the owner was still trying to find a home for it. Motion Warosh/Burkhard to open the floor; carried without negative vote. Sarah Anzia questioned why the owner could keep the dog another week. Chief Fisher explained the dog would be confined and it was better for all parties to work with a cooperative owner. The other two dogs involved in the attack had been permanently rehomed outside the village. Motion Burkhard/Holzward to close the floor; carried without negative vote.
- B. DIRECTOR’S REPORT.** Director Grunwald answered questions from the Board regarding the building permit report and other matters.
- C. COURT REPORT.** Director Grunwald reviewed the court financial report.
- D. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 05/27/25.** Chair Warosh asked if Chief Fisher had returned to 20 hours per week since his draft of the Emergency Government Manual was completed; President Jackett suggested he maintain a 30-hour weekly schedule until the part-time position was filled. The position will be posted on WILENET until August 1, 2025.
- E. PLAN COMMISSION, 06/04/25.** No report; all items on agenda.
- F. FINANCE AND BUDGET COMMITTEE, 06/10/25.** Chair Burkhard reported there were two missed invoice payments on the report. President Jackett noted the tractor would be repaired rather than replaced, but not until after the yard waste site was closed.
- XII. ANNOUNCEMENTS AND EVENT REPORTS**
- A. THUR JUNE 19..... CLEVELAND MUNICIPAL COURT, 5:30PM**
- B. TUE JUNE 24 HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- C. TUE JULY 1..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- D. WED JULY 2..... OPEN BOOK, 4PM - 6PM: Phone Appointments Only**
- E. FRI JULY 4 FOURTH OF JULY: Staff Holiday**
- F. TUE JULY 8 FINANCE AND BUDGET COMMITTEE, 6PM**
- G. SAT JULY 12..... SALVATION ARMY RIDE EVENT: Village Hall, 9am-4pm**
- H. TUE JULY 15 VILLAGE BOARD, 6PM**
- I. OTHER MEETINGS OR EVENTS.** There were excellent turnouts for the bulk goods and electronics recycling collections.
- XIII. BOARD AND STAFF SUGGESTIONS FOR FUTURE MEETINGS.** Trustee Ader asked if the Board should look into phones he heard advertised on the radio that were said to work anywhere. He thought these could be useful for Village operations in areas without strong reception. Motion Ader/Warosh to open the floor; carried without negative vote. Kyle Wallander stated his firm used those devices. They had a very short operational range and used the old LTE network, but they only work in areas with cellular reception. Motion Holzward/Warosh to close the floor; carried without negative vote. Referred to Public Works and Utilities Committee.
- XIV. ADJOURNMENT.** Motion to adjourn; carried without negative vote.

Respectfully submitted,

Stacy Grunwald
Director of Village Services

Approved on 07/15/2025